



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

September 9, 2002

Audrey Deel, President
Almost Heaven Chorus
2103 Terry Rd.
S. Charleston, WV 25309

Dear Audrey,

The Director Certification Program (DCP) is an educational program designed to provide additional training and further develop skills of Sweet Adeline Chorus Directors. Your current director, Ted Rose, is enrolled in this program.

Four modules of the current DCP require that teaching, communication, management and rehearsal planning skills of the Director DCP participant be evaluated by chorus members. These evaluations are to be completed by six board members selected by the chorus president and six chorus members selected by the DCP participant.

Enclosed are the evaluation forms to be used for these four modules. Please distribute the forms as instructed and collect them when completed. It is important that the responses be kept confidential. Completed forms should be returned to me. I will compile the results and submit a progress report to Ted.

We appreciate Ted's participation in the DCP and your support of his efforts. I am looking forward to helping him achieve his goals in the program. If you have any questions, feel free to contact me.

In Harmony,

Rita Tucker
DCP Coordinator

cc: Pat Berry, Music Services Assistant/DCP
Lynn Hartmuth, Education Coordinator
file



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

August 24, 2002

Ted Rose
Almost Heaven Chorus #4
819 Chappell Rd
Charleston, WV 25304

Dear Ted,

Welcome to Region 4 Director Certification Program. Enclosed is a copy of your progress report. Congratulations on completing the Analytical Listening Module at IES.

DCP is a self-directed program for anyone interested in expanding their general musical knowledge, as well as enhancing actual directing skills. Ten modules are completed through testing, regional music team evaluations and chorus evaluations. The progress report defines the 10 modules and the requirements for advancement in the DCP program. The complete set of DCP modules is available through International Sales.

Testing will be made available at all regional meetings. If you are interested in completing any test, contact me ahead of any regional event to set up a time to meet. If several participants from an area would like to schedule testing, contact me to see if other arrangements can be made. Lynn Hartmuth, Education Coordinator, has also agreed to administer testing if it is more convenient to make arrangements with her.

Modules 4, 5 and 8 involve a questionnaire to be completed by 12 members of Almost Heaven Chorus. Let me know when you are ready for the chorus to evaluate your performance in these three areas and I will forward the questionnaires to the chorus president.

I am looking forward to working with you on completing the DCP modules and attaining your goals. Please contact me if you have any questions or concerns.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Pat Berry, Music Services Assistant/DCP
Lynn Hartmuth, Education Coordinator
file

Rita,

Thank you for all of the information that you have sent about the DCP, I really appreciate it. This note is to let you know that I am ready for you to send our chapter president (Audrey Deel) the evaluation forms for the 12 chorus members on the three appropriate modules. (Pardon me, I can't remember which numbers they are, and I am at work.)

I also wanted to ask you for either a phone number or email address of the person I need to contact about the possibility of proctored testing. I would like to take several of the tests to see where I am so I will know what I need to study up on more for the events.

Again, thank you for all you have done.

Sincerely,

Ted Rose II.

A handwritten signature in cursive script that reads "Theodore A. Rose II". The signature is written in dark ink and is positioned above a faint horizontal line.

DIRECTOR CERTIFICATION PROGRAM
SELF-EVALUATION FORM
CONFIDENTIAL

Instructions: Please complete this form and send it to your DCP Coordinator. Use the back of this form if you have any comments.

Chorus Name Almost Heaven Chorus Region # 04 Date 09/03/02
Name Theodore A. Rose II (Ted) Home Phone (304) 925-3114
Address 819 Chappell Road Work Phone (304) 347-4288
Charleston, WV 25304 Fax N/A Email japheth@citynet.net

I am currently serving as a Sweet Adelines International chorus:

☒ Director/Co-director ☐ Associate/Assistant Director ☐ Candidate

Using a numerical rating from 1-5 (1 = low and 5 = high), please rate your level of proficiency in each of the following skill areas:

