

This is to notify you that Kathleen Watkins (Assistant Director of Cincinnati Sound Chorus) has advanced to the level of certified director.

Enclosed is the certificate that you, your Director Coordinator or your Education Coordinator may want to present at a regional event or on an individual basis.

Feel free to contact me if you have any questions.

Enclosures to follow in hard copy.

cc: Education Direction Committee Chair
Marlene Brauchle, ED #4
Joey Stenner, Interim Director of Communications
Carol Schwartz, Director of Music Services
Lori Decter Wright, Education Manager
Linda Clark, Communications Specialists
Katie Grassmyer, Music Services Associate Manager
Emily Mock, Music Services Assistant- DCP

Emily Mock
Music Services Assistant

Sweet Adelines International
#1-800-992-SING (7464) ex. 121
Local: 918-388-8021
Fax: 918-388-8083



DCP Advancement

Emily Mock

to:

hamiltj2@nationwide.com

10/22/2012 10:47 AM

Cc:

"mbsingsbass@aol.com", "Betty Clipman (bettyc3@juno.com)", Carol Schwartz, Joey Stenner, Katie Grassmyer, Linda Clark, Lori Decter Wright

Hide Details

From: Emily Mock <emily@sweetadelineintl.org> Sort List...

To: "hamiltj2@nationwide.com" <hamiltj2@nationwide.com>

Cc: "mbsingsbass@aol.com" <mbsingsbass@aol.com>, "Betty Clipman (bettyc3@juno.com)" <bettyc3@juno.com>, Carol Schwartz <carol@sweetadelineintl.org>, Joey Stenner <joey@sweetadelineintl.org>, Katie Grassmyer <katie@sweetadelineintl.org>, Linda Clark <lindaclark@sweetadelineintl.org>, Lori Decter Wright <lori@sweetadelineintl.org>

1 Attachment



image001.gif

Memo

Date: October 22, 2012

To: Jonelle Hamilton, DCPC # 4

From: Emily Mock, Music Services Assistant

Re: Certificate of Achievement



SWEET ADELINES
INTERNATIONAL

*is proud to present
this*

CERTIFICATE OF ACHIEVEMENT



to

Kathleen M. Watkins

*for having successfully attained
the status of*

Certified Director



in the

DIRECTOR CERTIFICATION PROGRAM



October 22, 2012

Date

Renée Pozel

International President



SWEET ADELINES
INTERNATIONAL

*... a worldwide organization
of women singers
committed to advancing
the musical art form of
barbershop harmony
through education
and performance.*

INTERNATIONAL
HEADQUARTERS:

P.O. Box 470168
Tulsa, OK 74147-0168
918-622-1444
FAX 918-665-0894
800-992-7464
www.sweetadelineintl.org

October 22, 2012

Ms. Kathleen M. Watkins
903 Adams Crossing
Unit 1P4
Cincinnati, OH 45202

Dear Kathleen:

On behalf of the Education Direction Committee, I want to congratulate you on your advancement to ***Certified Director*** in the Director Certification Program. Recommendation for advancement was based on your achievement in each of the ten skill areas. The committee is pleased to approve that recommendation.

Enrollment in this program, and your efforts to successfully complete the requirements for advancement, attest to your desire to continue developing your skills as a Sweet Adelines chorus director. Best wishes in reaching your next goal in the program.

Sincerely,

Emily Moek
Music Services Assistant

Memo

Date: October 22, 2012

To: Jonelle Hamilton, DCPC # 4

From: Emily Mock, Music Services Assistant

Re: Certificate of Achievement

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Carol Schwartz, Director of Music Services
Lori Decter Wright, Education Manager
Linda Clark, Communications Specialists
Katie Grassmyer, Music Services Associate Manager
Emily Mock, Music Services Assistant- DCP



Jonelle Hamilton, DCP Coordinator
2951 Arrowsmith Drive
Reynoldsburg, OH 43068
614-863-0405
hamiltj2@nationwide.com

October 19, 2012

KATHY WATKINS
6636 RIDGEVIEW CT.
LOVELAND, OH 45140

Dear KATHY,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the scores you received on the modules completed.

I am so pleased to let you know that you have completed all of the testing and fulfilled the requirements. I will send your progress report on to International with a recommendation to change your status to Certified Director. I will be in contact with you concerning correspondence from International and plans for recognition at Winter Warm-up 2013.

It has been a pleasure working with you to help you achieve your goal of completing the Director Certification Program.

As the Directors' Coordinator for Region 4, I look forward to continue working with you. Please let me know if there is anything else I can do to help you.

