



SWEET ADELINES
INTERNATIONAL

*is proud to present
this*

CERTIFICATE OF ACHIEVEMENT

to

Jonelle P Hamilton

*for having successfully attained
the status of*

Certified Director

in the

DIRECTOR CERTIFICATION PROGRAM



March 03, 2009

Date

Peggy Gram
International President



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

January 1, 2009

JONELLE HAMILTON
2951 ARROWSMITH DR
REYNOLDSBURG, OH 43068

Dear JONELLE,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the score you received on the module completed by Amanda Kaufmann and the evaluations completed by your chorus.

The only module you need to complete is the conducting evaluation. You will need to have a certified director or a member of the regional music staff observe you directing and complete the evaluation. This can be done in person or by video. Let me know who you will have complete this evaluation and I will sent them the necessary document.

I look forward to working with you to attain your goal of Certified Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Susanna Runyan, DCP
Bev Miller, Education Coordinator
Zoe Hagy, Director Coordinator
file



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

February 18, 2008

JONELLE HAMILTON
2951 ARROWSMITH DR
REYNOLDSBURG, OH 43068

Dear JONELLE,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the score you received on the module completed at Winter Warmup in January.

Testing is available at most regional meetings. Sorry I haven't been able to set up testing sessions outside of regional meetings. The next session is Leader's Retreat and I am planning to attend. Maybe we can set something up for then. Another option would be to contact Amanda Kaufmann or Mary Ellen Guntzelman to see if they would administer the tests for you. If this is an option, let me know and I will send them the tests you wish to take.

I look forward to working with you to attain your goal of Approved Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Susanna Runyan, DCP
Lynn Hartmuth, Education Coordinator
Zoe Hagy, Director Coordinator
file



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

June 18, 2007

JONELLE HAMILTON
2951 ARROWSMITH DR
REYNOLDSBURG, OH 43068

Dear JONELLE,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the score you received on the module completed at MOM this past weekend.

Testing is available at most regional meetings. The next scheduled regional meeting is Winter Warmup, January 2008. However, as we talked, maybe we can set up a testing session for the participants located in the Columbus area sometime this summer or fall. I will work with Zoe and Lynn on setting something up.

I look forward to working with you to attain your goal of Approved Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Susanna Runyan, DCP
Lynn Hartmuth, Education Coordinator
Zoe Hagy, Director Coordinator
file



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

February 14, 2007

JONELLE HAMILTON

Dear JONELLE,

*Sent to
Scioto
Valley
Pres.*

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the scores you received on the modules completed and the modules yet to complete. Once I receive notification that you have applied and are accepted into the DCP program from International, I will forward your progress report to them in order to keep track of your DCP progress.

Module #1, Conducting, is an evaluation that needs to be completed by a member of the music staff or a person approved by Lynn Hartmuth, Education Coordinator. the evaluation can be done in person or by video. Contact Lynn or me when you are ready to complete this conducting evaluation.

Testing is available at most regional meetings. The next available testing date will be leaders retreat, June 15-16. The education committee, Zoe and I are planning a session on the judging category. Watch the regional publications for more details on the session and testing times. If you wish to retake other testing during the retreat week end, please let me know so I can have the appropriate testing materials.

I look forward to working with you to attain your goal of Approved or Certified Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Susanna Runyan, DCP
Lynn Hartmuth, Education Coordinator
Zoe Hagy, Director Coordinator
file

Memo

Date: March 3, 2009

To: Rita Tucker, DCPC #4

From: Suzanna Runyan, Music Services Assistant/DCP

Re: Certificate of Achievement

This is to notify you that Jonelle Hamilton (Scioto Valley Chorus) has advanced to the level of certified director.

Enclosed is the certificate that you, your Director Coordinator or your Education Coordinator may want to present at a regional event or on an individual basis.

Feel free to contact me if you have any questions.

sr:

Enclosures

cc: Education Direction Committee Chair
Bev Miller, ED #4
Zoe Hagy, DC #4
Kelly Kirchhoff, Director of Communications
Carol Schwartz, Director of Music Services
Lori Decter Wright, Director of Education
Joey Stenner, Publications Coordinator
Janell Mason, Education Department Assistant
April Slezak, Music Services Associate Manager

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 2008 - 2009

CONFIDENTIAL

DCP Member's Name Jonelle Hamilton Region # 4
Chorus Name Scioto Valley Chorus

Classification: ☐ Director/Co-Director ☒ Associate/Assistant Director ☐ Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

10.0 1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

Date of evaluation: 1-16-09

6.0 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

Date of evaluation: 5-16-08

9.7 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.

