

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 7 EVALUATION
VOCAL PRODUCTION**

Participant's Name Joan Dattilo
Chapter Music Valley Date 1-17-98
Classification: Director/Co-director X Assoc/Asst. dir. _____ Candidate _____

Instructions to participant:

Write the letter of the correct answer in each blank.

- d 1. When we are not singing or speaking, the vocal cords are open. We refer to the space between them as the:
a. epiglottis b. larynx c. soft palate
d. glottis e. cricoids
- b ~~2~~ 2. The primary resonator in the human voice is the:
a. hyoid bone b. larynx c. pharynx
d. diaphragm e. external and internal intercostals
- a 3. In singing, muscles that interfere with vocal freedom are the _____ muscles.
a. swallowing b. abdominal c. intercostals
d. diaphragm e. sternum
- b 4. For proper resonance, the _____ must be lifted.
a. vocal cords b. soft palate c. intercostals
d. larynx e. diaphragm
- b 5. The "lid" that closes off the windpipe when we swallow is called the:
a. cricoid cartilage b. epiglottis c. glottis
d. sphincter e. soft palate
- d 6. Amplification of the voice is called:
a. phonation b. articulation c. vibrato
d. resonance e. harmonics
- c ~~7~~ 7. Muscles that are *not* involved in breathing include:
a. intercostals b. diaphragm c. epigastrium
d. mylohyoid e. abdominal

- 9 18. The ventricular bands are:
a. vocal cords b. false vocal cords c. tongue muscles
d. jaw muscles e. transverse abdominal muscles
- C 19. The part of the body not involved in the swallowing mechanism is the:
a. jaw b. tongue c. diaphragm
d. lips e. larynx
- C 20. Proper posture for singing is an upright stance with body weight primarily:
a. on the outside (downstage) foot
b. on the heels with the legs relaxed
c. forward on the balls of the feet

Participant: Leave the rest of this page blank.

13 total points

Divide total points by 2 = 6.5 TOTAL SCORE (maximum 10)

Evaluator Mary Ellen Guntzelman, DCP Coord #4 Date 1-25-98
DMA Signature _____ Date _____

DIRECTOR CERTIFICATION PROGRAM

SKILL AREA VIII: COMMUNICATION SKILLS

PART I: (FOR DIRECTOR OR ASS'T./ASSOC. DIRECTOR)

COMPILATION OF RESULTS
(To be completed by DMA)

PARTICIPANT'S NAME Joan Dattilo CHAPTER Music Valley DATE 7/5/95
 Classification: Director Co-Director Ass't./Assoc. Director _____

INSTRUCTIONS: Evaluate the participant's communication skills by assigning a numerical rating of 1-5 (5 = excellent; 1 = poor) for each item.

	Tot. # of Pts. Responses	Score
The participant:		
1. Solicits and utilizes input from the chorus.	<u>34</u> ÷ <u>7</u>	= <u>4.85</u>
2. Gives clear instructions and communicates expectations.	<u>31</u> ÷ <u>7</u>	= <u>4.42</u>
3. Communicates in a positive manner.	<u>34</u> ÷ <u>7</u>	= <u>4.85</u>
4. Exhibits enthusiasm.	<u>33</u> ÷ <u>7</u>	= <u>4.71</u>
5. Demonstrates a willingness to accept outside assistance.	<u>34</u> ÷ <u>7</u>	= <u>4.85</u>
6. Has consistent communication signals (i.e., eye contact, body language, and voice.)	<u>33</u> ÷ <u>7</u>	= <u>4.71</u>
7. Offers positive reinforcement.	<u>34</u> ÷ <u>7</u>	= <u>4.85</u>
8. Exhibits security in position of director or assistant/associate director (whichever is applicable).	<u>31</u> ÷ <u>7</u>	= <u>4.42</u>
9. Accepts constructive criticism well.	<u>33</u> ÷ <u>7</u>	= <u>4.71</u>
10. Communicates that the chorus <u>can</u> reach its goals.	<u>33</u> ÷ <u>7</u>	= <u>4.71</u>
Total <u>47.08</u> ÷ 10 = Score , Part I <u>4.7</u>		Total <u>47.08</u>

Score, Part I 4.7 + Score, Part II 4.5 = Total Score 9.2

Signed: Molly Alfama, DMA Date 7-5-96

SWEET ADELINES, INC.

DIRECTORS CERTIFICATION PROGRAM

SKILL AREA VIII: COMMUNICATION SKILLS

PART II: To be completed by all program participants and evaluated by DMA.

NOTE: Part I is available for directors and ass't./assoc. directors only.

PARTICIPANT'S NAME Joan Pattilo CHAPTER Music Valley DATE 7/15/95
Classification: Director Co-Director Ass't./Assoc. Director _____ Other _____

INSTRUCTIONS: Respond to each of the following items as indicated.

