

SWEET ADELINES, INC.

DIRECTOR CERTIFICATION PROGRAM

PROGRESS REPORT

NOTE: THIS INFORMATION IS CONFIDENTIAL.

INSTRUCTIONS TO DMA: Record the score which the participant achieves for each skill area. If evaluation for one or more areas has not yet taken place at the time the Progress Report is completed, write "NA" in the appropriate blank(s). Distribution: One copy to International Headquarters; one copy to participant; one copy to DMA file.

PARTICIPANT'S NAME Molly Hutton DATE 2/15/88
CHAPTER NAME Barbershop REGION # 4
DIRECTOR PARTICIPANT ✓ NON-DIRECTOR PARTICIPANT _____
TOTAL SCORE 14

I. Conducting Skills

1. No aptitude for conducting.
2. Minimal conducting skills.
3. Acceptable conducting techniques in the barbershop style.
4. Above average conducting techniques in the barbershop style.
5. Outstanding conducting techniques including artistry, finesse, creativity, and showmanship in the barbershop style.

4 II. Analytical Listening Skills

1. Lack of analytical listening skills.
2. Minimal capability in analytical listening skills.
3. Satisfactory ability to identify, analyze, evaluate and correct, if necessary, the barbershop sound as produced by individual voices and/or performing groups.
4. Above average capability in analytical listening skills.
5. Exceptional capability in analytical listening skills.

Part I: 5 III. Organizational Knowledge/Commitment

1. No knowledge of and/or commitment to Sweet Adelines, Inc.
2. Basic knowledge of the organization's structure and philosophy.
3. Supports and encourages participation in programs at the regional and International level, i.e., competition, educational events, regional meetings, etc.
4. Promotes organizational involvement and participation.
5. Assumes active leadership role at the regional and/or International level.

(continued)

PARTICIPANT'S NAME Molly Haffner

IV. Teaching Skills

1. No teaching skills within the framework of a chorus rehearsal.
2. Minimal teaching skills within the framework of a chorus rehearsal.
3. Satisfactory teaching skills within the framework of a chorus rehearsal.
4. Above average teaching skills within the framework of a chorus rehearsal.
5. Exceptional teaching skills within the framework of a chorus rehearsal.

V. Management Skills

1. No level of management skills.
2. Minimal level of management skills.
3. Satisfactory level of management skills, i.e., identifies, develops and utilizes the specialized skills of individual chorus members.
4. Above average level of management skills.
5. Exceptional level of management skills.

VI. Knowledge of the Barbershop Style as Delineated by the Four Judging Categories

1. No knowledge or application of the barbershop style as delineated by the four judging categories.
2. Minimal knowledge and application of the barbershop style as delineated by the four judging categories.
3. Satisfactory knowledge and application of the barbershop style as delineated by the four judging categories.
4. Above average knowledge and application of the barbershop style as delineated by the four judging categories.
5. Exceptional knowledge and application of the barbershop style as delineated by the four judging categories.

VII. Vocal Production Knowledge

1. No ability to identify and evaluate, explain, demonstrate and teach proper vocal production techniques.
2. Minimal ability to identify and evaluate, explain, demonstrate and teach proper vocal production techniques.
3. Satisfactory ability to identify and evaluate, explain, demonstrate and teach proper vocal production techniques.
4. Above average ability to identify and evaluate, explain, demonstrate and teach proper vocal production techniques.
5. Thorough knowledge of vocal production techniques and outstanding ability to teach and demonstrate proper singing techniques.

PARTICIPANT'S NAME

Molly H. Olsen

VIII. Communication Skills

1. No level of communication skills.
2. Minimal level of communication skills.
3. Satisfactory level of communication skills, i.e., ability to talk and be heard as well as to listen and understand.
4. Consistent above average level of communication skills.
5. Maintains circular rapport on a regular basis.

IX. Knowledge of Music Theory

1. No understanding of musical notation.
2. Minimal understanding of musical notation.
3. Satisfactory understanding of musical notation and music theory.
4. Above average understanding of musical notation and music theory.
5. Thorough knowledge of musical notation and music theory.

X. Rehearsal Planning and Implementation Skills

1. No understanding of rehearsal planning and implementation techniques.
2. Minimal understanding of rehearsal planning and implementation techniques.
3. Plans and executes a satisfactory weekly rehearsal.
4. Plans and executes an effective weekly rehearsal.
5. Shows exceptional skills at planning and implementing the weekly rehearsal as a part of a long range educational program.