Date of exam: 6-15-07

6.5 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.

Date of exam: 1-1-09

8.0 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.

Date of exam: 1-18-08

9.6 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

Date of evaluation: 1-1-09

Score Part 1: 4.6 Score Part 2: 5.0

Enter appropriate score above.

MANAGEMENT/COMMUNICATION SKILLS

8.0 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications.

International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.

Date of exam: 1-19-07

9.0 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.

Date of evaluation: 1-1-09

Score Part 1: 9.0 Score Part 2: n/a

(Max. 10 pts.)

(Max. 5 pts.)

Enter Part 1 or Part 2 above. Do not total both scores.

8.8 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.

Date of evaluation: 1-1-09

Score Part 1: 4.4 Score Part 2: 4.4

(Max. 5 pts.)

(Max. 5 pts.)

Enter appropriate score above.

9.7 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.

Date of evaluation: 1-1-09

Score Part 1: 4.7 Score Part 2: 5.0

(Max. 5 pts.)

(Max. 5 pts.)

Enter appropriate score above.

SCORE AND ADVANCEMENT REQUIREMENTS

- Approved Director: Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months
- Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills; must have attended a regional director educational training session or participated fully in the director's track at IES during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus
- Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year

49.3 Total score received in musical/technical skills

35.5 Total score received in management/communication skills

84.8 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months. **Please give specific dates for each training session:** Winter warmup directing class 1/09,
Leaders Retreat 3/08, Region Comp. 4/08.

COMMENTS BY DCP COORDINATOR: Great job! Good knowledge of directing
skills.

STATUS

1-18-07 Date applied to DCP

1-29-09 Date advanced to Approved Director

1-29-09 Date recommended to Certified Director

1-29-09 Date recommended to Master Director

1-29-09 Date reaffirmed at current status

Date: 1-29-09 Signed: Lita A. Jackson Region # 4
DCP Coordinator

cc: DCP Participant
Music Services Department
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: _____ Chapter # _____

DCP Member _____ Chapter President _____

Address _____ Address _____



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

January 28, 2009

Jonelle Hamilton
2951 Arrowsmith Rd
Reynoldsburg, OH 43068

Dear Jonelle,

Congratulations on completing the DCP modules and attaining a score sufficient for advancement. The enclosed progress report has been submitted to International Music Services for recommendation to Certified Assistant Director.

International will review and verify the progress report and you will be notified of your advancement to Certified Assistant Director. Applicable notifications and certificate will be forwarded to Region 4 Education Coordinator, Bev Miller.

Again, congratulations on completing the Director Certification Program.

In Harmony,

A handwritten signature in black ink, appearing to read "Rita", is written over the typed name.

Rita Tucker
DCP Coordinator
Region #4

Cc: Suzanne Runyan, Music Services Assistant/DCP
Bev Miller, Education Coordinator
Zoe Hagy, Director Coordinator
file

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 2008 - 2009

CONFIDENTIAL

DCP Member's Name Donelle Hamilton Region # 4
Chorus Name Scioto Valley

Classification: ☐ Director/Co-Director ☒ Associate/Assistant Director ☐ Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

6.0 1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

Date of evaluation: _____

6.0 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

Date of evaluation: 5-16-08

9.2 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.

Date of exam: 6-15-07

6.5 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.

Date of exam: 1-1-09

8.0 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.

Date of exam: 1-18-08

9.6 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

Date of evaluation: 1-1-09

Score Part 1: 4.6 Score Part 2: 5.0

Enter appropriate score above.

MANAGEMENT/COMMUNICATION SKILLS

8.0 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.

Date of exam: 1-19-07

9.0 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.

Date of evaluation: 1-1-09

Score Part 1: 9.0 Score Part 2: n/a
(Max. 10 pts.) (Max. 5 pts.)

Enter Part 1 or Part 2 above. Do **not** total both scores.

8.8 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.

Date of evaluation: 1-1-09

Score Part 1: 4.4 Score Part 2: 4.4
(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.

9.7 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.

Date of evaluation: 1-1-09

Score Part 1: 4.7 Score Part 2: 5.0
(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.