

SCORE AND ADVANCEMENT REQUIREMENTS

- Approved Director: Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months
- Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 7 points in the area of directing skills, a combined minimum score in the five remaining musical/technical areas of at least 33 points and a minimum of 6 points in each area, and at least 26 points in management/communications skills with a minimum of 4 points in each area; must have attended a regional or international educational event during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus
- Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year

43.50

Total score received in musical/technical skills

34.10

Total score received in management/communication skills

77.60

Total score received in all skills

List attendance at regional/international education events in the last 12 months.

Please give specific dates for each event: Leaders' Retreat 6/1/12

COMMENTS BY DCP COORDINATOR: Kathy has fulfilled all requirements except module 7 - Vocal Production. Her score is 5.5 + according to requirements listed above she needs a score of 6. I will recommend that she retake the #7 evaluation.

STATUS

2-14-03

Date applied to DCP

4-10-03

Date advanced to Approved Director

Date recommended to Certified Director

Date recommended to Master Director

Date reaffirmed at current status

Date: 6-1-12

Signed: Jonelle Hamilton

DCP Coordinator

Region # 4

cc: DCP Participant  
Music Services Department  
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: \_\_\_\_\_ Chapter # \_\_\_\_\_  
DCP Member \_\_\_\_\_ Chapter President \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_



**Sweet Adelines International  
Director Certification Program  
Progress Report**

**CONFIDENTIAL**

Report for fiscal year 2008 - 2009

**CONFIDENTIAL**

DCP Member's Name

Kathy Watkins

Region #

4

Chorus Name

Cincinnati Sound

Classification: ☐ Director/Co-Director ☒ Associate/Assistant Director ☐ Candidate

**DCP Coordinator:** Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

**MUSICAL/TECHNICAL SKILLS**

8.8 1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.  
Date of evaluation: 1-28-09

6.0 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.  
Date of evaluation: 8-18-03

\_\_\_\_\_ 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.  
Date of exam: \_\_\_\_\_

5.5 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.  
Date of exam: 5-16-08

\_\_\_\_\_ 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.  
Date of exam: \_\_\_\_\_

9.2 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.  
Date of evaluation: 11-25-08  
Score Part 1: 4.2 Score Part 2: 5.0  
Enter appropriate score above.

**MANAGEMENT/COMMUNICATION SKILLS**

8.0 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.  
Date of exam: 5-16-08

8.5 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.  
Date of evaluation: 11-25-08  
Score Part 1: 8.5 Score Part 2: 0.9  
(Max. 10 pts.) (Max. 5 pts.)  
Enter Part 1 or Part 2 above. Do not total both scores.

8.9 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.  
Date of evaluation: 11-25-08  
Score Part 1: 3.9 Score Part 2: 5.0  
(Max. 5 pts.) (Max. 5 pts.)  
Enter appropriate score above.

8.7 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.  
Date of evaluation: 11-25-08  
Score Part 1: 4.2 Score Part 2: 4.5  
(Max. 5 pts.) (Max. 5 pts.)  
Enter appropriate score above.



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- Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills; must have attended a regional director educational training session or participated fully in the director's track at IES during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus
- Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, and must have been the chorus' director for at least one year

29.5 Total score received in musical/technical skills  
34.1 Total score received in management/communication skills  
63.6 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months. Please give specific dates for each training session: Winter Warmup 1/09  
Residual Retreat 5/08

### COMMENTS BY DCP COORDINATOR:

### STATUS

2-14-03 Date applied to DCP  
4-10-03 Date advanced to Approved Director  
Date recommended to Certified Director  
Date recommended to Master Director  
2-28-09 Date reaffirmed at current status

Date: 2-28-09

Signed: Lita A. Jackson

DCP Coordinator

Region # 4

cc: DCP Participant  
Music Services Department  
DCP Coordinator

### FOR OFFICE USE ONLY

Date verified classification: \_\_\_\_\_ Chapter # \_\_\_\_\_  
DCP Member \_\_\_\_\_ Chapter President \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_





Rita Tucker, DCP Coordinator  
62832 Range Rd.  
Lore City, OH 43755  
740-489-5811  
[ritatuck@aol.com](mailto:ritatuck@aol.com)

February 28, 2009

Kathy Watkins  
6636 Ridgeview Ct  
Loveland, OH 45140

Dear Kathy,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the score you received on the module completed recently by Molly's evaluation at Winter Warmup.