1. List five (5) components in a Sweet Adeline director's effective communication with the chorus. (5 points possible)

Important also to work with music staff + chorus in setting goals - long + short range

1. Eye Contact - when speaking or directing
2. Verbal - passive - nonthreatening speaking voice
3. Non-verbal - body language
4. Praise (Positive & Sincere)

5. Personal concern or involvement - show you care about her & other aspects in her life - family

6. *Important to recap at the end of each rehearsal*
2. An individual member consistently makes singing errors and is upsetting to those around her. What communication skills would you utilize in handling this problem? (3 points possible)

You could use tapes - for her to practice by, or to turn in to be analyzed by director or section leader who would then discuss wrong notes with the singer. She may be unaware of her mistakes. Section rehearsals would be another way to make her aware. Also having a private word with her - but always point out

3. As a director of a 40-voice chorus, what communication skills would you use to help an insecure assistant director become more confident? (2 points possible)

Instruct privately on basic directing skills, possibly get tapes to look at & discuss together of other directors for good technique. Praise the assistant before the chorus to show you have confidence in her. Give her lots of opportunities to practice at rehearsals +

Total 9 ÷ 2 = Score, Part II 4.5

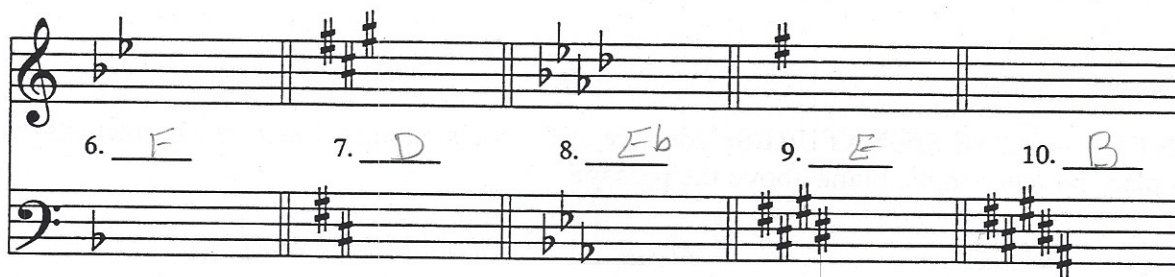
To direct at performance (maybe one special song).

DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 9 EVALUATION
MUSIC THEORY

Participant's Name Joan Dattilo
Chapter Music Valley Chorus Date 7/18/98
Classification: Director/Co-director X Assoc/Asst. dir. Candidate

PART I — KEY SIGNATURES: Identify each key signature. Write the correct answer in the blank above each key signature (major keys only).

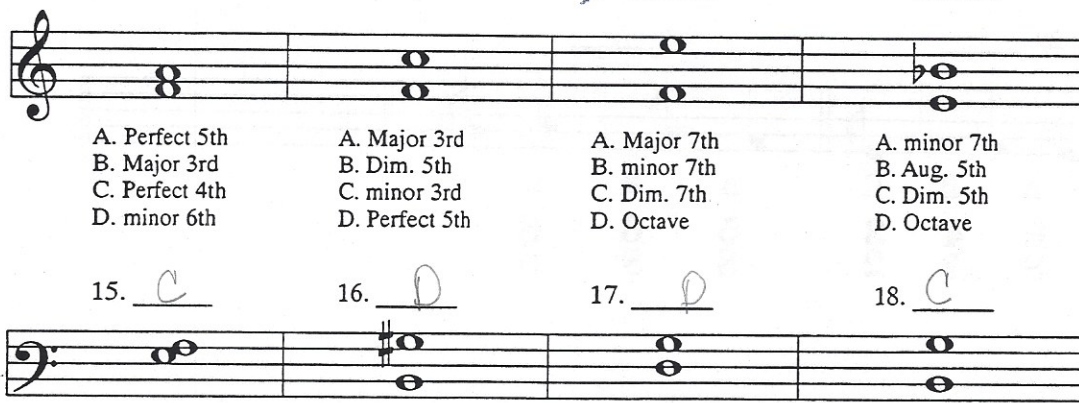
1. B \flat 2. A 3. A \flat 4. G 5. C



6. F 7. D 8. E \flat 9. E 10. B

PART II — INTERVALS: Identify each interval. Select the correct answer and place its letter in the blank above each interval.

11. B 12. D 13. C 14. C



A. Perfect 5th A. Major 3rd A. Major 7th A. minor 7th
B. Major 3rd B. Dim. 5th B. minor 7th B. Aug. 5th
C. Perfect 4th C. minor 3rd C. Dim. 7th C. Dim. 5th
D. minor 6th D. Perfect 5th D. Octave D. Octave

15. C 16. D 17. D 18. C

A. Major 3rd A. Major 9th A. Major 3rd A. minor 7th
B. Major 2nd B. minor 7th B. minor 3rd B. minor 3rd
C. minor 2nd C. minor 6th C. Aug. 5th C. minor 6th
D. Octave D. Major 6th D. Perfect 4th D. Major 6th

PART IV — CHORD RECOGNITION: Identify each chord. Select the correct answer and place its *letter* in the blank above the measure.