Attendance at director education events:

Regional 1987/88 Winter Meeting International _____

1987 SMC

Comments:

Molly, You can retake the section on Judging Candidates at Summer music camp if you'd like. Please complete the enclosed section on Music Theory & return it to me at your earliest convenience.

Thanks! Chae

Status:

Retained as: Applicant Director ☒ Approved Director _____
Certified Director _____ Master Director _____

Advanced to: Approved Director _____ Certified Director* _____
Master Director* _____

*Pending approval by Music Direction Committee

Signed:

Chae Gurney, DMA # 4

Date

2/18/88

SWEET ADELINES INTERNATIONAL
DIRECTOR CERTIFICATION PROGRAM

SKILL AREA I: CONDUCTING SKILLS

PARTICIPANT'S NAME Molly Huffman CHAPTER Spirit of Evansville DATE 11-96

Classification: Director/Co-Director X Assoc./Ass't .Director _____ Candidate _____

Instructions to DMA: Based on your observation, evaluate the participant's conducting skills by assigning a numerical rating of 1-5 (5 = excellent: 1 = poor) for each item.

- | | |
|--------------------------------------------------------------------------------------------|----------|
| 1. Demonstrates understanding of ictus through appropriate breath and downbeat. | <u>5</u> |
| 2. Demonstrates ability to keep a steady tempo in an uptune. | <u>1</u> |
| 3. Demonstrates rubato technique appropriate to the interpretation of a barbershop ballad. | <u>1</u> |
| 4. Demonstrates ability to indicate attacks and releases clearly. | <u>1</u> |
| 5. Exhibits congruency between mouth posture and hand motions. | <u>1</u> |
| 6. Exhibits body posture appropriate for good singing. | <u>1</u> |
| 7. Avoids body posture distractions. | <u>1</u> |
| 8. Maintains eye contact with performing unit. | <u>1</u> |
| 9. Exhibits facial posture appropriate for expressive singing. | <u>1</u> |
| 10. Demonstrates ability to communicate dynamics effectively. | <u>1</u> |

Evaluation based on (check one):

Actual observation ✓

Videotaped example _____

Observations over a period of time with CCC + Evansville

Total points 50 ÷ 5 = Score 10.

Evaluator: Ber Miller Date 11-24-96

Signed: Margaret Gutzelman DCP Coord for DMA # 4 Date 12-4-96

SWEET ADELINES, INC.

DIRECTOR CERTIFICATION PROGRAM

SKILL AREA II: ANALYTICAL LISTENING SKILLS

(To be completed by Program Participant)

PARTICIPANT'S NAME Molly Huffman CHAPTER Capital City DATE 7/22/90
 Classification: Director _____ Ass't./Assoc. _____ Other _____

INSTRUCTIONS: Listen to each taped example and circle the correct answer.

1. WILD AND WOOLY GIRLS OF THE WEST

One section is not fulfilling its barbershop balance responsibilities. Which section is it?

tenor lead baritone bass

2. I KNOW WHAT IT MEANS TO BE LONELY

The area needing the most work for this chorus to improve its score in the sound category is:

harmony accuracy expressive sound forward motion balance

3. WHITE CLIFFS OF DOVER

This chorus sings softs:

well focused resonated breathy out of balance

4. WHEN THE BAND PLAYS

Chord clarity is most affected by:

inaccurate interval singing balance problems poor vocal production

5. SO TIRED AND LONELY

Serious difficulties with which section affect the barbershop balance?

tenor lead baritone bass

6. HOW YA GONNA KEEP 'EM DOWN ON THE FARM

Forward motion is hampered by:

inappropriate tempo unsupported phrase endings dynamic variance
 synchronization finesse

(continued)

7. OLD VAUDEVILLE DAYS

Continuous sound is hampered by:

balance problems

synchronization

breathy tones

choppy word delivery

8. DON'T CRY LITTLE GIRL

In addition to inaccurate interval singing, what factor is affecting chord accuracy?

synchronization problems

dynamic problems

tempo problems

resonance problems

9. WHO'LL TAKE MY PLACE

These singers demonstrate this general approach to the song:

pop style

solo style

barbershop style

10. HELLO, MY BABY

The primary concern of this performance is:

inaccurate singing

poor resonation

breathy singing

choppy directing

Score = 6

Signed: ML Koebkenberg for DMA # 4 Date July 22, 1990

SWEET ADELINES, INC.

