

Memo

Date: December 12, 2002

To: Rita A. Tucker, DCPC #04

From: *Pat* Pat C. Berry, Music Services Assistant/DCP

Re: Certificate of Achievement

This is to notify you that Joyce Snyder has been advanced to the level of certified director.

Enclosed is the certificate that you, your Education Coordinator and Director Coordinator may want to present at a regional event or on an individual basis.

Feel free to contact me if you have any questions.

pb

Enclosures

cc: Lynn Hartmuth, ED #04
Beverly A. Miller, DC #04



SWEET ADELINES
INTERNATIONAL

... a worldwide organization
of women singers
committed to advancing
the musical art form of
barbershop harmony
through education
and performance.

INTERNATIONAL
HEADQUARTERS:

P.O. Box 470168
Tulsa, OK 74147-0168
918-622-1444
FAX 918-665-0894
800-992-7464

www.sweetadelineintl.org

December 12, 2002

Ms. Joyce A. Snyder, CD
Friendship VII Chapter #0431
61437 Greenbriar Dr
Cambridge OH 43725

Dear Joyce:

On behalf of the Education Direction Committee, I want to congratulate you on your advancement to ***Certified Director*** in the Director Certification Program. Recommendation for advancement was based on your achievement in each of the ten skill areas. The committee is pleased to approve that recommendation.

Enrollment in this program, and your efforts to successfully complete the requirements for advancement, attest to your desire to continue developing your skills as a Sweet Adelines chorus director. Best wishes in reaching your next goal in the program.

Sincerely,

Pat C. Berry
Music Services Assistant (DCP)

:pb

cc: Education Direction Committee
Lynn Hartmuth, ED #04
Rita A. Tucker, DCPC #04
Molly Milner, President
Lorraine Barrows, Director of Education
Kelly Kirchhoff, Director of Communications
Carol Schwartz, Director of Music Services
Joey Mechelle Stenner, Publications Coordinator
Laurie Pennington, Communications/Graphic Design Assistant

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 200 2 - 200 3

CONFIDENTIAL

DCP Member's Name Joyce Snyder Region # 4
Chorus Name Friendship VII

Classification: ☒ Director/Co-Director ☐ Associate/Assistant Director ☐ Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

9.2 1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.
Date of evaluation: 2-23-02

6.0 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.
Date of evaluation: 7-22-00

8.8 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.
Date of exam: 1-20-01

8.5 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.
Date of exam: 8-5-00

6.6 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.
Date of exam: 11-26-02

9.1 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.
Date of evaluation: 11-26-02
Score Part 1: 4.1 Score Part 2: 5.0
Enter total score above.

MANAGEMENT/COMMUNICATION SKILLS

5.5 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.
Date of exam: 1-18-02

8.9 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.
Date of evaluation: 10-29-02
Score Part 1: 8.9 Score Part 2: N/A
(Max. 10 pts.) (Max. 5 pts.)
Enter Part 1 or Part 2 above. Do not total both scores.

7.9 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.
Date of evaluation: 6-6-01
Score Part 1: 3.9 Score Part 2: 4.0
(Max. 5 pts.) (Max. 5 pts.)
Enter appropriate score above.

8.8 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.
Date of evaluation: 6-6-01
Score Part 1: 4.29 Score Part 2: 4.5
(Max. 5 pts.) (Max. 5 pts.)
Enter appropriate score above.

Director Certification Program
Progress Report

Page 2

SCORE REQUIREMENTS

Approved Director: Combined scores of at least 50 points in all ten skill areas

Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills

Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, and must have been the chorus' director for at least one year

48.2 Total score received in musical/technical skills

31.1 Total score received in management/communication skills

79.3 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months: IES 2002 Director's Track

COMMENTS BY DCP COORDINATOR:

Good job - all modules completed.

STATUS

7-17-00 Date applied to DCP
9-24-00 Date advanced to Approved Director
11-26-02 Date recommended to Certified Director
11-26-02 Date recommended to Master Director
11-26-02 Date reaffirmed at current status

Date: 11-26-02

Signed: Lita A. Tucker

DCP Coordinator

Region # 4

cc: DCP Participant
Music Services Department
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: _____

Chapter # _____

DCP Member _____

Chapter President _____

Address _____

Address _____

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 200 2 - 200 3

CONFIDENTIAL

DCP Member's Name Joyce Snyder Region # 4
Chorus Name Friendship VII

Classification: ☒ Director/Co-Director ☐ Associate/Assistant Director ☐ Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

9.2 1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.
Date of evaluation: 2-23-02

6.0 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.
Date of evaluation: 7-22-00

8.8 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.
Date of exam: 1-20-01

8.5 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.
Date of exam: 8-5-00

 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.
Date of exam:

 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.
Date of evaluation: 6-6-01
Score Part 1: 4.1 Score Part 2:
Enter total score above.

MANAGEMENT/COMMUNICATION SKILLS

5.5 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.
Date of exam: 1-18-02

8.9 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.
Date of evaluation: 10-29-02
Score Part 1: 8.9 Score Part 2: N/A
(Max. 10 pts.) (Max. 5 pts.)
Enter appropriate score above.

7.9 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.
Date of evaluation: 6-6-01
Score Part 1: 3.88 Score Part 2: 4.02
(Max. 5 pts.) (Max. 5 pts.)
Enter appropriate score above.

