

DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 3 EVALUATION
ORGANIZATIONAL KNOWLEDGE & DIRECTOR RESOURCES

Participant's Name JOYCE SNYDER
Chapter FRIENDSHIP VII Date 01/18/02
Classification: Director/Co-director _____ Assoc/Asst. dir. _____ Candidate _____

Instructions to Participant:

Write the letter corresponding to the item in the list below that correctly matches each of the numbered descriptions that follow. No term is used more than once.

- | | |
|--|--|
| A. Worldwide Liaison | J. Prospective Chapter Supervisor |
| B. Education Coordinator | K. <i>The Pitch Pipe</i> |
| C. Coronet Club | L. Directors' Coordinator |
| D. 2 | M. 3 |
| E. International Board of Directors | N. The quantity you've paid for |
| F. Leadership Development Committee | O. The quantity you need |
| G. Education Direction Committee | P. Copyright holders |
| H. Marketing/Membership Coordinator | Q. Music Services Department |
| I. Music Education Committee | R. Arrangers |

- E 1. The governing body of Sweet Adelines International
- I ~~X~~ 2. Who is responsible for overseeing the musical excellence of the region?
- B ~~X~~ 3. Who is responsible for supervising and evaluating both the musical and educational programs of Sweet Adelines International?
- Q 4. Whom would you contact to determine if an arrangement has been copyright cleared?
- M 5. A chapter must compete at least once every ____ years in order to renew its charter.
- L 6. One of the three elected members of the Regional Management Team.
- D ~~X~~ 7. For a Ready, Set...Grow program, how many copies of music may you make for those attending?
- R ~~X~~ 8. The primary intent of copyright laws is to protect _____.
- K 9. What is the name of the official publication of Sweet Adelines International?
- J ~~X~~ 10. Who is responsible for supervising the internal development of prospective chapters in the region?

Fill in the blanks:

11. The purpose of Sweet Adelines International is to train
its members in the singing of Barbershop Harmony
12. What is the name of the International President? Rita Hull
13. What is your Communications/Technology Coordinator's name? Linda Baker
- ~~14.~~ What is your ED's name? Anna Rish
- ~~15.~~ What is your Events Coordinator's name? Beverly Miller
- ~~16.~~ What is the name of the international program designed to introduce young women to the barbershop art form? Young Singers Foundation
17. Of the eight regional leaders, to whom would you go for:
 - a. approval of chapter standing rules? By Laws Committee - Regional
 - b. help in finding a coach? Educational Committee - Ch. Pres.
 - c. help with membership retention? Smile Studies - Co.

Participant: Leave the rest of this page blank.

11 total points (Each correct answer is worth 1 point.)

Divide total points by 2 = 5.5 TOTAL SCORE (maximum 10)

Evaluator Lynn Nantmuth Date 1/18/02
ED Signature same Date _____

SKILL AREA 4, PART 1: TEACHING SKILLS

COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Joyce Snyder
Chapter Friendship VII Date 10/29/02
Classification: Director/Co-director ☒ Assoc/Asst. dir. ☐
To be completed for Director/Co-director or Assoc/Asst. director only

1. Enter the corresponding value from each individual evaluation.
2. Add all values to get total points.
3. Divide by the number of non-blank responses (12 or fewer) to get the score for each item.

	total points	divided by	no. of responses	ITEM SCORE
Methods of teaching a song				
<u>4 5 5 5 5 5 5 5 4 5 4 4</u> = <u>56</u>	÷	<u>4.67</u>	=	<u>4.67</u>
Methods of teaching vocal skills				
<u>4 5 5 4 5 5 5 5 3 5 3 3</u> = <u>52</u>	÷	<u>12</u>	=	<u>4.33</u>
Methods of teaching section work				
<u>4 5 4 4 5 5 5 4 4 5 5 4</u> = <u>54</u>	÷	<u>12</u>	=	<u>4.50</u>
Methods of teaching barbershop craft and style				
<u>4 5 5 4 5 5 5 4 3 5 4 4</u> = <u>53</u>	÷	<u>12</u>	=	<u>4.42</u>
Clarity of language				
<u>3 4 5 4 5 4 4 3 4 4 4 3</u> = <u>47</u>	÷	<u>12</u>	=	<u>3.92</u>
Follows a logical progression and pacing in teaching and rehearsal planning				
<u>3 5 4 5 5 4 4 5 2 4 5 5</u> = <u>51</u>	÷	<u>12</u>	=	<u>4.25</u>
Vocal inflection				
<u>4 5 4 5 5 5 5 5 4 5 5 5</u> = <u>57</u>	÷	<u>12</u>	=	<u>4.75</u>
Body language and energy, including facial expression				
<u>3 5 4 5 4 5 5 5 4 5 5 5</u> = <u>55</u>	÷	<u>12</u>	=	<u>4.58</u>
Maintains attention and control of the group				
<u>4 5 5 5 5 5 4 4 4 4 5 5</u> = <u>55</u>	÷	<u>12</u>	=	<u>4.58</u>
Presentation of material is appropriate to the level of the group and meets the needs of the various learning styles of the group				
<u>3 5 5 5 5 4 5 5 4 5 3 3</u> = <u>52</u>	÷	<u>12</u>	=	<u>4.33</u>

Maximum total score is 10 points.

