



HARMONY HEARTLAND, REGION 4 REGIONAL MANAGEMENT TEAM MEETING SUNDAY, March 7, 2021 MEETING MINUTES

Welcome and Agenda Review

Sue welcomed all to the Zoom meeting.

COORDINATOR UPDATES – Reports shared have been added to the website.

Team Coordinator – Sue

RMT 2021 Nomination Slate

9 applications were received.

Report was sent to RMT for review/acceptance at this meeting.

Formal acceptance calls/letters will be sent to all applicants within the week.

Associate Members will be partnered with a Coordinator for the year.

Support for the Coordinator

Mentorship for Associate

Accountability/Action Items:

Lura will contact applicants via phone call and send formal letter.

Lura will create a formal announcement and send to **Jeanne/Kristie** for posting on website/Facebook.

Sue will follow up with a welcome letter and some general guidelines/information of the RMT and expectations to the three new Associate members.

Jeanne will send new RMT roster to SAI.

Region Meetings. Recommendation to have standing dates for RMT meetings to help with planning. It was discussed at today's meeting and it was agreed that RMT meetings will occur on the 1st Sunday evening of the month. If the Sunday is a holiday the meeting will be held the 2nd Sunday of the month. All meetings will be at 7pm EST.

The following meeting dates are:

April 11 th	Nov 7 th
May 2 nd	Dec 5 th
June 6 th	Jan 9 th , 2022
July 11 th	Feb 6 th
Aug 1 st	Mar 6 th
Sept 12 th	Apr 3 rd
Oct 3 rd	May 1 st

Accountability/Action Items:

Sue – Send agenda for meeting prior to meeting.

Jeanne – Send ZOOM Meeting link day prior to meeting.

Meeting Minutes – All meeting minutes will be sent to RMT members in draft form for review. Accountability and Action Items will be listed in Red for all items needed. Each member needs to respond to Secretary within 3 days so final reports can be completed and posted on website. A summary report will be compiled and posted on the website for general members review after final minutes posted.

Accountability/Action Items:

Lura – Draft minutes sent to RMT. Final minutes/Summary report posted to website.

RMT members – All must respond.

Region 4 Standing Rules. Last updated in 2016. Taskforce was created and reviewing/updating the rules. Draft will be sent to RMT to review prior to the April 11th Meeting for further discussion.

Accountability/Action Items: Sue

DEI Committee Discussion

After the February meeting Sue worked on the DEI committee Tasks/Responsibilities and was sent to the group. The DEI committee submitted their Goals and Responsibilities. Both RMTs suggested T&R and the DEI Committees documents were reviewed along with the DEI committee report that was submitted to Marsha for the March RMT meeting. The RMT felt that the DEI committee report was very negative. Their report read as they did not need to take direction from the RMT, it is Committee vs RMT, the committee appears to be angry and trying to find something to fault RMT for, wants to move forward on the demographic survey without allowing the RMT to review the questions that would be asked. Sue comprised a formal response with the T&R document to be sent from Marsha as a follow-up. At this time, it was decided to leave the committee as a Special Committee until the SAI DEI Toolkit was finalized to provide guidance to the regions. We will ask that Survey to be placed on hold as well. Marsha will send the response on Monday, March 8th. Further discussion will be held at the April meeting.

Accountability/Action Items: Sue/Marsha

Education Coordinator – Kim

Travel in Tune Event

Kim submitted to International by the February 26th deadline.

- Theme – Traveling the Road to Vocal Freedom!
- 3 Possible deadlines for all materials to be completed – SAI accepted June 7th.

Items to be completed and submitted to SAI by June 7th

- Logo – **Kristie working on a “passport” stamp based on our region logo.**
- Regional Promo Video, 1-2 minutes – include Region stats.
- Region Showcase Welcome Video, 5-15 minutes – **RMT to prepare/work on**
 - 1-3 events from each of the 7 states in our region
 - Each Coordinator could present one of the state’s facts.
 - Other Fun facts of Region 4
- Education Video – Kim will work with Kim Newcomb and Jen Cook to create this 45–60-minute video.
- Any supplemental “travel documents”
 - Handouts
 - Worksheets
 - Homework

Accountability/Action Items: Kim is handling this project with deadlines to be established for RMT member input.

Region 4 Reflections Event

Event will take place on Saturday April 10th – 6:30pm EST.

