

- A 8. Proper phonation is achieved by lifting the:
a. abdominal muscles b. jaw c. phrenic nerve
d. larynx e. epiglottis
- E 9. Closure of the vocal cords is called:
a. resonance b. articulation c. relaxation
d. interference e. approximation
- C 10. For correct vocal production the _____ must be relaxed and free.
a. intercostal muscles b. vagus nerve c. jaw
d. hyoid bone e. sternum
- B 11. Every sound that is produced, no matter what the source, must have three elements: an actuator, a _____ and a resonator suitable to the frequency or pitch produced.
a. articulator b. vibrator c. reflex action
d. approximator e. transmitter
- B 12. Vowels are formed primarily with the:
a. jaw b. soft palate c. vocal cords
d. tongue e. cheek muscles
- A 13. Intercostal muscles are the muscles that control the:
a. ribcage expansion b. diaphragm c. abdominal lift
d. shoulders e. vocal cords
- X C 14. Which of the following is *not* an articulator?
a. lips b. tongue c. jaw
d. teeth e. hard palate
- E 15. The vocal cords are attached to the:
a. soft palate b. hyoid bone c. pharynx
d. epiglottis e. thyroid cartilage
- X C 16. The "middle voice" is used for producing tones:
a. between middle C and the C an octave higher
b. below middle C
c. above middle C
- X A 17. The area of the pharynx that is closed by the soft palate is the:
a. laryngo-pharynx b. naso-pharynx c. oro-pharynx

- B 18. The ventricular bands are:
a. vocal cords b. false vocal cords c. tongue muscles
d. jaw muscles e. transverse abdominal muscles
- C 19. The part of the body not involved in the swallowing mechanism is the:
a. jaw b. tongue c. diaphragm
d. lips e. larynx
- C 20. Proper posture for singing is an upright stance with body weight primarily:
a. on the outside (downstage) foot
b. on the heels with the legs relaxed
c. forward on the balls of the feet

Participant: Leave the rest of this page blank.

17 total points (maximum 20 total points)

Divide total points by 2 = 8.5 TOTAL SCORE (maximum 10)

Evaluator Molly Hartman Date 3-1-16
ED Signature [Signature] Date 3/5/16

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 2 EVALUATION
ANALYTICAL LISTENING SKILLS**

Participant's Name Pam Ross
Chapter Capital City Date 3-10-16
Classification: Director/Co-director _____ Assoc./Asst. dir. X Candidate _____

Listen to each recorded example and circle the correct answer.

- X 1. This selection would be greatly improved by:
- a. Better synch
 - b. Better forward motion
 - c. Better unity
 - d. Better note accuracy
- X 2. The major problem with this part of the tag is:
- a. Clarity of words
 - b. Breath support
 - c. Over singing
 - d. Harmony accuracy
- X 3. Your first priority to improve in this selection should be:
- a. Synchronization
 - b. Chord clarity
 - c. Dynamic variation
 - d. Phrase endings
4. This selection is a good example of:
- a. Inaccurate intervals
 - b. Consistent tempo
 - c. Unmatched vowels
 - d. Ringing chords
- X 5. The balance problem in this selection is:
- a. Lack of bass
 - b. Lack of bari
 - c. Lack of lead
 - d. Lack of tenor

6. This intro is a shining example of:
- a. Well developed vocal skills
 - b. Synchronization errors
 - c. Tuning problems
 - ☒ d. Over singing
- X 7. In this example, to improve the balance you would:
- a. Strengthen the lead line
 - ☒ b. Strengthen the bari line
 - c. Strengthen the bass line
 - d. Tell the tenors to pipe down
8. The pitch-taking for this song could be described as:
- a. Strong and accurate
 - b. Tentative and weak
 - ☒ c. Out of tune
 - d. Good solid foundation to begin on
9. The quality of synchronization at the start of this selection:
- a. Is strong and together
 - ☒ b. Creates chord and word clarity issues
 - ☒ c. Impedes the forward motion
 - d. Sets the tempo
10. As the stomp section is begun:
- a. There is solidity in the sound
 - b. Bases are singing faster than the rest
 - c. The expression wanes
 - ☒ d. The vocal quality loses its resonance and depth

*am going with "B" but
C is also true*

(Each correct answer is worth 1 point.)

Total points = 5 = TOTAL SCORE (maximum 10)

Evaluator Bey Miller Date _____

ED Signature N Allen Date _____

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 10 EVALUATION — PART 2
REHEARSAL PLANNING & IMPLEMENTATION**

Participant's Name Pam Ross
Chapter Capital City Date 8-29-15
Skill Area 10 Evaluation — Part 2 is to be completed by all classifications.
Classification: Director/Co-director _____ Assoc/Asst. dir. _____ Candidate X

Instructions to participant:

The time is six weeks before regional competition and three months before the annual chapter show. The chorus is competing. Write your plan for one regularly scheduled, three-hour evening rehearsal.

7-7:10:05 Physical Warm ups
7:10:05-7:12:5 Vocal Warmup & Skill Building
7:12:5-8:15 Contest Ballad
8:15-8:45 Choreography review/polish
8:45-8:55 Announcements
8:55-9:30 Contest Uptune
9:30-9:45 Performance Runs of
Contest PKs X2
9:45-10:00 Review 1 repertoire song

(Possible points = 5) 5 TOTAL SCORE, PART 2 (maximum 5)

Evaluator Catalina Ace Date 8/28/15
ED Signature _____ Date _____

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 5 EVALUATION — PART 2
MANAGEMENT SKILLS**

Participant's Name Pam Ross
Chapter Capitol City Date 8-29-15
Classification: Director/Co-director _____ Assoc/Asst. dir. _____ Candidate x
Skill Area 5 Evaluation — Part 2 is to be completed by all classifications.