In Harmony,

Jonelle Hamilton
DCP Coordinator
Region #4

cc: Emily Mock – Music Services
Marlene Brauchle – Education Coordinator
file

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 200__ - 200__

CONFIDENTIAL

DCP Member's Name Kathy Watkins Region # 4
Chorus Name Cincinnati Sound

Classification: ☐ Director/Co-Director ☒ Associate/Assistant Director ☐ Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

8.8 1. **Directing** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.
Date of evaluation: 1-28-09

6.0 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.
Date of evaluation: 8-18-03

6.8 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.
Date of exam: 6-1-12

7.0 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.
Date of exam: 9-11-12

7.2 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.
Date of exam: 6-1-12

9.2 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.
Date of evaluation: 11-25-08
Score Part 1: 4.2 Score Part 2: 5.0
Enter appropriate score above.

MANAGEMENT/COMMUNICATION SKILLS

8.0 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.
Date of exam: 5-16-08

8.5 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.
Date of evaluation: 11-25-08
Score Part 1: 8.5 Score Part 2: N/A
(Max. 10 pts.) (Max. 5 pts.)
Enter Part 1 or Part 2 above. Do not total both scores.

8.9 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.
Date of evaluation: 11-25-08
Score Part 1: 3.9 Score Part 2: 5.0
(Max. 5 pts.) (Max. 5 pts.)
Enter appropriate score above.

8.7 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.
Date of evaluation: 11-25-08
Score Part 1: 4.2 Score Part 2: 4.5
(Max. 5 pts.) (Max. 5 pts.)
Enter appropriate score above.

Director Certification Program
Progress Report

Page 2

SCORE AND ADVANCEMENT REQUIREMENTS

Approved Director: Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months

Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 7 points in the area of directing skills, a combined minimum score in the five remaining musical/technical areas of at least 33 points and a minimum of 6 points in each area, and at least 26 points in management/communications skills with a minimum of 4 points in each area; must have attended a regional or international educational event during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus

Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year

45.00 Total score received in musical/technical skills

34.10 Total score received in management/communication skills

79.10 Total score received in all skills

List attendance at regional/international education events in the last 12 months

Please give specific dates for each event: Leaders' Retreat 6-1-12

COMMENTS BY DCP COORDINATOR: Kathy has fulfilled all requirements for Certified Director.

STATUS

2-14-03 Date applied to DCP
4-10-03 Date advanced to Approved Director
10-19-12 Date recommended to Certified Director
Date recommended to Master Director
Date reaffirmed at current status

Date: 10-19-12 Signed: Jonelle Hamilton Region # 4
DCP Coordinator

cc: DCP Participant
Music Services Department
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: _____ Chapter # _____
DCP Member _____ Chapter President _____
Address _____ Address _____



DCP Progress Report
Jonelle P Hamilton to: Emily

10/19/2012 06:21 PM

Hi Emily,

Attached is the final DCP Progress Report for Kathy Watkins. Testing was done at Jeffersonville Mall (I'll go anywhere!), which was the halfway point between our homes, on September 11, 2012. Please note that Kathy has completed the program and I am recommending her status be changed to Certified Director. Please let me know if there is any additional information that you need.

Thanks again!

Jonelle Hamilton
Directors' Coordinator
DCP Coordinator
Region #4



Kathy Watkins 101912 progress report and letter.pdf



Jonelle Hamilton, DCP Coordinator
2951 Arrowsmith Drive
Reynoldsburg, OH 43068
614-863-0405
hamiltj2@nationwide.com

October 19, 2012

KATHY WATKINS
6636 RIDGEVIEW CT.
LOVELAND, OH 45140

Dear KATHY,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the scores you received on the modules completed.

I am so pleased to let you know that you have completed all of the testing and fulfilled the requirements. I will send your progress report on to International with a recommendation to change your status to Certified Director. I will be in contact with you concerning correspondence from International and plans for recognition at Winter Warm-up 2013.

It has been a pleasure working with you to help you achieve your goal of completing the Director Certification Program.

As the Directors' Coordinator for Region 4, I look forward to continue working with you. Please let me know if there is anything else I can do to help you.

In Harmony,

Jonelle Hamilton
DCP Coordinator
Region #4

cc: Emily Mock – Music Services
Marlene Brauchle – Education Coordinator
file

DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 7 EVALUATION
VOCAL PRODUCTION

Participant's Name Kathy Watkins
Chapter Cinti Sound Chorus Date 9-11-12
Classification: Director/Co-director _____ Assoc/Asst. dir. ☒ Candidate _____

Instructions to participant:

Write the letter of the correct answer in each blank.