Testing is available at most regional meetings. The next available testing date will be during Leader's Retreat in May. Testing is by appointment, so contact me if you wish to test during that weekend.

I look forward to working with you to attain your goal of Certified Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

A handwritten signature in black ink, appearing to read "Rita".

Rita Tucker  
DCP Coordinator  
Region #4

Cc: Suzanne Runyan, Music Services Assistant/DCP  
Bev Miller, Education Coordinator  
Zoe Hagy, Director Coordinator  
file

**DIRECTOR CERTIFICATION PROGRAM  
SKILL AREA 9 EVALUATION  
MUSIC THEORY**

Participant's Name Kathy Watkins  
Chapter Cincinnati Sound Chorus Date 6-1-12  
Classification: Director/Co-director \_\_\_\_\_ Assoc./Asst. dir. ☒ Candidate \_\_\_\_\_

**PART I — KEY SIGNATURES:** Identify each key signature. Write the correct answer in the blank above each key signature (major keys only).

1. B ~~Flat~~ 2. A 3. A ~~Flat~~ 4. G 5. C

6. F 7. D 8. E ~~Flat~~ 9. E 10. B

**PART II — INTERVALS:** Identify each interval. Select the correct answer and place its letter in the blank above each interval.

11. B 12. D 13. A 14. C

15. B 16. D 17. D 18. D

A. Perfect 5th  
B. Major 3rd  
C. Perfect 4th  
D. minor 6th

A. Major 3rd  
B. Dim. 5th  
C. minor 3rd  
D. Perfect 5th

A. Major 7th  
B. minor 7th  
C. Dim. 7th  
D. Octave

A. minor 7th  
B. Aug. 5th  
C. Dim. 5th  
D. Octave

A. Major 3rd  
B. Major 2nd  
C. minor 2nd  
D. Octave

A. Major 9th  
B. minor 7th  
C. minor 6th  
D. Major 6th

A. Major 3rd  
B. minor 3rd  
C. Aug. 5th  
D. Perfect 4th

A. minor 7th  
B. minor 3rd  
C. minor 6th  
D. Major 6th

19. A      20. A      21. A      22. D

- A. Aug. 5th  
B. Dim. 5th  
C. Perfect 5th  
D. minor 6th

- A. Major 3rd  
B. minor 3rd  
C. Major 2nd  
D. minor 2nd

- A. minor 7th  
B. Octave  
C. Major 7th  
D. Major 6th

- A. minor 3rd  
B. Major 3rd  
C. Perfect 5th  
D. Perfect 4th

23. C      24. D      25. B

- A. Major 9th  
B. minor 7th  
C. Octave  
D. Major 7th

- A. Perfect 3rd  
B. Octave  
C. minor 2nd  
D. Major 2nd

- A. Perfect 5th  
B. Perfect 4th  
C. Major 3rd  
D. Aug. 4th

**PART III — TIME SIGNATURES:** Identify each time signature. Select the correct answer and place its *letter* in the blank above the passage.

26. A      27. B      28. C

- A      B      C  
4      3      12  
4      4      8

- A      B      C  
5      3      12  
8      4      8

- A      B      C  
2      4      12  
2      4      8

29. A      30. C

- A      B      C  
6      4      3  
8      4      2

- A      B      C  
5      6      3  
8      8      8



**PART IV — CHORD RECOGNITION:** Identify each chord. Select the correct answer and place its *letter* in the blank above the measure.

