

SWEET ADELINES, INC.

DIRECTOR CERTIFICATION PROGRAM

PROGRESS REPORT

*Good
Buyer*

NOTE: THIS INFORMATION IS CONFIDENTIAL.

INSTRUCTIONS TO DMA: Record the score which the participant has achieved for each skill area. If evaluation for one or more areas has not yet taken place at the time the Progress Report is completed, write "NA" in the appropriate blank(s).
Distribution: One copy to International Headquarters; one copy to participant; one copy to DMA file.

PARTICIPANT'S NAME Karen Matthews DATE December 30, 1993
CHAPTER NAME Friendship VII REGION * Four
CLASSIFICATION: DIRECTOR ASS'T./ASSOC. DIRECTOR _____ OTHER _____
TOTAL SCORE 69.5

7.8 I. CONDUCTING SKILLS (10 points possible for all participants)

8-14-91 Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

COMMENTS: August 14, 1991

6.0 II. ANALYTICAL LISTENING SKILLS (10 points possible for all participants)

Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

COMMENTS: January 20, 1990

7.5 III. ORGANIZATIONAL KNOWLEDGE (10 points possible for all participants)

Knowledge of International and regional structure, including appointees, elected officials, committees and their duties; includes understanding of organizational philosophy, policies, and terminology.

COMMENTS: June 15, 1989

21.3

PARTICIPANT'S NAME Karen Matthews

8.0 IV. TEACHING SKILLS (10 points possible for all participants)

Includes style of presentation and methods of teaching music, vocal skills, section unity, and barbershop style.

SCORE PART I: 9 SCORE PART II: 7.5 TOTAL SCORE: 8.0

COMMENTS: July 28, 1993 August 14, 1993

8.8 V. MANAGEMENT SKILLS (10 points possible for directors and ass't./ assoc. directors; 5 points possible for "other" participants)

Includes selecting, training, and utilizing musical leaders and working with chapter administration.

SCORE PART I: 4.3 SCORE PART II: 4.5 TOTAL SCORE: 8.8

COMMENTS: August 14, 1993 No date on sheet

7.0 VI. KNOWLEDGE OF JUDGING CATEGORIES (10 points possible for all participants)

Includes knowledge and application of the four judging categories, as outlined in the Judging Category Description Booklet.

COMMENTS: 4.5 - is taking in January, 1994 1-24-94

6.5 VII. VOCAL PRODUCTION KNOWLEDGE (10 points possible for all participants)

Includes understanding and practical application of the components of good vocal skills.

COMMENTS: January 18, 1990

9.1 VIII. COMMUNICATION SKILLS (10 points possible for directors and ass't./assoc. directors; 5 points for "other" participants)

Includes application of effective communication skills with administrative leaders, musical leaders, chorus members, and others.

SCORE PART I: 4.6 SCORE PART II: 4.5 TOTAL SCORE: 9.1

COMMENTS: July, 1993

60.7

PARTICIPANT'S NAME Karen Matthews

6.8 IX. KNOWLEDGE OF MUSIC THEORY (10 points possible for all participants)

Includes understanding of music notation, key signature, time signatures, intervals, and chord structures.

COMMENTS: January 20, 1991

9 X. REHEARSAL PLANNING AND IMPLEMENTATION SKILLS (10 points possible for director and ass't./assoc. directors; 5 points possible for "other" participants)

Includes understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

SCORE PART I: 4 SCORE PART II: 5 TOTAL SCORE: 9

COMMENTS: August 14, 1991 September 26, 1990

76.5

ATTENDANCE AT EDUCATIONAL EVENT(S):

Regional _____ International _____

COMMENTS:

Status: Retained as: Applicant Director _____ Approved Director _____
Certified Director _____ Master Director _____

Advanced to: Approved Director _____

*Successful completion of requirements for Certified Director _____

*Successful completion of requirements for Master Director _____

*Advancement determined by Music Direction Committee.

Signed: _____ DMA # _____ Date _____

SWEET ADELINES, INC.

DIRECTOR CERTIFICATION PROGRAM

PROGRESS REPORT

NOTE: THIS INFORMATION IS CONFIDENTIAL.

INSTRUCTIONS TO DMA: Record the score which the participant has achieved for each skill area. If evaluation for one or more areas has not yet taken place at the time the Progress Report is completed, write "NA" in the appropriate blank(s).

Distribution: One copy to International Headquarters; one copy to participant; one copy to DMA file.

