

**DIRECTOR CERTIFICATION PROGRAM  
SKILL AREA 4 EVALUATION — PART 2  
TEACHING SKILLS**

Participant's Name Georgia Glunt  
Chapter Columbus Chorus Date 1-19-05  
Classification: Candidate \_\_\_\_\_  
Skill Area 4 Evaluation — Part 2 is to be completed for Candidates only.  
(For other classifications, see Skill Area 4 Evaluation — Part 1)

*Instructions to ED:*

Based on your review of a live or videotaped example of an actual teaching situation, evaluate the participant's teaching skills by assigning a numerical rating of 1-5 for each item:  
(5 = highly effective, 1 = ineffective)

- |          |   |
|----------|---|
| <u>4</u> | Methods of teaching a song  |
| <u>4</u> | Methods of teaching vocal skills  |
| <u>5</u> | Methods of teaching section work  |
| <u>4</u> | Methods of teaching barbershop craft and style  |
| <u>5</u> | Clarity of language   |
| <u>5</u> | Follows a logical progression and pacing in teaching and rehearsal planning   |
| <u>4</u> | Vocal inflection  |
| <u>3</u> | Body language and energy, including facial expression   |
| <u>3</u> | Maintains attention and control of the group  |
| <u>5</u> | Presentation of material is appropriate to the level of the group and meets the needs of the various learning styles of the group |

42 total points

Divide total points by 10 = 4.2 TOTAL SCORE, PART 2 (maximum 5)

Evaluator [Signature] Date 1-19-06  
ED Signature [Signature] Date 1-19-06

# SKILL AREA 5, PART 1: MANAGEMENT SKILLS

## COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Georgia Glunt  
Chapter Columbus Chorus Date 1/22/06  
Skill Area 5, Part 1 is to be completed for Director/Co-director and Assoc/Asst. director only.  
Classification: Director/Co-director \_\_\_\_\_ Assoc/Asst. dir. X

1. Enter the corresponding value from each individual evaluation.
2. Add all values to get total points.
3. Divide by the number of non-blank responses (12 or fewer) to get the score for each item.

	total points	divided by	no. of responses	ITEM SCORE
The participant selects and utilizes chorus members to assist her in the chapter's musical program.	<u>3 5 3 3 4 5 2 1 5 4</u> = <u>35</u>	÷	<u>10</u>	= <u>3.5</u>
The participant provides training for the music staff members.	<u>3 = 4 3 3 = 1 1 = 3</u> = <u>18</u>	÷	<u>7</u>	= <u>2.6</u>
The participant delegates duties to members showing strength in special areas.	<u>3 3 4 3 4 5 1 1 5 5</u> = <u>34</u>	÷	<u>10</u>	= <u>3.4</u>
The participant works effectively with chapter administration.	<u>4 5 5 4 4 5 4 3 5 5</u> = <u>44</u>	÷	<u>10</u>	= <u>4.4</u>
The participant develops, trains and utilizes a music team that makes it possible for each chorus member to receive individual assistance.	<u>2 = 3 = = 1 1 = 4</u> = <u>11</u>	÷	<u>5</u>	= <u>2.2</u>

Maximum total score, Skill Area 5 — Part 1 is 5 points.

Sum ITEM SCORES = 16.1 ÷ 5 = 3.2 TOTAL SCORE, Skill Area 5, Part 1

Evaluator Sta. Juan Date 1/22/06  
ED Signature \_\_\_\_\_ Date \_\_\_\_\_



**DIRECTOR CERTIFICATION PROGRAM  
SKILL AREA 5 EVALUATION — PART 2  
MANAGEMENT SKILLS**

Participant's Name Georgia Glunt  
Chapter Columbus Chorus Date 7/23/06  
Classification: Director/Co-director \_\_\_\_\_ Assoc/Asst. dir. X Candidate \_\_\_\_\_  
Skill Area 5 Evaluation — Part 2 is to be completed by all classifications.

*Instructions to participant:*

Write a brief response to each question. Each question is worth 5 points.

1. List five (5) ways you could assist your director if you were an associate/assistant director of a 40-voice chorus.

1) Perform warm-ups prior to rehearsal  
2) Help members learn notes on new music, review old music  
3) Be able to direct all of the chorus' current music in the director's absence  
4) Help with initial voice placement for guests  
5) Help director to review ~~taping~~ taping done by members.

2. Describe how you would develop an effective music team if you were the director of a 65-voice chorus. I would assess the members & determine which ones had the

most musical ability & then assess which had the best people skills. Then choose an adequate number for each section. From there I would make sure that the team had access to regional + international training & materials. We would meet on a regular basis and I would try to encourage the free flow of ideas. The team would be an integral part of the chorus' whole musical product.

3. What are the key ingredients of a good working relationship between the chorus director and board of directors?

Open communication is primary — both directions

— from there the director would need to share her vision + ideas for the musical program and progress of the chorus.

The board in turn, would need to feel comfortable giving feedback to the director, but also support — with actions and financially, while keeping the chorus fiscally healthy.

4. Briefly describe the two different types of chapter administration:  
(1) Board of Directors and (2) Integrated Chapter Management.

1) Board of Directors is an 8 or 12 member body elected entirely from the membership. Each person's term is usually 2 years. There is an executive committee within. All decisions are made through a voting process.

2) Integrated Chapter Mang - is a part elected, part appointed members. The director is a permanent member of the team - but is an equal.

Decision are based on consensus rather than voting. And the members overall are more managers & idea people with committees under each of them.

5. Describe the differences and/or similarities in the director's role in each type of chapter administration.

Usually in the B.O.D., the director takes her concerns, ideas, requests, etc to the board & they make a decision, that may or may not be in the chorus' overall musical product interest. It can in some cases I would think be adversarial.

The I.C.M. - the director is an equal member of a team dedicated to putting forth the best musical product - consensus decision making fosters this atmosphere. Everyone has equal voice.

25 total points

Divide total points by 5 = 5.0 TOTAL SCORE, PART 2 (maximum 5)

Evaluator Lita R. Tucker

Date 9/29/06

ED Signature \_\_\_\_\_

Date \_\_\_\_\_