

May 2, 1994

Missy Graves  
4592 Roxbury Circle  
Batavia, Ohio 45103

Dear Missy,

YES, I believe I'm finally ready to do parts 4, 5 & 8 of the Director Certification Program.

Please set me up with whatever needs to be done and let me know.

Thanks.

Sincerely,



Linda Walls, Director  
Hocking Valley Chorus  
1st Place Small Chorus - 1994!

P.S. I'll be at the Director's Retreat in Cincinnati on May 6, 7 at the Sheraton/Springdale if that's any help at all.

*NOTE: New Address*

*↓*  
3608 Spring Valley Dr.  
Albany, OH 45710  
phone (614) 698-3526

# APPLICATION FOR INTERNATIONAL DIRECTOR CERTIFICATION PROGRAM

## I. PERSONAL DATA

NAME LINDA WALLS CHAPTER HOCKING VALLEY REGION 4  
 ADDRESS 9 BRIARWOOD DR. PHONE (614) 592-1261 (H)  
ATHENS, OHIO 45701 (614) 592-6612 (O)

I ☒ am have been a Sweet Adeline director ☒ Chorus(es)/Dates 6/1/86 - present  
 assistant or associate director ☐ 1981 - present  
 section leader ☒

## II. SWEET ADELINE MEMBERSHIP DATA:

Year joined Sweet Adelines, Inc. 1981

Has your affiliation been continuous since that time? yes

Other chapter(s) and region(s) to which you have belonged? \_\_\_\_\_

Check areas of Sweet Adelines, Inc. in which you have experience:

Chorus Director ☒

International Music Faculty \_\_\_\_\_

Ass't./Assoc. Director \_\_\_\_\_

Judge in \_\_\_\_\_ Category \_\_\_\_\_

Section Leader ☒

Quartet Member ☒

DMA or BMA Faculty \_\_\_\_\_

Quartet Coach \_\_\_\_\_

Arranger \_\_\_\_\_

Chorus Coach \_\_\_\_\_

Other \_\_\_\_\_

## III. MUSICAL BACKGROUND:

Formal Education \_\_\_\_\_

Other Musical Training private voice lessons - high school age

Barbershop Experience Outside Sweet Adelines, Inc. none

(continued)

III. MUSICAL BACKGROUND (continued):

Describe any teaching experiences outside Sweet Adelines, Inc. \_\_\_\_\_

IV. SWEET ADELINES EDUCATIONAL BACKGROUND

How many regional competitions have you attended as:

Competing chorus director \_\_\_\_\_

Competing chorus member 3

Spectator 2

Which Internationally sponsored Chorus Director Seminars have you attended?

1978 \_\_\_\_\_ 1979 \_\_\_\_\_ 1981 \_\_\_\_\_ 1983 \_\_\_\_\_ 1987 ✓

How many regional chorus director training programs have you participated in? \_\_\_\_\_

How many regional educational events have you attended in the last 3 years? 3-4

V. PERSONAL GOALS

What do you hope to gain from enrollment in this program? I hope to  
improve my own skills and gain knowledge  
that will help my chorus improve.

Signature Linda Walls Date 8/6/87

Enclose application fee of \$25.00 and mail to:

Carolyn Fedde, Education Director  
Sweet Adelines, Inc.  
P.O. Box 470168  
Tulsa, OK 74147



SWEET ADELINES INTERNATIONAL  
DIRECTOR CERTIFICATION PROGRAM

SKILL AREA I: CONDUCTING SKILLS

PARTICIPANT'S NAME LINDA WALLS CHAPTER HOCKING VALLEY DATE JUNE 26, 1996

Classification: Director/Co-Director \_\_\_\_\_ Assoc./Ass't \_\_\_\_\_ Director \_\_\_\_\_ Candidate \_\_\_\_\_

Instructions to DMA: Based on your observation, evaluate the participant's conducting skills by assigning a numerical rating of 1-5 (5 = excellent: 1 = poor) for each item.

- |  |          |
|--|----------|
| 1. Demonstrates understanding of ictus through appropriate breath and downbeat.            | <u>4</u> |
| 2. Demonstrates ability to keep a steady tempo in an uptune.                               | <u>4</u> |
| 3. Demonstrates rubato technique appropriate to the interpretation of a barbershop ballad. | <u>4</u> |
| 4. Demonstrates ability to indicate attacks and releases clearly.                          | <u>4</u> |
| 5. Exhibits congruency between mouth posture and hand motions.                             | <u>3</u> |
| 6. Exhibits body posture appropriate for good singing.                                     | <u>3</u> |
| 7. Avoids body posture distractions.   | <u>3</u> |
| 8. Maintains eye contact with performing unit.   | <u>4</u> |
| 9. Exhibits facial posture appropriate for expressive singing.                             | <u>4</u> |
| 10. Demonstrates ability to communicate dynamics effectively.                              | <u>3</u> |

Evaluation based on (check one):

Actual observation \_\_\_\_\_ Videotaped example ☒

Total points 36 ÷ 5 = Score 7.2.