Instructions to participant:

Write a brief response to each question. Each question is worth 5 points.

1. List five (5) ways you could assist your director if you were an associate/assistant director of a 40-voice chorus.
 - 1.) Lead warm-ups
 - 2.) Serve as a PVI giver to assist individual singers build skills
 - 3.) Direct performances in her absence
 - 4.) Lead rehearsals in her absence
 - 5.) Serve as a section leader
2. Describe how you would develop an effective music team if you were the director of a 65-voice chorus.
 - I would identify accurate singers in each section who are effective leaders and provide them with training to continue their growth & development. I would encourage a monthly meeting to solicit ideas for short & long term planning & goal setting
3. What are the key ingredients of a good working relationship between the chorus director and board of directors?
 - Open & honest communication
 - Director should be allowed to make decisions with regard to the musical product of the chorus with the support of the BOD.
 - Mutual respect.

4. Briefly describe the two different types of chapter administration:
(1) Board of Directors and (2) Integrated Chapter Management.

1) Board of Directors - voted on Boy Chorus
Decisions by majority vote

2) Integrated Chapter Management team is elected by the
Chorus - Serves 2 year term.
Decisions by collective agreement

5. Describe the differences and/or similarities in the director's role in each type of chapter administration.

Director is invited to both groups but does not have
a vote on the Board of Directors situation. He/she
is invited to be part of the IMT and allowed to
be part of the decision making process.

____ total points

Divide total points by 5 = 5 TOTAL SCORE, PART 2 (maximum 5)

Evaluator _____

Date _____

ED Signature _____

Date _____

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 8 EVALUATION — PART 2
COMMUNICATION SKILLS**

Participant's Name Pam Ross
Chapter Capital City Date 8/20/15
Classification: Director/Co-director _____ Assoc/Asst. dir. _____ Candidate X
Skill Area 8 Evaluation — Part 2 is to be completed by all classifications.

Instructions to participant:

Write a brief response to each question.

- List five (5) ways a Sweet Adelines International director can communicate effectively with the chorus. (5 points possible)
1.) Eye Contact
2.) Open Body language
3.) Touch / Casual with permission
4.) Pro Active Listening
5.) Re stating
- An individual member consistently makes singing errors and is upsetting to those around her. What communication skills would you utilize in handling this problem? (3 points possible)
Have a private conversation with her to open dialogue. I would be honest and suggest private assistance to build her confidence and correct errors. NOT embarrass her by calling her out in front of the chorus.
- As a director of a 40-voice chorus, what communication skills would you use to help an insecure assistant director become more confident? (2 points possible)
I would create opportunities for her to be in front of the chorus and then give positive & honest feedback for improvement.

Participant: Leave the rest of this page blank.

10 total points

Divide total points by 2 = 5 TOTAL SCORE, PART 2 (maximum 5)

Evaluator Kareeik Allen Date 8/28/15
ED Signature _____ Date _____

DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 2 EVALUATION
ANALYTICAL LISTENING SKILLS

Participant's Name Pam Ross
Chapter Capital City Date 6-12-14
Classification: Director/Co-director _____ Assoc/Asst. dir. _____ Candidate x

Listen to each recorded example and circle the correct answer.

1. This selection would be greatly improved by:
 - a. Better synch
 - ☒ b. Better forward motion
 - c. Better unity
 - d. Better note accuracy
2. The major problem with this part of the tag is:
 - a. Clarity of words
 - b. Breath support
 - c. Over singing
 - ☒ d. Harmony accuracy
3. Your first priority to improve in this selection should be:
 - ☒ a. Synchronization
 - b. Chord clarity
 - c. Dynamic variation
 - ☒ d. Phrase endings
4. This selection is a good example of:
 - a. Inaccurate intervals
 - ☒ b. Consistent tempo
 - c. Unmatched vowels
 - d. Ringing chords
5. The balance problem in this selection is:
 - a. Lack of bass
 - ☒ b. Lack of bari
 - ☒ c. Lack of lead
 - d. Lack of tenor

6. This intro is a shining example of:
- a. Well developed vocal skills
 - ☒ b. Synchronization errors
 - c. Tuning problems
 - ☒ d. Over singing
7. In this example, to improve the balance you would:
- ☒ a. Strengthen the lead line
 - b. Strengthen the bari line
 - c. Strengthen the bass line
 - ☒ d. Tell the tenors to pipe down
8. The pitch-taking for this song could be described as:
- a. Strong and accurate
 - b. Tentative and weak
 - ☒ c. Out of tune
 - d. Good solid foundation to begin on
9. The quality of synchronization at the start of this selection:
- a. Is strong and together
 - ☒ b. Creates chord and word clarity issues
 - c. Impedes the forward motion
 - d. Sets the tempo
10. As the stomp section is begun:
- a. There is solidity in the sound
 - ☒ b. Bases are singing faster than the rest
 - c. The expression wanes
 - ☒ d. The vocal quality loses its resonance and depth

(Each correct answer is worth 1 point.)

Total points = 5 = TOTAL SCORE (maximum 10)

Evaluator

Doreen Allen

Date

6/15/15

ED Signature

Date