DIRECTOR CERTIFICATION PROGRAM

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SKILL AREA II: ANALYTICAL LISTENING SKILLS

(To be completed by Program Participant)

PARTICIPANT'S NAME M. Huffman CHAPTER Minnie DATE 7/15/89
 Classification: Director ✓ Ass't./Assoc. _____ Other _____

INSTRUCTIONS: Listen to each taped example and circle the correct answer.

1. WILD AND WOOLY GIRLS OF THE WEST

One section is not fulfilling its barbershop balance responsibilities. Which section is it?

tenor

lead

baritone

bass2. I KNOW WHAT IT MEANS TO BE LONELY

The area needing the most work for this chorus to improve its score in the sound category is:

harmony accuracy

expressive sound

forward motion

balance

3. WHITE CLIFFS OF DOVER

This chorus sings softs:

well focused

resonated

breathy

out of balance4. WHEN THE BAND PLAYS

Chord clarity is most affected by:

inaccurate interval singing

balance problems

poor vocal production

5. SO TIRED AND LONELY

Serious difficulties with which section affect the barbershop balance?

tenor

lead

baritone

bass

6. HOW YA GONNA KEEP 'EM DOWN ON THE FARM

Forward motion is hampered by:

inappropriate tempo

unsupported phrase endings

dynamic variance

synchronization

finesse

(continued)

7. OLD VAUDEVILLE DAYS

Continuous sound is hampered by:

balance problems synchronization breathy tones choppy word delivery

8. DON'T CRY LITTLE GIRL

In addition to inaccurate interval singing, what factor is affecting chord accuracy?

synchronization problems dynamic problems

tempo problems resonance problems

9. WHO'LL TAKE MY PLACE

These singers demonstrate this general approach to the song:

pop style solo style barbershop style

10. HELLO, MY BABY

The primary concern of this performance is:

inaccurate singing poor resonation breathy singing choppy directing

Score = 6

Signed: Mary Lynn Koebkenberg ^{for} DMA # 4 Date 21 July 1989

DIRECTOR CERTIFICATION PROGRAM

SKILL AREA III: ORGANIZATIONAL KNOWLEDGE

(To be completed by program participant.)

PARTICIPANT'S NAME M. Huffman CHAPTER Muncie DATE 7/4/89
Classification: Director ✓ Ass't./Assoc. _____ Other _____

A. Write the letter identifying the term in the list below which correctly matches each of the following descriptions. No term is used more than once.
(1 point for each correct answer)

A. Administrative Direction Committee

B. Director of Musical Activities

C. Coronet Club

D. 2

E. International Board of Directors

F. Leadership Development Committee

G. Music Direction Committee

H. Membership Development Representative

I. Music Education Committee

J. Tucson, Arizona

K. Prospective Chapter Supervisor

L. Queens of Harmony

M. Regent

N. 3

O. Tulsa, Oklahoma

P. 26

Q. 27

- E 1. The governing body of Sweet Adelines, Inc.
- B 2. Who is responsible for overseeing the musical excellence of the region?
- A 3. Who is responsible for planning, supervising, and evaluating the administrative programs of Sweet Adelines, Inc?
- Q 4. The number of geographic regions in Sweet Adelines, Inc., including the Worldwide Region.
- N 5. A chapter must compete at least once every ____ years in order to renew its charter.
- M 6. The chief elected officer in the region.
- O 7. The location of International Headquarters.
- G 8. Who is responsible for planning, supervising, and evaluating the music programs of Sweet Adelines, Inc?
- L 9. The title given to International quartet champions.
- H 10. Who is responsible for supervising the internal development of prospective chapters in the region?

(continued)

B. Answer each of the following as indicated. (2 points for answering each numbered item correctly; no partial credit.)

1. The purpose of Sweet Adelines, Inc. is to educate
its members in the singing of 4-part harmony, barbershop style.
2. What is the name of the International President? Marsha O'Neil.
3. What is your Regent's name? Kathy Holloway.
4. What is your DMA's name? Chor Gurney.
5. What is the name of the Executive Director of the International Headquarters staff? Peggy Chambers.

To be completed by DMA :

Total points 19 \div 2 = Score 9.5

Signed: Mary Lynn Koebkenberg, DMA # 4 Date 23 July 1989