Evaluator: MOLLY HUFFMAN Date JUNE 26, 1996

Signed: Molly Huffman, DMA # 4 Date June 26, 1996



## SWEET ADELINES, INC.

## DIRECTOR CERTIFICATION PROGRAM

## SKILL AREA II: ANALYTICAL LISTENING SKILLS

(To be completed by Program Participant)

PARTICIPANT'S NAME Linda Weiss CHAPTER Hocking Valley DATE 1-20-90Classification: Director ✓ Ass't./Assoc. \_\_\_\_\_ Other \_\_\_\_\_

INSTRUCTIONS: Listen to each taped example and circle the correct answer.

1. WILD AND WOOLY GIRLS OF THE WEST

One section is not fulfilling its barbershop balance responsibilities. Which section is it?

tenor

lead

baritone

bass

2. I KNOW WHAT IT MEANS TO BE LONELY

The area needing the most work for this chorus to improve its score in the sound category is:

harmony accuracy

expressive sound

forward motion

balance

3. WHITE CLIFFS OF DOVER

This chorus sings softs:

well focused

resonated

breathy

out of balance

4. WHEN THE BAND PLAYS

Chord clarity is most affected by:

inaccurate interval singing

balance problems

poor vocal production

5. SO TIRED AND LONELY

Serious difficulties with which section affect the barbershop balance?

tenor

lead

baritone

bass

6. HOW YA GONNA KEEP 'EM DOWN ON THE FARM

Forward motion is hampered by:

inappropriate tempo

unsupported phrase endings

dynamic variance

synchronization

finesse

(continued)



7. OLD VAUDEVILLE DAYS

Continuous sound is hampered by:

balance problems      synchronization      breathy tones      choppy word delivery

8. DON'T CRY LITTLE GIRL

In addition to inaccurate interval singing, what factor is affecting chord accuracy?

synchronization problems      dynamic problems  
tempo problems      resonance problems

9. WHO'LL TAKE MY PLACE

These singers demonstrate this general approach to the song:

pop style      solo style      barbershop style

10. HELLO, MY BABY

The primary concern of this performance is:

inaccurate singing      poor resonation      breathy singing      choppy directing

Score = 4

Signed: Mary Lynn Koebkenburg, DMA # 4 Date 2-5-90  
DCP Coordinator



## SWEET ADELINES, INC.

## DIRECTOR CERTIFICATION PROGRAM

## SKILL AREA III: ORGANIZATIONAL KNOWLEDGE

(To be completed by program participant.)

PARTICIPANT'S NAME LINDA WALLS CHAPTER HOCKING VALLEY DATE 8-4-91Classification: Director ✓ Ass't./Assoc. \_\_\_\_\_ Other \_\_\_\_\_

- A. Write the letter identifying the term in the list below which correctly matches each of the following descriptions. No term is used more than once.  
(1 point for each correct answer)

- |  |                                   |
|--|-----------------------------------|
| A. Administrative Direction Committee    | J. Tucson, Arizona                |
| B. Director of Musical Activities        | K. Prospective Chapter Supervisor |
| C. Coronet Club                          | L. Queens of Harmony              |
| D. 2                                     | M. Regent                         |
| E. International Board of Directors      | N. 3                              |
| F. Leadership Development Committee      | O. Tulsa, Oklahoma                |
| G. Music Direction Committee             | P. 26                             |
| H. Membership Development Representative | Q. 27                             |
| I. Music Education Committee             |                                   |

- E 1. The governing body of Sweet Adelines, Inc.
- B 2. Who is responsible for overseeing the musical excellence of the region?
- A 3. Who is responsible for planning, supervising, and evaluating the administrative programs of Sweet Adelines, Inc?
- P 4. The number of geographic regions in Sweet Adelines, Inc., including the Worldwide Region.
- N 5. A chapter must compete at least once every \_\_\_\_\_ years in order to renew its charter.
- M 6. The chief elected officer in the region.
- O 7. The location of International Headquarters.
- G 8. Who is responsible for planning, supervising, and evaluating the music programs of Sweet Adelines, Inc?
- L 9. The title given to International quartet champions.
- H 10. Who is responsible for supervising the internal development of prospective chapters in the region?

(continued)



B. Answer each of the following as indicated. (2 points for answering each numbered item correctly; no partial credit.)

1. The purpose of Sweet Adelines, Inc. is to educate  
its members in the singing of 4-part harmony, Barberhop style.
2. What is the name of the International President? Betty Tracy.
3. What is your Regent's name? Karen Williams.
4. What is your DMA's name? Suzie Harding.
5. What is the name of the Executive Director of the International Headquarters staff? Peggy.