- Parade of Choruses – Each chorus can submit their favorite 2-3 song performance. Deadline to submit is March 8th.
 - 7 choruses have submitted so far.
 - Will show in alphabetical order, POKY and MCN will be at the end as they are representing Region at International.
 - Director's interviews from Deb will be shown right before their chorus performance.
 - 3 new directors
 - 10-year director – Kathy Larkins
 - 25-year director – Beverly Miller
 - 49-year director – Jean Barford
- Announcements/Awards will be interspersed between Chorus performances.
 - Sue sent PPT for the awards portions.
 - Membership Longevity Awards – 5 totals
 - Director Recognition
 - Bev Miller Leadership Award – Sue promoted to region leadership via website/Jeanne.
- Region 4 Quartets going to International in St Louis.
 - Deadline to submit is March 15.
 - Glamour
 - Tenacious - accepted.
 - The Ladies

Accountability/Action Items: Kim/Liz handling this project with RMT member help as needed.

Kristie: Save the Date Information to be created/sent/posted.

Jeanne: Registration/Event information posted on website.

Jeanne: Event Link sent day prior to registered participants.

Leaders' Workshop

Event will take place in June.

- Marcia Pinvidic has agreed to be Guest Faculty.
 - Classes for both Music and Leadership/Administrative.
 - Waiting to confirm dates for this workshop.
 - Her fee is a donation to the "Life on a High Note" in her name.

Director Coordinator – Deb

- Report was sent prior to the meeting.
- Unbridled Harmony has a possibility of a new director.
- Fun Taskforce guidelines/goals/responsibilities will be formalized.
- Fun Taskforce report – Shirl Robertson joined for this portion of the meeting.
 - May Talent Showcase is being planned for May 15th, 7:30pm EST.
 - Timeline and Factsheet was shared with all on the meeting.

After review and some clarification on statement, some recommendations made.

Accountability/Action Items –

Deb/Shirl to revise May Talent Showcase documents and send to RMT.

Kristie to work with Deb/Shirl on marketing materials.

Jeanne to help with posting materials when available to website/Facebook.

Deb to provide formal Fun Taskforce guidelines.

Events Coordinator – Natalie

- Working on In-Person retreat for RMT on June 11-12, 2021
- 2022 Competition Team – will be reaching out to group to confirm participation.
- Leadership Workshop – will work with Kim.

Marketing Coordinator – Kristie

- Working on Passport stamp for the Travel in Tune event
- Region Reflections event Save the Date was done and posted in February.
- Leadership Save the Date
- Other event materials

Membership Coordinator – Marsha

- Report was sent prior to the meeting.
Longevity awards will be handled the same as last year. The list was sent to Sue Pelley to include in the awards PowerPoint presentation. The PowerPoint will be forwarded to Kim for the Reflections event on April 10th. If the award recipients are online during the event they will be spotlighted during this portion. – **Action Items: Sue to finalize PPT and forward to Kim, Marsha to verify if recipients will be online during event**
- DEI report and response discussed earlier – see above.
- Buddy reports are included in the report sent.
 - Ohio Heartland may go into revitalization in the new fiscal year.

Finance Coordinator – Beverly

- Reports were sent prior to meeting.
- Singing Summit – came in just under Lori's fees.
- ASCAP digital license has been reinstated – approximately \$500.
- Char Gurney Scholarship has \$1000 donation so far. – **Need to discuss further logistics and promoting, Accountability: Sue Pelley**
- Region has 847 active members (removed dual memberships).
 - Harmony Roses has the most dual members with Spirit of Evansville.
- Unbridled Harmony was reported as in financial trouble at the last meeting. Beverly reached out and it was discovered it is not money problems.
- Buddy reports:
 - Columbus still needs to be contacted.
 - Gem City and Almost Heaven are doing OK.
- River Magic and Gem City have a joint meeting coming up and looking forward to it.

Communications Coordinator – Jeanne

No report – Jeanne was not on due to being ill.

REGION 4 CHORUS BUDDIES UPDATES –

Contact was made by each Coordinator. Most choruses are doing fine.

Choruses that are currently on the "At Risk" list are:

Almost Heaven
Friendship VII
Harmony Roses
Ohio Heartland
Spirit of Evansville
Unbridled Harmony

REGIONAL CALENDAR 2020/2021

April 10, 2021 Regional Reflections - Virtual Event. Details to be shared.

May 15, 2021 Talent Showcase – Virtual Event. Details to be shared.

June 2021 Leadership Training - Virtual Event, Guest faculty Marcia Pinvidic.

OLD BUSINESS/REMINDERS

Website/Emails – If you are sending out anything via the RMT email or responding please make sure you are including your name so all will know who it is coming from.

Next Meeting

Zoom meeting – April 11, 7PM.

Accountability: Sue Pelley