PARTICIPANT'S NAME Karen Matthews DATE July 19, 1993

CHAPTER NAME Friendship VII REGION #4

CLASSIFICATION: DIRECTOR ASS'T./ASSOC. DIRECTOR OTHER

TOTAL SCORE _____

7.8 I. CONDUCTING SKILLS (10 points possible for all participants)

Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

COMMENTS:

6.0 II. ANALYTICAL LISTENING SKILLS (10 points possible for all participants)

Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

COMMENTS:

7.5 III. ORGANIZATIONAL KNOWLEDGE (10 points possible for all participants)

Knowledge of International and regional structure, including appointees, elected officials, committees and their duties; includes understanding of organizational philosophy, policies, and terminology.

COMMENTS:

(continued)

PARTICIPANT'S NAME Karen Matthews

8.0 IV. TEACHING SKILLS (10 points possible for all participants)

Includes style of presentation and methods of teaching music, vocal skills, section unity, and barbershop style.

SCORE PART I: 9 SCORE PART II: 7.5 TOTAL SCORE: 8.0

COMMENTS:

8.8 V. MANAGEMENT SKILLS (10 points possible for directors and ass't./ assoc. directors; 5 points possible for "other" participants)

Includes selecting, training, and utilizing musical leaders and working with chapter administration.

SCORE PART I: 4.3 SCORE PART II: 4.5 TOTAL SCORE: 8.8

COMMENTS:

7.5 VI. KNOWLEDGE OF JUDGING CATEGORIES (10 points possible for all participants)

Includes knowledge and application of the four judging categories, as outlined in the Judging Category Description Booklet.

COMMENTS:

6.5 VII. VOCAL PRODUCTION KNOWLEDGE (10 points possible for all participants)

Includes understanding and practical application of the components of good vocal skills.

COMMENTS:

9.1 VIII. COMMUNICATION SKILLS (10 points possible for directors and ass't./assoc. directors; 5 points for "other" participants)

Includes application of effective communication skills with administrative leaders, musical leaders, chorus members, and others.

SCORE PART I: 4.6 SCORE PART II: 4.5 TOTAL SCORE: 9.1

COMMENTS:

PARTICIPANT'S NAME Karen Matthews

6.8 IX. KNOWLEDGE OF MUSIC THEORY (10 points possible for all participants)

Includes understanding of music notation, key signature, time signatures, intervals, and chord structures.

-120-91

COMMENTS:

9 X. REHEARSAL PLANNING AND IMPLEMENTATION SKILLS (10 points possible for director and ass't./assoc. directors; 5 points possible for "other" participants)

Includes understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

SCORE PART I: 4 SCORE PART II: 5 TOTAL SCORE: 9

COMMENTS:

ATTENDANCE AT EDUCATIONAL EVENT(S):

Regional _____ International _____

COMMENTS:

Status: Retained as: Applicant Director _____ Approved Director _____
Certified Director _____ Master Director _____

Advanced to: Approved Director _____

*Successful completion of requirements for Certified Director _____

*Successful completion of requirements for Master Director _____

*Advancement determined by Music Direction Committee.

Signed: _____ DMA # _____ Date _____

SWEET ADELINES, INC.

DIRECTOR CERTIFICATION PROGRAM

Interim PROGRESS REPORT

NOTE: THIS INFORMATION IS CONFIDENTIAL.

INSTRUCTIONS TO DMA: Record the score which the participant has achieved for each skill area. If evaluation for one or more areas has not yet taken place at the time the Progress Report is completed, write "NA" in the appropriate blank(s).

Distribution: One copy to International Headquarters; one copy to participant; one copy to DMA file.

PARTICIPANT'S NAME KAREN MATHEWS DATE Jan 1, 1990
 CHAPTER NAME FRIENDSHIP VII REGION 4
 CLASSIFICATION: DIRECTOR _____ ASS'T./ASSOC. DIRECTOR OTHER _____
 TOTAL SCORE _____

 I. CONDUCTING SKILLS (10 points possible for all participants)

Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

COMMENTS:

 4 II. ANALYTICAL LISTENING SKILLS (10 points possible for all participants)

Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

COMMENTS:

 7.5 III. ORGANIZATIONAL KNOWLEDGE (10 points possible for all participants)

Knowledge of International and regional structure, including appointees, elected officials, committees and their duties; includes understanding of organizational philosophy, policies, and terminology.

COMMENTS:

(continued)

PARTICIPANT'S NAME K. MATHEWS

____ IV. TEACHING SKILLS (10 points possible for all participants)

Includes style of presentation and methods of teaching music, vocal skills, section unity, and barbershop style.

SCORE PART I: _____ SCORE PART II: _____ TOTAL SCORE: _____

COMMENTS:

____ V. MANAGEMENT SKILLS (10 points possible for directors and ass't./ assoc. directors; 5 points possible for "other" participants)

Includes selecting, training, and utilizing musical leaders and working with chapter administration.