31. A 32. C 33. B 34. C 35. A

- | | | | | |
|-----------------|------------------------|-----------------|----------------|-------------------|
| A. Dominant 7th | A. Major triad | A. Dominant 7th | A. minor triad | A. Dominant 7th |
| B. Major 7th | B. Major 9th | B. minor 7th | B. Major 9th | B. Major triad |
| C. minor 3rd | <u>C</u> . minor triad | C. Major 6th | C. minor 7th | C. minor 6th |
| D. minor 7th | D. Dominant 9th | D. Dominant 9th | D. Major 7th | D. Diminished 7th |

36. C 37. C 38. C 39. A 40. D

- | | | | | |
|-----------------|-----------------|-----------------|----------------|-----------------|
| A. Dim. 7th | A. Major triad | A. Major 7th | A. Major triad | A. Dominant 7th |
| B. minor 7th | B. Dominant 7th | B. minor 7th | B. Major 9th | B. minor triad |
| C. Dominant 7th | C. Major 7th | C. Dominant 7th | C. minor 7th | C. Major 7th |
| D. Major 7th | D. minor triad | D. Dim. 7th | D. minor 6th | D. Major triad |

PART V — PARTS OF CHORDS: In each chord, an arrowhead points to one part of the chord. Select the correct answer and place its *letter* in the blank above the chord.

41. C 42. A 43. B 44. A 45. C

- | | | | | |
|------------|------------|------------|------------|------------|
| A. Root | A. Root | A. Root | A. Root | A. Root |
| B. Third | B. Third | B. Third | B. Third | B. Third |
| C. Fifth | C. Fifth | C. Fifth | C. Fifth | C. Fifth |
| D. Seventh | D. Seventh | D. Seventh | D. Seventh | D. Seventh |

SKILL AREA 10, PART 1: REHEARSAL PLANNING & IMPLEMENTATION
COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Joan Dattilo
Chapter Music Valley Date 11-9-97
Classification: Director/Co-director X Assoc/Asst. dir. _____

1. Enter the corresponding value from each individual evaluation.
2. Add all values to get total points.
3. Divide by the number of non-blank responses (12 or fewer) to get the score for each item.

	total points	divided by	no. of responses	ITEM SCORE
Begins rehearsal on time.				
_____	= <u>59</u>	÷	<u>12</u>	= <u>4.91</u>
Includes time for the associate/assistant director(s) and choreographers, as needed.				
_____	= <u>60</u>	÷	<u>12</u>	= <u>5</u>
Provides sufficient vocal warm-up.				
_____	= <u>60</u>	÷	<u>12</u>	= <u>5</u>
Planned schedule for rehearsals is evident.				
_____	= <u>60</u>	÷	<u>12</u>	= <u>5</u>
Provides a challenging pace and variety for the rehearsal format.				
_____	= <u>59</u>	÷	<u>12</u>	= <u>4.91</u>
Rehearses existing repertoire.				
_____	= <u>59</u>	÷	<u>12</u>	= <u>4.91</u>
Works on new repertoire.				
_____	= <u>59</u>	÷	<u>12</u>	= <u>4.91</u>
Provides time for introduction and acknowledgment of guests.				
_____	= <u>59</u>	÷	<u>12</u>	= <u>4.91</u>
Appears to know the music thoroughly.				
_____	= <u>60</u>	÷	<u>12</u>	= <u>5</u>
Ends rehearsal on time.				
_____	= <u>59</u>	÷	<u>12</u>	= <u>4.91</u>

(tabulation sheet continued on next page)

SWEET ADELINES INTERNATIONAL
DIRECTORS CERTIFICATION PROGRAM

SKILL AREA X: REHEARSAL PLANNING AND IMPLEMENTATION

PART II: To be completed by all program participants, and evaluated by D.M.A..

PARTICIPANT'S NAME Joan Dattilo CHAPTER Music Valley Date 4/18/97

Classification: Director/~~Co-Director~~ ☒ Assoc./Ass't. Director ☐ Candidate ☐

The time is six weeks before regional competition and three months before the annual chapter chow. The chorus is competing. Write your plan for a regularly-scheduled, three-hour evening rehearsal.

6:30 Physical warmups

6:40 Vocal warmups

7:00 Review songs in performance package -

7:30 Sing ballad - work on note accuracy + check words - also unity

8:00 Break - plus Business Mtg. (This could slow the momentum)

8:15 Review ballad

8:30 Sing uptune - check notes + words + unity of second

9:00 Choreography team works on moves & gestures.

9:20 Repeat both contest songs plus choreography.

9:30 Circle - Sing Harmonize the World.

Score, Part II 4 (Total possible score = 5)

Signed: Mely Althoffman, DMA # 4 Date 1-26-97