31. D 32. A 33. B 34. D 35. B

A. Dominant 7th  
B. Major 7th  
C. minor 3rd  
D. minor 7th

A. Major triad  
B. Major 9th  
C. minor triad  
D. Dominant 9th

A. Dominant 7th  
B. minor 7th  
C. Major 6th  
D. Dominant 9th

A. minor triad  
B. Major 9th  
C. minor 7th  
D. Major 7th

A. Dominant 7th  
B. Major triad  
C. minor 6th  
D. Diminished 7th

36. D 37. D 38. D 39. A 40. D

A. Dim. 7th  
B. minor 7th  
C. Dominant 7th  
D. Major 7th

A. Major triad  
B. Dominant 7th  
C. Major 7th  
D. minor triad

A. Major 7th  
B. minor 7th  
C. Dominant 7th  
D. Dim. 7th

A. Major triad  
B. Major 9th  
C. minor 7th  
D. minor 6th

A. Dominant 7th  
B. minor triad  
C. Major 7th  
D. Major triad

**PART V — PARTS OF CHORDS:** In each chord, an arrowhead points to one part of the chord. Select the correct answer and place its *letter* in the blank above the chord.

41. B 42. A 43. B 44. C 45. B

A. Root  
B. Third  
C. Fifth  
D. Seventh

A. Root  
B. Third  
C. Fifth  
D. Seventh

A. Root  
B. Third  
C. Fifth  
D. Seventh

A. Root  
B. Third  
C. Fifth  
D. Seventh

A. Root  
B. Third  
C. Fifth  
D. Seventh

46. B      47. B      48. A      49. B      50. B

A. Root  
B. Third  
C. Fifth  
D. Seventh

A. Root  
B. Third  
C. Fifth  
D. Seventh

A. Root  
B. Third  
C. Fifth  
D. Seventh

A. Root  
B. Third  
C. Fifth  
D. Seventh

A. Root  
B. Third  
C. Fifth  
D. Seventh

Participant: Leave the rest of this page blank.

$$\begin{array}{r} 50 \\ -14 \\ \hline 36 \end{array}$$

$$\begin{array}{r} 7.2 \\ 5 \overline{)36} \\ \underline{35} \\ 10 \\ \underline{10} \\ 0 \end{array}$$

36 total points (Each correct answer is worth 1 point.)

Divide total points by 5 = 7.2 TOTAL SCORE (maximum 10)

Evaluator Joneelle Hamieton

Date 6-1-12

ED Signature \_\_\_\_\_

Date \_\_\_\_\_



**DIRECTOR CERTIFICATION PROGRAM  
SKILL AREA 6 EVALUATION  
JUDGING CATEGORIES & COMPETITION**

Participant's Name Kathy Watkins  
Chapter Cinti. Sound Chorus Date 6-1-12  
Classification: Director/Co-director \_\_\_\_\_ Assoc/Asst. dir. ☒ Candidate \_\_\_\_\_

Instructions to participant:

Write the correct answer in each blank. Each answer worth four (4) points, except where noted.

1. In the sound category, 30% of your score relates to artistic sound.
2. In the music category, 30% of your score has to do with the arrangement.
3. In the expression category, technical elements and artistic interpretive plan accounts for 100% of your score.

4. In the showmanship category, 70% of your score is focused on Performance
5. Describe the importance of unity and how it relates to each category.

*Unity affects each category & the musical production of ea. When unity sound is in place chords ring, forward motion is present, sync is good. All falls into place*

6. The total points available for a two-song performance in a regional competition is \_\_\_\_\_.

7. List two ways a director might detract from the visual performance as described in the showmanship category. (Each part worth 4 points.)