SCORE PART I: _____ SCORE PART II: _____ TOTAL SCORE: _____

COMMENTS:

____ VI. KNOWLEDGE OF JUDGING CATEGORIES (10 points possible for all participants)

Includes knowledge and application of the four judging categories, as outlined in the Judging Category Description Booklet.

COMMENTS:

3.5 VII. VOCAL PRODUCTION KNOWLEDGE (10 points possible for all participants)

Includes understanding and practical application of the components of good vocal skills.

COMMENTS:

____ VIII. COMMUNICATION SKILLS (10 points possible for directors and ass't./assoc. directors; 5 points for "other" participants)

Includes application of effective communication skills with administrative leaders, musical leaders, chorus members, and others.

SCORE PART I: _____ SCORE PART II: _____ TOTAL SCORE: _____

COMMENTS:

PARTICIPANT'S NAME K. MATHEWS

IX. KNOWLEDGE OF MUSIC THEORY (10 points possible for all participants)

Includes understanding of music notation, key signature, time signatures, intervals, and chord structures.

COMMENTS:

X. REHEARSAL PLANNING AND IMPLEMENTATION SKILLS (10 points possible for director and ass't./assoc. directors; 5 points possible for "other" participants)

Includes understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

SCORE PART I: _____ SCORE PART II: _____ TOTAL SCORE: _____

COMMENTS:

ATTENDANCE AT EDUCATIONAL EVENT(S):

Regional Summer Mtg 1989 International _____

COMMENTS:

Karen - Sorry for the long delay. This is an interim report for you and Char Gurney.

Status: Retained as: Applicant Director _____ Approved Director _____
Certified Director _____ Master Director _____

Advanced to: Approved Director _____

*Successful completion of requirements for Certified Director _____
*Successful completion of requirements for Master Director _____

*Advancement determined by Music Direction Committee.

Signed: M L Hoebkenberg for DMA # 4 Date Jan 1, 1990

SWEET ADELINES, INC.

DIRECTOR CERTIFICATION PROGRAM

SKILL AREA I: CONDUCTING SKILLSPARTICIPANT'S NAME Karen Mathews CHAPTER Friendship VII DATE 8/14/91Classification: Director Ass't./Assoc. _____ Other _____

Instructions to DMA: Based on your observation, evaluate the participant's conducting skills by assigning a numerical rating of 1-5 (5 = excellent; 1 = poor) for each item.

- | | |
|--|------------|
| 1. Demonstrates understanding of ictus through appropriate breath and downbeat. | <u>4</u> |
| 2. Demonstrates ability to keep a steady tempo in an uptune. | <u>4</u> |
| 3. Demonstrates rubato technique appropriate to the interpretation of a barbershop ballad. | <u>3.5</u> |
| 4. Demonstrates ability to indicate attacks and releases clearly. | <u>4</u> |
| 5. Exhibits congruency between mouth posture and hand motions. | <u>4</u> |
| 6. Exhibits body posture appropriate for good singing. | <u>4</u> |
| 7. Avoids body posture distractions. | <u>4</u> |
| 8. Maintains eye contact with performing unit. | <u>4</u> |
| 9. Exhibits facial posture appropriate for expressive singing. | <u>4</u> |
| 10. Demonstrates ability to communicate dynamics effectively. | <u>3.5</u> |

Evaluation based on (check one):

Actual observation Videotaped example _____Total points 39 ÷ 5 = Score 7.80Evaluator: Suzzy Harding Date August 14, 1993

Signed: _____, DMA # _____ Date _____

SWEET ADELINES, INC.

DIRECTOR CERTIFICATION PROGRAM

SKILL AREA II: ANALYTICAL LISTENING SKILLS
(To be completed by Program Participant)

PARTICIPANT'S NAME Karen Matthews CHAPTER FRS VII DATE 1-20-90

Classification: Director _____ Ass't./Assoc. Other _____

INSTRUCTIONS: Listen to each taped example and circle the correct answer.

1. WILD AND WOOLY GIRLS OF THE WEST

One section is not fulfilling its barbershop balance responsibilities. Which section is it?

tenor lead baritone bass

2. I KNOW WHAT IT MEANS TO BE LONELY

The area needing the most work for this chorus to improve its score in the sound category is:

harmony accuracy expressive sound forward motion balance

3. WHITE CLIFFS OF DOVER

This chorus sings softs:

well focused resonated breathy out of balance

4. WHEN THE BAND PLAYS

Chord clarity is most affected by:

inaccurate interval singing balance problems poor vocal production

5. SO TIRED AND LONELY

Serious difficulties with which section affect the barbershop balance?

tenor lead baritone bass

6. HOW YA GONNA KEEP 'EM DOWN ON THE FARM

Forward motion is hampered by:

inappropriate tempo unsupported phrase endings dynamic variance
synchronization finesse