- 3 1. Conducting - Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions
- 3 2. Analytical Listening - Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production
- 2 3. Organizational Knowledge & Director Resources - International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology
- 4 4. Teaching - Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style
- 3 5. Management - Selecting, training, utilizing musical leaders, working with chapter administration
- 2 6. Judging Categories & Competition - Knowledge and application of the four categories as outlined in the *Judging Category Description Book*
- 5 7. Vocal Production - Understanding and practical application of components of good vocal skills
- 4 8. Communication - Application of effective communication skills with administrative leaders, musical leaders, chorus members and others
- 5 9. Music Theory - Understanding of music notation, key signatures, time signatures, intervals, chord structures
- 4 10. Rehearsal Planning & Implementation - Understanding of time scheduling, rehearsal pacing and variety, and long-range planning

Memo

Date: August 19, 2002
To: Rita A. Tucker, DCPC #04
From: Pat C. Berry, Music Services Assistant/DCP
Re: Director Certification Program

Enclosed is information on Ted Rose who has enrolled in the Director Certification Program. Please make contact as soon as possible introducing yourself as the DCP Coordinator for your region.

You will also want to make certain that all DCP members are notified when the region has testing sessions, training sessions, or classes for directors.

If a DCP participant's classification changes (e.g., is no longer a director or assistant director), moves to another region, or changes chapters, please let me know.

Rita, I have enclosed a test that Ted took during our recent IES in Greenville, South Carolina. Please grade it and return a copy of the progress report to Karen and myself. Thanks for your help.

Enclosures

:pb

cc: Lynn Hartmuth, ED #04



SWEET ADELINES
INTERNATIONAL

... a worldwide organization
of women singers
committed to advancing
the musical art form of
barbershop harmony
through education
and performance.

INTERNATIONAL
HEADQUARTERS:

P.O. Box 470168
Tulsa, OK 74147-0168
918-622-1444
FAX 918-665-0894
800-992-7464

www.sweetadelineintl.org

August 19, 2002

Mr. Ted Rose, CD
Almost Heaven Chapter #0404
819 Chappell Road
Charleston WV 25304

Dear Ted:

Thank you for your interest in the Director Certification Program (DCP). You are now enrolled as an applicant in the program. We commend you for taking advantage of this opportunity to further develop your skill and expertise as a chorus director.

Advancement within the program is contingent upon the satisfactory completion of specified requirements for each level. Advancement is also based on your proficiency in the following skills:

Musical/Technical

Conducting
Analytical Listening
Judging Categories & Competition
Vocal Production
Music Theory
Rehearsal Planning and Implementation

Management/Communication

Organizational Knowledge & Director
Resources
Teaching
Management
Communication

The ED/DCP Coordinator will notify you of any testing sessions available in your region/area. Following are some resources available from our international sales department that you might find useful in preparing for the sessions: *DCP Resource Modules, Arranger's Guide, Judging Category Description Book*, international competition video and audio tapes.

One of the requirements of the program is to complete the enclosed self-evaluation form and return it, in the envelope provided, to the Directors Certification Program Coordinator. This will provide the ED/DCP Coordinator and you a basis against which to measure your progress. The information on the self-evaluation form is considered confidential.

Please feel free to call on your ED/DCP Coordinator if you have any questions regarding the program.

Sincerely,

Pat C. Berry
Music Services Assistant/DCP

enclosure

cc: Lynn Hartmuth, ED #04
Rita A. Tucker, DCPC #04

PAID

AUG 14 2002

Director Certification Program
Application

CK# VISA \$ 35

Chapter Name Almost Heaven Chorus Chapter # 0404 Region 04
Name Ted Rose Membership # Male Director
Address 819 Chappell Road Home Phone (304) 925-3114
Charleston, WV Alternate Phone (304) 347-4288
Zip 25304 Fax _____ Email japheth@citynet.net

Current Sweet Adelines International Title/Position

☒ Director/Co-director Chapter Name Almost Heaven Chorus
☐ Associate/Assistant Director Chapter Name _____
☐ Candidate Chapter Name _____

Sweet Adelines International Membership Data

Year joined Sweet Adelines International: 2001* Has your affiliation been continuous? Yes
Please list former chapter(s) and region(s): N/A * As vocal coach.