Sum ITEM SCORES = 44.33 ÷ 5 = 8.87 TOTAL SCORE, Skill Area 4

Evaluator Lita A. Jucker Date 10/29/02

ED Signature _____ Date _____

N/A

Chris Gurney

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 4 EVALUATION — PART 2
TEACHING SKILLS**

Participant's Name *Joyce Snyder*
Chapter *Friendship VII* Date *2-23-02*
Classification: Candidate
Skill Area 4 Evaluation — Part 2 is to be completed for Candidates only.
(For other classifications, see Skill Area 4 Evaluation — Part 1)

Instructions to ED:

Based on your review of a live or videotaped example of an actual teaching situation, evaluate the participant's teaching skills by assigning a numerical rating of 1-5 for each item:
(5 = highly effective, 1 = ineffective)

- 5 Methods of teaching a song
- 5 Methods of teaching vocal skills
- 5 Methods of teaching section work
- 4 Methods of teaching barbershop craft and style
- 5 Clarity of language
- 4 Follows a logical progression and pacing in teaching and rehearsal planning
- 5 Vocal inflection
- 5 Body language and energy, including facial expression
- 5 Maintains attention and control of the group
- 5 Presentation of material is appropriate to the level of the group and meets the needs of the various learning styles of the group

48 total points

Divide total points by 10 = 4.8 TOTAL SCORE, PART 2 (maximum 5)

Evaluator *Chris Gurney* Date *2-23-02*
ED Signature _____ Date _____

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 5 EVALUATION — PART 2
MANAGEMENT SKILLS**

Participant's Name Oprya Surgen
Chapter Friendship VII Date Jan. 28, 2001
Classification: Director/Co-director ☒ Assoc/Asst. dir. ☐ Candidate ☐
Skill Area 5 Evaluation — Part 2 is to be completed by all classifications.

Instructions to participant:

Write a brief response to each question. Each question is worth 5 points.

1. List five (5) ways you could assist your director if you were an associate/assistant director of a 40-voice chorus.

5

1. Get Chorus on Riseis or in Competition pattern
2. Warm-ups
3. Set standards for prospective members
4. Take advantage of Summer/Winter sessions/education
5. Help "Teach" education to chorus

2. Describe how you would develop an effective music team if you were the director of a 65-voice chorus.

3

1. Choose members with some musical knowledge or ability
2. Teach musical team your ideas, interpretations etc.
3. Make sure sections are being taught "unit approach" to music
4. If music team doesn't understand music, teach musical notes etc.
5. Encourage "positive" reinforcement in sections

3. What are the key ingredients of a good working relationship between the chorus director and board of directors?

4

Understand and praise Board of directors for handling administrative part of Chorus, it helps make the director's job easier.
Work with the board not against them, they have responsibilities also.

4. Briefly describe the two different types of chapter administration:
(1) Board of Directors and (2) Integrated Chapter Management.

4
Board of Directors is usually run by the President of the Chapter, chosen by the Chapter with approval. 12 Board members, these Board members are asked to "chair" committees such as Ways & Means, Corresponding Sec. Treasurer, Secretary, Vice President, Prop Committee and basically make administrative decisions for Chapter. The Director is encouraged to come to each Board mtg but is not required.

Integrated Chapt. Management - Chapt. is run by a management "team" also of chair of various chairs, ~~has~~ with a Pres. Vice Pres. Treasurer, Sec. Only difference is the Director is a member of this team and has a vote into various issues.

5. Describe the differences and/or similarities in the director's role in each type of chapter administration.

5
Board of Directors - Director is encouraged to come to each Board mtg - not required. The Board will vote on any decision, the Director has no vote.

Integrated Chapt. Management - The Director is actually "Part" of management team and has some say in decision making.

21 total points

Divide total points by 5 = 4.02 TOTAL SCORE, PART 2 (maximum 5)

Evaluator

Lynn Hartman

Date 1-20-01

ED Signature

Norma M. Rusk

Date 1-21-01

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 6 EVALUATION
JUDGING CATEGORIES & COMPETITION**

Participant's Name Myce Sayer
Chapter Friendship VII Date Jan 20, 2001
Classification: Director/Co-director ✓ Assoc/Asst. dir. Candidate

Instructions to participant:

Write the correct answer in each blank. Each answer worth four (4) points, except where noted.

1. In the sound category, 30 % of your score relates to artistic sound.
2. In the music category, 30 % of your score has to do with the arrangement.
- ~~3.~~ In the expression category, lyric interpretation accounts for 40 % of your score.

4. In the showmanship category, 70% of your score is focused on Performance.
5. Describe the importance of unity and how it relates to *each* category.

