**Harmony Heartland Region 4**

**Communication Coordinator Report May 3, 2025**

**Communications Coordinator – Action Items Region**

1. **Meeting with Natalie Allen to review EVC Role**
2. Natlie was working on a Competition and Convention Document for me to follow for 2026.
3. Discussed Singing Summit logistics with Natalie Allen in preparation for 2026.
4. Worked on “Express Yourself” Roll out Date set for April 14, 2025.
5. Set up “Express Yourself” webpages on old site HHR4 site and Forms and Store Products in new Groupanizer site.
6. Sent out information about registration for” Express Yourself” to Chorus Team Leaders and Presidents.
7. Working on Contract for Singing Summit 2027 – Dates open at Marriott Louisville East were January, 22-23rd 2027, Possible conflict with BHS, they will not know dates for 2027 until December 2025.
8. **Chorus Membership –** Shannon Haddox continues to work on membership. Our goal is to ensure the Member data base is as up to date as possible prior to the merge to CG4 website.
9. **CMT/Boards update.** Request was made prior to April 7 for choruses to update their information for Management Teams and Boards. Many were not prepared to do so before April 7 due to elections not being held until after contest.
10. **Quartet Information updated by Christine Pirot.** Working on new Quartet pages for CG4 with photos.
11. **Competition and Conference –** Completed Four score and program for 2025 Contest. Printed additional QR Codes for Rising Star and Single Event Tickets.

Closed Registration and other documents for 2025 Competition and Convention. Updated links for Webcast. Shadowed Natalie Allen when appropriate.

**CC Committee** decided not to do a survey for 2025. They would like to review the survey and come up with more relevant questions.

**Looking for location for 2028.** Natalie advised if we don’t find something by September 2025, we should probably renew with Northern Kentucky Convention Center.

1. **Received word from Lura regarding new role in 2025-2026 RMT Events Coordinator**
2. **Training Communication Coordinator -** I have been working with Shannon Haddox so that she can take on the Communication Coordinator Role in 2025-2026. I will still assist her with the Website migration and other jobs in 2025. Next project is State of the Regional Report for 2024-2025. Sent to RMT requesting information for the report. Chorus Annual Assessments due July 2025.
3. **CG4 Update –**

Worked on the migration process for the new website. I have taken on the public page. Asked Lura to develop an HHR3 video to place on the Public Page.

Received notes from Sue Pelley on what to keep and let go of in the Document section of the website.

Working with Shannon on the benefits of using Canva.

Set up “Express Yourself” Registration Form, Items in the Store for Payment for Express Yourself. Registration for CAL Members and Guest. Express Yourself Housing Open April 7, 2025. Registration Open April 14, 2025.

CG4 roll out prior to August 14, 2025.

1. **Stripe Set Up** for new treasurer – Met with Myra to get her set up on Stripe.
2. Zoom – Please watch the number of videos left on the zoom site. We have a limited space. Shannon moved the videos to the Bear Den storage with a link for SORE with 4 members to access the videos.
3. **Regional Visits –**

Still need to meet with K-Town Sound TBD

1. **Chorus Buddy** – Have not heard from SVC.

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