To be completed by DMA :

Total points 16  $\div$  2 = Score 8

Signed: mfw for, DMA # 4 Date 9/4/91



## SWEET ADELINES, INC.

## DIRECTOR CERTIFICATION PROGRAM

SKILL AREA IV: TEACHING SKILLS/A  
(FOR DIRECTOR OR ASS'T./ASSOC. DIRECTOR)

COMPILATION OF RESULTS  
(To be completed by DMA)

PARTICIPANT'S NAME Linda Walls CHAPTER Hocking V. DATE 7-5-94

Classification: Director ✓ Ass't./Assoc. Director \_\_\_\_\_

INSTRUCTIONS: Evaluate the participant's teaching skills by assigning a numerical rating of 1-5 (5 = excellent; 1 = poor) for each item.

	Tot. Pts.	# of responses	Score
1. Methods of teaching:			
a. A song	<u>50</u>	<u>÷ 12</u>	<u>= 4.17</u>
b. Vocal skills	<u>50</u>	<u>÷ 12</u>	<u>= 4.17</u>
c. Section work	<u>43</u>	<u>÷ 12</u>	<u>= 3.58</u>
2. Clarity of language	<u>51</u>	<u>÷ 12</u>	<u>= 4.25</u>
3. Logical progression of learning	<u>47</u>	<u>÷ 12</u>	<u>= 3.92</u>
4. Vocal inflection	<u>48</u>	<u>÷ 12</u>	<u>= 4.00</u>
5. Body language	<u>50</u>	<u>÷ 12</u>	<u>= 4.17</u>
6. Facial expression	<u>53</u>	<u>÷ 12</u>	<u>= 4.42</u>
7. Maintains attention and control of the group	<u>40</u>	<u>÷ 12</u>	<u>= 3.33</u>
8. Presentation of material is appropriate to the level of the group	<u>57</u>	<u>÷ 12</u>	<u>= 4.75</u>
		TOTAL	<u>40.76</u>

Total 40.76 ÷ 5 = Score 8.15

Signed: \_\_\_\_\_, DMA # \_\_\_\_\_ Date \_\_\_\_\_

DESTROY ALL COPIES OF QUESTIONNAIRES COMPLETED BY INDIVIDUAL CHORUS MEMBERS



SWEET ADELINES INTERNATIONAL  
DIRECTOR CERTIFICATION PROGRAM

SKILL AREA IV: TEACHING SKILLS/PART II  
(FOR "CANDIDATE" DIRECTOR)

PARTICIPANT'S NAME LINDA WALLS CHAPTER HOCKING VALLEY DATE 6-1-96

INSTRUCTIONS TO DMA: Based on your review of a live or videotaped example of an actual teaching situation, evaluate the participant's teaching skills by assigning a numerical rating of 1-5 (5 = excellent; 1 = poor) for each item.

1. Methods of teaching:	
a. A song	<u>5</u>
b. Vocal skills	<u>4</u>
c. Section work	<u>4</u>
2. Clarity of language	<u>4</u>
3. Logical progression of learning	<u>4</u>
4. Vocal inflection	<u>4</u>
5. Body language	<u>4</u>
6. Facial expression	<u>4</u>
7. Maintains attention and control of the group	<u>5</u>
8. Presentation of material is appropriate to the level of the group.	<u>5</u>
TOTAL POINTS	<u>43</u>

Total points 43 ÷ 5 = Score 8.6

Signed: Machy Adoffman, DMA # 4 Date 6-1-96



## DIRECTOR CERTIFICATION SKILLS

SKILL AREA V: MANAGEMENT SKILLS

PART I: (FOR DIRECTOR OR ASS'T./ASSOC. DIRECTOR)

COMPILATION OF RESULTS  
(To be completed by DMA)

PARTICIPANT'S NAME Linda Walks CHAPTER Hock Valley DATE 7-5-94  
 Classification: Director ✓ Ass't./Assoc. Director \_\_\_\_\_

INSTRUCTIONS: Evaluate the participant's management skills by assigning a numerical rating of 1-5 (5 = excellent; 1 = poor) for each item.

	Tot. # of Pts. responses	Score
1. The participant selects and utilizes chorus members to assist her in the chapter's musical program.	<u>47</u> ÷ <u>12</u>	= <u>3.92</u>
2. The participant provides training for the music staff members.	<u>43</u> ÷ <u>12</u>	= <u>3.58</u>
3. The participant delegates duties to members showing strength in special areas.	<u>44</u> ÷ <u>12</u>	= <u>3.67</u>
4. The participant works effectively with chapter administration.	<u>42</u> ÷ <u>12</u>	= <u>3.50</u>
5. The participant develops, trains, and utilizes a musical team that makes it possible for each individual to receive assistance.	<u>44</u> ÷ <u>12</u>	= <u>3.67</u>
Total	<u>18.34</u>	

Total 18.34 ÷ 5 = Score, Part I 3.67

Total 18.34

Signed: \_\_\_\_\_, DMA Date \_\_\_\_\_

DESTROY ALL COPIES OF QUESTIONNAIRES COMPLETED BY INDIVIDUAL CHORUS MEMBERS.

Score, Part I \_\_\_\_\_ + Score, Part II \_\_\_\_\_ = Total Score \_\_\_\_\_