Sound - Incomplete chords happen, Intonation
Expression - Synchronization
Showmanship - Visual plan is disrupted
Artistic Music - Incomplete chords

- ~~6.~~ The total points available for a two-song performance in a regional competition is 200.

7. List two ways a director might detract from the visual performance as described in the showmanship category. (Each part worth 4 points.)

a. *"Overdirecting" Lack of energy -*

b. *Causing too much attention to himself*

8. How many categories are affected by harmony accuracy? all

9. Which category scoresheet has a picture of the barbershop cone? Sound

- ~~10.~~ In case of a tie score, the score in the Expression category breaks the tie. *Exp. category*

11. Who is the only judge evaluating how a chorus takes pitch? Showmanship

12. Describe the major identifying characteristics of the barbershop sound as it differs from other types of vocal music.

B.B. 5 music based on Core Theory, whenever a chord is in balance all parts are not singing same volume. A chord or other music each part produces same volume in an "inverted" cone style.

13. List at least three elements necessary to create the barbershop "lock and ring." (Each part worth 4 points.)

- 4
- a. Complete Chords
 - b. Proper Breath support
 - c. Correct notes

Pythagorean tuning

14. List the three types of lyrics that are unacceptable in competition and subject to penalty. (Each part worth 4 points.)

- 4
- a. Patriotic
 - b. Religious
 - c. Offensive

15. List at least three aspects of an arrangement to be considered when selecting a competition song for your chorus. (Each part worth 4 points.)

- a. Melody Line
- b. Suitable for Chorus?
- c. Certified music?

16. List at least three elements that impede the forward motion in musical phrasing. (Each part worth 4 points.)

- 4
- a. Over "articulation"
 - b. Improper vowels (vocal prod.)
 - c. Poor Breath support

Participant: Leave the rest of this page blank.

88 total points (maximum 100 total points)

Divide total points by 10 = 8.8 TOTAL SCORE (maximum 10)

Evaluator

Joan Nantmuth

Date

1-20-01

ED Signature

Norma M. Kest

Date

1-21-01

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 7 EVALUATION
VOCAL PRODUCTION**

Participant's Name JOYCE SNYDER
Chapter FRIENDSHIP VII Date 8/5/00
Classification: Director/Co-director ✓ Assoc/Asst. dir. Candidate

Instructions to participant:

Write the letter of the correct answer in each blank.

- d 1. When we are not singing or speaking, the vocal cords are open. We refer to the space between them as the:
a. epiglottis b. larynx c. soft palate
d. glottis e. cricoids
- C 2. The primary resonator in the human voice is the:
a. hyoid bone b. larynx c. pharynx
d. diaphragm e. external and internal intercostals
- a 3. In singing, muscles that interfere with vocal freedom are the _____ muscles.
a. swallowing b. abdominal c. intercostals
d. diaphragm e. sternum
- b 4. For proper resonation, the _____ must be lifted.
a. vocal cords b. soft palate c. intercostals
d. larynx e. diaphragm
- b 5. The "lid" that closes off the windpipe when we swallow is called the:
a. cricoid cartilage b. epiglottis c. glottis
d. sphincter e. soft palate
- d 6. Amplification of the voice is called:
a. phonation b. articulation c. vibrato
d. resonation e. harmonics
- d 7. Muscles that are *not* involved in breathing include:
a. intercostals b. diaphragm c. epigastrium
d. mylohyoid e. abdominal

- b ~~8~~ Proper phonation is achieved by lifting the:
a. abdominal muscles b. jaw c. phrenic nerve
d. larynx e. epiglottis
- c 9. Closure of the vocal cords is called:
a. resonance b. articulation c. relaxation
d. interference e. approximation
- C 10. For correct vocal production the _____ must be relaxed and free.
a. intercostal muscles b. vagus nerve c. jaw
d. hyoid bone e. sternum
- b 11. Every sound that is produced, no matter what the source, must have three elements: an actuator, a _____ and a resonator suitable to the frequency or pitch produced.
a. articulator b. vibrator c. reflex action
d. approximator e. transmitter
- b ~~12~~ Vowels are formed primarily with the:
a. jaw b. soft palate c. vocal cords
d. tongue e. cheek muscles
- a 13. Intercostal muscles are the muscles that control the:
a. ribcage expansion b. diaphragm c. abdominal lift
d. shoulders e. vocal cords
- c 14. Which of the following is *not* an articulator?
a. lips b. tongue c. jaw
d. teeth e. hard palate
- c 15. The vocal cords are attached to the:
a. soft palate b. hyoid bone c. pharynx
d. epiglottis e. thyroid cartilage
- a 16. The "middle voice" is used for producing tones:
a. between middle C and the C an octave higher
b. below middle C
c. above middle C
- C ~~17~~ The area of the pharynx that is closed by the soft palate is the:
a. laryngo-pharynx b. naso-pharynx c. oro-pharynx