- a. *Costume fit is wrong or detracts from chorus*
- b. *moves too much or too little*

8. How many categories are affected by harmony accuracy? 4

9. Which category scoresheet has a picture of the barbershop cone? sound

10. In case of a tie score, the score in the sound category breaks the tie.

11. Who is the only judge evaluating how a chorus takes pitch? none

*10 correct of 12  
x 4  
40 pts*

12. Describe the major identifying characteristics of the barbershop sound as it differs from other types of vocal music.

lower notes have more weight on  
the cone shape

13. List at least three elements necessary to create the barbershop "lock and ring." (Each part worth 4 points.)

- ✓ a. vowel placement
- ✓ b. turning diphthongs together
- ✓ c. cone shaped <sup>sound</sup> properly



14. List the three types of lyrics that are unacceptable in competition and subject to penalty. (Each part worth 4 points.)

- a. Parody
- ✓ b. Politically incorrect
- c.

15. List at least three aspects of an arrangement to be considered when selecting a competition song for your chorus. (Each part worth 4 points.)

- ✓ a. verse shorter than chorus 16/32 (verse not too long & detracting from chorus)
- b. climax of song
- ✓ c. tag locks & rings

16. List at least three elements that impede the forward motion in musical phrasing. (Each part worth 4 points.)

- ✓ a. breathing
- ✓ b. sync
- c. vowel placement

7 correct of 13  
4  
28  
40  
68

Participant: Leave the rest of this page blank.

68 total points (maximum 100 total points)

Divide total points by 10 = 6.8 TOTAL SCORE (maximum 10)

Evaluator Janelle Hamilton Date 6-1-12  
ED Signature \_\_\_\_\_ Date \_\_\_\_\_



**Sweet Adelines International  
Director Certification Program  
Progress Report**

**CONFIDENTIAL**

Report for fiscal year 2008 - 2009

**CONFIDENTIAL**

DCP Member's Name Kathy Watkins Region # 4  
Chorus Name Cincinnati Sound

Classification: ☐ Director/Co-Director ☒ Associate/Assistant Director ☐ Candidate

**DCP Coordinator:** Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

**MUSICAL/TECHNICAL SKILLS**

     1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

Date of evaluation:                     

6.0 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

Date of evaluation: 8-18-03

     6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.

Date of exam:                     

5.5 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.

Date of exam: 5-16-08

     9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.

Date of exam:                     

9.2 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

Date of evaluation: 11-25-08 1-21-05

Score Part 1: 4.2 Score Part 2: 5.0

Enter appropriate score above.

**MANAGEMENT/COMMUNICATION SKILLS**

8.0 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.

Date of exam: 5-16-08

8.5 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.

Date of evaluation: 11-25-08

Score Part 1: 8.5 Score Part 2: n/a

(Max. 10 pts.) (Max. 5 pts.)

Enter Part 1 or Part 2 above. **Do not total both scores.**

8.9 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.

Date of evaluation: 11-25-08 1-21-05

Score Part 1: 3.9 Score Part 2: 5.0

(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.

8.7 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.

Date of evaluation: 11-25-08 1-21-05

Score Part 1: 4.2 Score Part 2: 4.5

(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.



**SCORE AND ADVANCEMENT REQUIREMENTS**

- Approved Director: Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months
- Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills; must have attended a regional director educational training session or participated fully in the director's track at IES during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus
- Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year

20.7 Total score received in musical/technical skills

34.1 Total score received in management/communication skills

54.8 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months. Please give specific dates for each training session: Leaders Retreat 5/08  
Regional Competition 4/08

COMMENTS BY DCP COORDINATOR: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STATUS**

2-14-03 Date applied to DCP  
4-10-03 Date advanced to Approved Director  
Date recommended to Certified Director  
Date recommended to Master Director  
11-25-08 Date reaffirmed at current status

Date: 11-25-08 Signed: Lita A. Jucker Region # 4  
DCP Coordinator

cc: DCP Participant  
Music Services Department  
DCP Coordinator

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Date verified classification: \_\_\_\_\_ Chapter # \_\_\_\_\_  
DCP Member \_\_\_\_\_ Chapter President \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_