Sweet Adelines International Experience

☒ Chorus Director/Co-director
☐ Associate/Assistant Director
☐ Section Leader
☐ I. Regional Leader
☐ Arranger
☐ Other _____
☐ International Faculty
☐ Judge (_____ Category)
☐ Quartet Member
☒ Quartet Coach
☒ Chorus Coach

Musical Background

Formal education: Several Years of Voice training classically
as well as basic music and theory.
Other musical training: _____

Barbershop experience outside Sweet Adelines International: SPEBSQSA - chorus, quartet,
vocal coach, board member, tenor/lead section leader
Please list membership in other musical organizations (e.g., MENC, ACDA, NATS): SPEBSQSA

Sweet Adelines International Educational Background

How many regional competitions have you attended as a:

☐ Competing chorus director ☐ Competing chorus member ☒ Spectator

Please list any international directors' seminars you have attended: 2002 IES

Please list any regional training programs you have attended:

Please list regional educational event(s) you have attended in the last 12 months:

Personal Goals

What do you hope to gain from enrollment in this program? Above and beyond becoming a certified director, I hope to gain valuable knowledge to help both my chorus and myself musically, vocally, and in stage presence (so much more...)

Signature

Theodore A. Rose

Date

08/13/02

Please complete and return this application to international headquarters, along with the \$35 application fee by check, money order (U.S. funds) payable to Sweet Adelines International or credit card. (This fee is non-refundable and non-transferrable.)

PLEASE NOTE: The application fee to enroll in the Director Certification Program does not include the DCP modules.

Please complete the following if using a credit card:

4159 7500 0184 6659

☒ VISA

☐ MasterCard

☐ Discover Card

Signature

Theodore A. Rose

Expiration Date

08-04

Sweet Adelines International • P.O. Box 470168 • Tulsa, Oklahoma 74147-0168
918-622-1444 • 800-892-7464 • Fax 918-663-0894 • Internet: sweetadelinesintl.org

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 1 EVALUATION
CONDUCTING SKILLS**

Participant's Name TED ROSE
Chapter ALMOST HEAVEN Date 3/27/03
Classification: Director/Co-director ☒ Assoc/Asst. dir. ☐ Candidate ☐

Instructions to Evaluator:

Evaluation based on (check one):

☒ actual observation ☐ videotaped example

Based on your observation, evaluate the participant's conducting skills by assigning a numerical rating of 1 - 5 (5 = highly effective, 1 = ineffective) for each item.

- 4 Demonstrates understanding of ictus through appropriate breaths and downbeats
- 3 Demonstrates ability to keep a steady tempo in an uptune
- 4 Demonstrates *rubato* technique appropriate to the interpretation of a barbershop ballad
- 4 Demonstrates ability to indicate attacks and releases clearly
- 4 Exhibits congruency between mouth posture and hand motions
- 5 Exhibits body posture appropriate for good singing
- 5 Avoids body posture distractions
- 5 Maintains eye contact with the performing unit
- 5 Exhibits facial posture appropriate for expressive singing
- 4 Demonstrates ability to communicate dynamics effectively

43 Total points

Divide total points by 5 = 8.6 TOTAL SCORE (maximum 10)

Evaluator Beverly A. Meen Date 3/27/03
ED Signature _____ Date _____

DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 2 EVALUATION
ANALYTICAL LISTENING SKILLS

Participant's Name Ted Rose
Chapter Almost Heaven - Charleston, WV Date July 19
Classification: Director/Co-director X Assoc/Asst. dir. _____ Candidate _____

Listen to each taped example and circle the correct answer.

