



SWEET ADELINES  
INTERNATIONAL

*... a worldwide organization  
of women singers  
committed to advancing  
the musical art form of  
barbershop harmony  
through education  
and performance.*

INTERNATIONAL  
HEADQUARTERS:

P.O. Box 470168  
Tulsa, OK 74147-0168  
918-622-1444  
FAX 918-665-0894  
800-992-7464

[www.sweetadelineintl.org](http://www.sweetadelineintl.org)

July 22, 2003

TuneTown Show Chapter  
Ms. Sherry F. Lewis CD  
1058 Nesbitt Dr  
Nashville TN 37207

Dear Sherry:

Congratulations! It is my distinct privilege, on behalf of the Education Direction Committee and International Board of Directors, to inform you that you have attained the highest level of musical leadership in the Director Certification Program — **Master Director**.

By virtue of the score received at the 2003 Harmony Classic Competition, as well as previously completed requirements for the level of certified director, you have achieved the level of master director.

Enclosed is your master director pin. Please wear it with pride. We're proud of you, Sherry, and know your chorus is proud of you, too.

Your name will appear in the next DCP newsletter and the Pitch Pipe magazine. You will be recognized at the 2004 International Educational Symposium (IES). Once again, congratulations!

Sincerely,

Carole Kirkpatrick  
International President

CK/pb

cc: Education Direction Committee  
Diane M. Clark, Education Coordinator #23  
Marsha R. Davenport, Directors' Certification Program Coordinator #23  
Judy Davenport, Chapter President  
Lorraine Barrows, Director of Education  
Kelly Kirchhoff, Director of Communications  
Joey Mechelle Stenner, Publications Coordinator  
Tina Rosser, Communications/Graphic Design Assistant  
Pat C. Berry, Music Services Assistant/DCP



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December 17, 1999

Ms. Sherry F. Lewis  
Director, TuneTown Show Chorus #23  
1058 Nesbitt Dr  
Nashville TN 37207

Dear Sherry,

On behalf of the Education Direction Committee, I want to congratulate you on your advancement to ***Certified Director*** in the Director Certification Program. Recommendation for advancement was based on your achievement in each of the ten skill areas. The committee is pleased to approve that recommendation.

Enrollment in this program, and your efforts to successfully complete the requirements for advancement, attest to your desire to continue developing your skills as a Sweet Adelines chorus director. Best wishes in reaching your next goal in the program.

Sincerely,

Pat C. Berry

Music Services Assistant/DCP

:pb

cc: Education Direction Committee  
Pat Estok, DCP Coordinator #23  
Barbara Hansen, ED #23  
Lorraine Barrows, Director of Education  
Kelly Brown, Director of Communications  
Carol Schwartz, Director of Music Services  
Amy Gerald, Public Relations & Marketing Assistant



Sweet Adelines International  
Director Certification Program  
Progress Report

CONFIDENTIAL

Report for fiscal year 1999 - 2000

CONFIDENTIAL

DCP Member's Name Sherry Lewis

Chorus Name TuneTown Show Chorus

Region # 23

Classification: X Director/Co-Director         Associate/Assistant Director         Candidate

**DMA/DCP Coordinator:** Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

**MUSICAL/TECHNICAL SKILLS**

**MANAGEMENT/COMMUNICATION SKILLS**

8.2 **1. Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.  
Date of evaluation: 10/99

9.0 **3. Organizational Knowledge & Director Resources:** 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties, organizational philosophy, policies, terminology.  
Date of exam: 06/26/99

7.0 **2. Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.  
Date of evaluation: 06/26/99

9.5 **4. Teaching** - 10 points possible for director/co-director and associate/assistant director classifications, 5 points possible for candidates. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.  
Date of evaluation: 07/19/99

7.7 **6. Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.  
Date of exam: 06/26/99

Score Part 1: 9.5    Score Part 2: N/A  
Enter total score above.

5.5 **7. Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.  
Date of exam: 06/26/99

8.9 **5. Management** - 10 points possible for director/co-director and associate/assistant director classifications. 5 points possible for candidates. Selecting, training, utilizing musical leaders, working with chapter administration.  
Date of evaluation: 07/19/99 & 10/1/99

8.2 **9. Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.  
Date of exam: 07/24/99

Score Part 1: 4.7    Score Part 2: 4.2  
Enter total score above.

9.7 **10. Rehearsal Planning & Implementation** - 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for Candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.  
Date of evaluation: 07/19/99 & 06/26/99

9.3 **8. Communication** - 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.  
Date of evaluation: 07/19/99 & 07/24/99

Score Part I 4.8    Score Part 2 4.5  
Enter total score above.

Score Part I 4.7    Score Part 2: 5.0

**Director Certification Program  
Progress Report**

**Page 2**

**SCORE REQUIREMENTS**

Approved Director: Combined scores of at least 50 points in all ten skill areas

Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills

Master Director: A minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition

46.3 Total score received in musical/technical skills

36.7 Total score received in management/communication skills

83.0 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months: IES 1999

**COMMENTS BY DMA/DCP COORDINATOR:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**STATUS**

01/08/93 Date applied to DCP

           Date advanced to Approved Director

11/14/99 Date recommended to Certified Director

           Date recommended to Master Director

           Date reaffirmed at current status

Date: November 14, 1999 Signed: Pat Estok Region # 23  
DCP Manager

cc: DCP Participant  
Music Services Department  
DMA/DCP Manager

**FOR OFFICE USE ONLY**

Date verified classification: \_\_\_\_\_ Chapter # \_\_\_\_\_

DCP Member \_\_\_\_\_ Chapter President \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_