- d 1. ✓ When we are not singing or speaking, the vocal cords are open. We refer to the space between them as the:
a. epiglottis b. larynx c. soft palate
d. glottis e. cricoids
- C 2. ✓ The primary resonator in the human voice is the:
a. hyoid bone b. larynx c. pharynx
d. diaphragm e. external and internal intercostals
- A 3. ✓ In singing, muscles that interfere with vocal freedom are the _____ muscles.
a. swallowing b. abdominal c. intercostals
d. diaphragm e. sternum
- b 4. ✓ For proper resonance, the _____ must be lifted.
a. vocal cords b. soft palate c. intercostals
d. larynx e. diaphragm
- b 5. ✓ The "lid" that closes off the windpipe when we swallow is called the: ?
a. cricoid cartilage b. epiglottis c. glottis
d. sphincter e. soft palate
- d 6. ✓ Amplification of the voice is called:
a. phonation b. articulation c. vibrato
d. resonation e. harmonics
- d 7. ✓ Muscles that are *not* involved in breathing include:
a. intercostals b. diaphragm c. epigastrium
d. mylohyoid e. abdominal

- A 8. ✓ Proper phonation is achieved by lifting the:
- a. abdominal muscles b. jaw c. phrenic nerve
 - d. larynx e. epiglottis

- E A 9. ✗ Closure of the vocal cords is called:
- a. resonance b. articulation c. relaxation
 - d. interference e. approximation

- C 10. ✓ For correct vocal production the _____ must be relaxed and free.
- a. intercostal muscles b. vagus nerve c. jaw
 - d. hyoid bone e. sternum

- B 11. ✓ Every sound that is produced, no matter what the source, must have three elements: an actuator, a _____ and a resonator suitable to the frequency or pitch produced.

- a. articulator b. vibrator c. reflex action
- d. approximator e. transmitter

- D C 12. ✗ Vowels are formed primarily with the:
- a. jaw b. soft palate c. vocal cords
 - d. tongue e. cheek muscles

- A E 13. ✗ Intercostal muscles are the muscles that control the:
- a. ribcage expansion b. diaphragm c. abdominal lift
 - d. shoulders e. vocal cords

- E 14. ✓ Which of the following is *not* an articulator?
- a. lips b. tongue c. jaw
 - d. teeth e. hard palate

- E B 15. ✗ The vocal cords are attached to the:
- a. soft palate b. hyoid bone c. pharynx
 - d. epiglottis e. thyroid cartilage

- A 16. ✓ The "middle voice" is used for producing tones:
- a. between middle C and the C an octave higher
 - b. below middle C
 - c. above middle C

- B C 17. ✗ The area of the pharynx that is closed by the soft palate is the:
- a. laryngo-pharynx b. naso-pharynx c. oro-pharynx

B ✓

18. The ventricular bands are:

- a. vocal cords b. false vocal cords c. tongue muscles
- d. jaw muscles e. transverse abdominal muscles

C E X

19. The part of the body not involved in the swallowing mechanism is the:

- a. jaw b. tongue c. diaphragm
- d. lips e. larynx

C ✓

20. Proper posture for singing is an upright stance with body weight primarily:

- a. on the outside (downstage) foot
- b. on the heels with the legs relaxed
- c. forward on the balls of the feet

Participant: Leave the rest of this page blank.

14 right
6 wrong
20 total

14

total points (maximum 20 total points)

Divide total points by 2 = 7.0 TOTAL SCORE (maximum 10)

Evaluator Jonelle Hamilton

Date 9-11-12

ED Signature _____

Date _____



Jonelle Hamilton, DCP Coordinator
2951 Arrowsmith Drive
Reynoldsburg, OH 43068
614-863-0405
hamiltj2@nationwide.com

June 4, 2012

KATHY WATKINS
6636 RIDGEVIEW COURT
LOVELAND, OH 45140

Dear KATHY,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the scores you received on the modules completed and the one module yet to complete. You took the evaluation for Module #7 – Vocal Production on 5/16/2008. Your score was 5.5 points of a possible 10 points. The requirements listed on page 2 of your Progress Report indicate that you must have a minimum of 6 points.

I am recommending that you retake the evaluation for Module #7 – Vocal Production as soon as possible. Testing is available at most regional meetings. The next available testing will be at Winter Warm-up in January 2013. However, I'm wondering if you would like to take it on June 23, 2012 at the Gem City Rehearsal Hall. I will be there for a World Choir Games rehearsal and perhaps we could meet there. Let me know if you are interested in that and we will try to work that out.

I look forward to continue working with you to attain your goal of Certified Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

Jonelle Hamilton
DCP Coordinator
Region #4

cc: Emily Mock – Music Services

~~Bev Miller~~ – Education Coordinator *Marlene Brauchle*
file

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Director Certification Program
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CONFIDENTIAL

Report for fiscal year 200__ - 200__

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