1. The lack of tuning on the "way" chords is primarily a result of:
 - a. verticality of tonal line
 - b. unmatched vowels
 - c. lack of sufficient breath support
 - d. (a) and (b) only
 - ☒ e. (b) and (c) only
2. The chord on "rain-BOWS" in this section doesn't lock because:
 - a. the bari is too heavy
 - b. the vowel is unmatched
 - c. the song is in the wrong key
 - d. the song is beyond the skill of the chorus
 - ☒ e. the chord is not being sung in correct balance
- ☒ 3. The major problem with the singing of this introduction is:
 - a. expressive sound
 - b. forward motion
 - c. harmony accuracy
 - ☒ d. dynamic variation
 - e. balance
4. In this selection, chord clarity and lock-and-ring are affected by:
 - a. balance problems
 - b. insufficiently developed vocal skills
 - c. inaccurate intervals
 - ☒ d. all of the above
 - e. (b) and (c) only
5. In this selection, dropped phrase endings are usually caused by:
 - ☒ a. lack of sufficient breath support
 - b. poor ear training
 - c. tight-throated singing
 - d. peppy tempos
 - e. lack of attention to director

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 6 EVALUATION
JUDGING CATEGORIES & COMPETITION**

Participant's Name TED ROSE II
Chapter Almost Heaven Date 01/17/03
Classification: Director/Co-director X Assoc/Asst. dir. _____ Candidate _____

Instructions to participant:

Write the correct answer in each blank. Each answer worth four (4) points, except where noted.

- 4 ✓ 1. In the sound category, 60 % of your score relates to artistic sound. 30
- 4 ✓ 2. In the music category, 40 % of your score has to do with the arrangement. 30
- 4 ✓ 3. In the expression category, lyric interpretation accounts for 70 % of your score. 60
- 4 ✓ 4. In the showmanship category, 70% of your score is focused on stage presence. (performance)
5. Describe the importance of unity and how it relates to *each category*.
Sound - poor unity will result in muddiness and lack of clarity in chords, causing them not to ring.
Music - Unity allows the arrangement to be more fully conveyed
Expression - if unity is bad the message of the song cannot be properly portrayed, since the entire group is not portraying the same message.
Showmanship - a unified sound will be more entertaining.
6. The total points available for a two-song performance in a regional competition is 800.
7. List two ways a director might detract from the visual performance as described in the showmanship category. (Each part worth 4 points.)
a. Upstaging the chorus with inappropriate movement.
b. Not adhering to costume standards, resulting in lack of unity.
8. How many categories are affected by harmony accuracy? All 4
9. Which category scoresheet has a picture of the barbershop cone? Sound
- 4 ✓ 10. In case of a tie score, the score in the SOUND category breaks the tie.
- 4 ✓ 11. Who is the only judge evaluating how a chorus takes pitch? Sound
- Showmanship

12. Describe the major identifying characteristics of the barbershop sound as it differs from other types of vocal music.

Since the melody is not in the highest part, we strive for a "coned" sound, where the more predominant sound comes from the lower voices.

13. List at least three elements necessary to create the barbershop "lock and ring." (Each part worth 4 points.)

- Balance - (cone, root/fifth predominance)
- Blend - (vowels, tone placement)
- Tuning - (both melodic and harmonic)

- ✓ 14. List the three types of lyrics that are unacceptable in competition and subject to penalty. (Each part worth 4 points.)

- (AAAA) strophic
- (ABCD)

foreign
patriotic
religious

- when the verse is longer than the chorus.

15. List at least three aspects of an arrangement to be considered when selecting a competition song for your chorus. (Each part worth 4 points.)

- range of melody difficulty
- awkward intervals voicings
- appropriate subject matter

form

16. List at least three elements that impede the forward motion in musical phrasing. (Each part worth 4 points.)

- innappropriate rhythms - (dropped beats, etc.)
- lack of Dynamics.
- lack of energy through the end of the phrase.

same

Participant: Leave the rest of this page blank.

60 total points (maximum 100 total points)

Divide total points by 10 = 6.0 TOTAL SCORE (maximum 10)

Evaluator Leta A. Jucow Date 1/17/03

ED Signature _____ Date _____

choppy delivery
over articulation
directing style