8.79 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.
Date of evaluation: 6-6-01 / 1-20-01
Score Part 1: 4.29 Score Part 2: 4.5
(Max. 5 pts.) (Max. 5 pts.)
Enter appropriate score above.

SCORE REQUIREMENTS

- Approved Director: Combined scores of at least 50 points in all ten skill areas
- Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills, and must have received director's educational training during the past 12 months
- Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, and must have been the chorus' director for at least one year

36.6 Total score received in musical/technical skills

31.1 Total score received in management/communication skills

67.7 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months. Please give specific dates for each training session: IES 2002 July 2002.

COMMENTS BY DCP COORDINATOR:

Management & Communication Skills
Completed. Needs to complete Music Theory and
Rehearsal Planning. Good Job.

STATUS

7-17-00 Date applied to DCP
9-24-00 Date advanced to Approved Director
Date recommended to Certified Director
Date recommended to Master Director
11-5-02 Date reaffirmed at current status

Date: 11-5-02 Signed: _____

DCP Coordinator

Region # 4

cc: DCP Participant
Music Services Department
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: _____ Chapter # _____
DCP Member _____ Chapter President _____
Address _____ Address _____

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 2002 - 2003

CONFIDENTIAL

DCP Member's Name

Joyce Snyder

Region #

4

Chorus Name

FRIENDSHIP VII

Classification:



Director/Co-Director



Associate/Assistant Director



Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

MANAGEMENT/COMMUNICATION SKILLS

9.2 **1. Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

Date of evaluation: 2.23.02

6 **2. Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

Date of evaluation: 7.22.00

8.8 **6. Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.

Date of exam: 1.20.01

8.5 **7. Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.

Date of exam: 8.5.00

 9. Music Theory - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.

Date of exam:

 10. Rehearsal Planning & Implementation 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

Date of evaluation: 6.6.01

Score Part 1: 4.1 Score Part 2:

Enter total score above.

5.5 **3. Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.

Date of exam: 1.18.02

4.23 **4. Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.

Date of evaluation: 6.6.01

Score Part 1: 4.23 Score Part 2: X

(Max. 10 pts.)

(Max. 5 pts.)

Enter appropriate score above.

7.9 **5. Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.

Date of evaluation: 6.6.01

Score Part 1: 3.88 Score Part 2: 4.02

(Max. 5 pts.)

(Max. 5 pts.)

Enter appropriate score above.

8.79 **8. Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.

Date of evaluation: 6.6.01 / 1.20.01

Score Part 1: 4.29 Score Part 2: 4.5

(Max. 5 pts.)

(Max. 5 pts.)

Enter appropriate score above.

Director Certification Program
Progress Report

Page 2

SCORE REQUIREMENTS

Approved Director: Combined scores of at least 50 points in all ten skill areas

Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills

Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, and must have been the chorus' director for at least one year

36.60 Total score received in musical/technical skills

26.42 Total score received in management/communication skills

63.02 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months: Reg. Comp (2), IES, Summer Sizzler, Winter Warm-up

COMMENTS BY DCP COORDINATOR: Still needs to complete 2 tests

STATUS

7-17-00 Date applied to DCP
9-24-00 Date advanced to Approved Director
Date recommended to Certified Director
Date recommended to Master Director
5-1-02 Date reaffirmed at current status

Date: 5-1-02

Signed: [Signature]

DCP Coordinator

Region # 4

cc: DCP Participant
Music Services Department
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: _____ Chapter # _____
DCP Member _____ Chapter President _____
Address _____ Address _____

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 200 1 - 200 1

CONFIDENTIAL

DCP Member's Name Joyce Snyder Region # 4
Chorus Name Friendship VII

Classification: ☒ Director/Co-Director ☐ Associate/Assistant Director ☐ Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

 1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

Date of evaluation:

6 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

Date of evaluation: 9.1.00

8.8 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.

Date of exam: 1.20.01

8.5 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.

Date of exam: 8.5.00

 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.

Date of exam:

 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

Date of evaluation:

Score Part 1: Score Part 2:

Enter total score above.

MANAGEMENT/COMMUNICATION SKILLS

 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.

Date of exam:

4.23 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.

Date of evaluation: 6.6.01

Score Part 1: 4.23 Score Part 2: N/A

(Max. 10 pts.) (Max. 5 pts.)

Enter appropriate score above.

7.9 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.

Date of evaluation: 6.6.01

Score Part 1: 3.88 Score Part 2: 4.02

(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.

8.79 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.

Date of evaluation: 6.6.01

Score Part 1: 4.29 Score Part 2: 4.5

(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.

Director Certification Program
Progress Report

Page 2

SCORE REQUIREMENTS

Approved Director: Combined scores of at least 50 points in all ten skill areas

Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills

Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, and must have been the chorus' director for at least one year

23.3 Total score received in musical/technical skills

20.92 Total score received in management/communication skills

44.22 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months: IES 2000, Summer 5/23/00, Winter Warm-up 2001

COMMENTS BY DCP COORDINATOR: _____

STATUS

____ Date applied to DCP
____ Date advanced to Approved Director
____ Date recommended to Certified Director
____ Date recommended to Master Director
____ Date reaffirmed at current status

Date: 6-23-01 Signed: [Signature]

DCP Coordinator

Region # 4

cc: DCP Participant
Music Services Department
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: _____ Chapter # _____
DCP Member _____ Chapter President _____
Address _____ Address _____