

SCORE AND ADVANCEMENT REQUIREMENTS

- Approved Director: Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months
- Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills; must have attended a regional director educational training session or participated fully in the director's track at IES during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a Sweet Adelines International chorus
- Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, and must have been the chorus' director for at least one year

0 Total score received in musical/technical skills

14.0 Total score received in management/communication skills

14.0 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months. **Please give specific dates for each training session:**

Winter Warmup, Region 4, 1/2007

COMMENTS BY DCP COORDINATOR:

STATUS

12-15-06 Date applied to DCP

_____ Date advanced to Approved Director

_____ Date recommended to Certified Director

_____ Date recommended to Master Director

_____ Date reaffirmed at current status

Date: 2-11-07

Signed: Lita A. Tucker

DCP Coordinator

Region # 4

cc: DCP Participant
Music Services Department
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: _____ Chapter # _____

DCP Member _____ Chapter President _____

Address _____ Address _____



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

February 14, 2007

LINDA RIGHTOR
6357 NEW LONDON DR
COLUMBUS, OH 43231

Dear LINDA,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the scores you received on the modules completed and the modules yet to complete. The original progress report is submitted to International in order to keep track of your DCP progress.

Module #1, Conducting, is an evaluation that needs to be completed by a member of the music staff or a person approved by Lynn Hartmuth, Education Coordinator. The evaluation can be done in person or by video. Contact Lynn or me when you are ready to complete this conducting evaluation.

Testing is available at most regional meetings. The next available testing date will be leaders retreat, June 15-16. The education committee, Zoe and I are planning a session on the judging category. Watch the regional publications for more details on the session and testing times. If you wish to complete other testing during the retreat week end, please let me know so I can have the appropriate testing materials.

I look forward to working with you to attain your goal of Approved or Certified Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Susanna Runyan, DCP
Lynn Hartmuth, Education Coordinator
Zoe Hagy, Director Coordinator
file



RITA TUCKER, DCP COORDINATOR
62832 RANGE RD.
LORE CITY, OH 43755
740-489-5811
ritatuck@aol.com

January 1, 2007

LINDA RIGHTOR
6357 NEW LONDON DR
COLUMBUS, OH 43231

Hi LINDA,

Happy New Year! I have received your letter of acceptance into the Director Certification Program (DCP) from the Music Services Department at Sweet Adelines International.

As you may know, the DCP is a self-directed program for anyone interested in expanding their general musical knowledge, as well as enhancing actual directing skills. Ten modules are completed through testing, regional music team evaluations and chorus evaluations. I have included with this letter an explanation of the 10 DCP skill areas and requirements for advancement. The complete set of DCP modules is available through International Sales.

Testing will be made available at all regional meetings. If you are interested in completing any test, contact me ahead of any regional event to set up a time to meet. If several participants from an area would like to schedule testing, contact me to see if other arrangements can be made. Lynn Hartmuth, Education Coordinator, and Zoe Hagy, Director Coordinator have also agreed to administer testing if it is more convenient to make arrangements with them.

I am unable to attend Winter Warmup later this month; however, Zoe has arranged for DCP classes on Friday evening with testing available. I have not received the details of the classes, so watch the winter warmup bulletins for more information on what is being offered.

I am looking forward to working with you on completing the DCP modules and attaining your goals. Please contact me if you have any questions or concerns.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Suzanna Runyan, Music Services Assistant/DCP
Lynn Hartmuth, Education Coordinator
Zoe Hagy, Director Coordinator
file

December 19, 2006

Ms. Linda V. Rightor
6357 New London Dr
Columbus, OH 43231

Dear Linda:

Thank you for your interest in the Director Certification Program (DCP). You are now enrolled as an applicant in the program. We commend you for taking advantage of this opportunity to further develop your skill and expertise as a chorus director.

Advancement within the program is contingent upon the satisfactory completion of specified requirements for each level. Advancement is also based on your proficiency in the following skills:

Musical/Technical

Conducting
Analytical Listening
Judging Categories & Competition
Vocal Production
Music Theory
Rehearsal Planning and Implementation

Management/Communication

Organizational Knowledge & Director
Teaching
Management
Communication

The ED/DCP Coordinator will notify you of any testing sessions available in your region/area. Following are some resources available from our international sales department that you might find useful in preparing for the sessions: *DCP Resource Modules, Arranger's Guide, Judging Category Description Book*, international competition video and audio tapes.

One of the requirements of the program is to complete the enclosed self-evaluation form and return it to the Directors Certification Program Coordinator in your region. This will provide the ED/DCP Coordinator and you a basis against which to measure your progress. The information on the self-evaluation form is considered confidential.

Please feel free to call on your ED/DCP Coordinator if you have any questions regarding the program.

Sincerely,

Suzanna Runyan
Music Services Assistant/DCP

cc: Lynn Hartmuth, ED #4
Zoe Hagy, DC #4
Rita Tucker, DCPC #4

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 1 EVALUATION
DIRECTING SKILLS**

Participant's Name LINDA RIGGIER
Chapter _____ Date 6-29-08
Classification: Director/Co-director _____ Assoc/Asst. dir. ☒ Candidate _____

Instructions to Evaluator:

Evaluation based on (check one):

_____ actual observation _____ videorecorded example

Based on your observation, evaluate the participant's directing skills by assigning a numerical rating of 1 - 5 (5 = highly effective, 1 = ineffective) for each item.

- 5 Demonstrates understanding of ictus through appropriate breaths and downbeats
- 5 Demonstrates ability to keep a steady tempo in an uptune
- 5 Demonstrates *rubato* technique appropriate to the interpretation of a barbershop ballad
- 5 Demonstrates ability to indicate attacks and releases clearly
- 5 Exhibits congruency between mouth posture and hand motions
- 5 Exhibits body posture appropriate for good singing
- 4 Avoids body posture distractions
- 5 Maintains eye contact with the performing unit
- 5 Exhibits facial posture appropriate for expressive singing
- 5 Demonstrates ability to communicate dynamics effectively

49 Total points

Divide total points by 5 = 9.8 TOTAL SCORE (maximum 10)

Evaluator Molly HUFFMAN Date 6-29-08
ED Signature A. Jucker Date 8-10-08

Director Certification Program Application

Chapter Name COLUMBUS CHAPTER Chapter # 0417 Region 4
Name LINDA V. RIGHTOR Membership # 35544
Address 6357 NEW LONDON DR Home Phone 614/890-1909
COLUMBUS OH Alternate Phone 614/645-0436
Zip 43231 Fax _____ Email rightor1@hotmail.com
*Linda in Linda

Current Sweet Adelines International Title/Position

☐ Director/Co-director Chapter Name _____
☐ Associate/Assistant Director Chapter Name _____
☒ Candidate Chapter Name COLUMBUS CHAPTER

Sweet Adelines International Membership Data

Year joined Sweet Adelines International: 1967 Has your affiliation been continuous? NO
Please list former chapter(s) and region(s): THAMES VALLEY CHAPTER (REGION 1)

Sweet Adelines International Experience

☐ Chorus Director/Co-director
☒ Associate/Assistant Director
☒ Section Leader
☒ Quartet Member
☐ Quartet Coach
☐ Chorus Coach
☐ Regional Leader
☐ Arranger

☐ International Faculty
☐ Judge (_____ Category)

PAID

DEC 15 2006

Ck # 6585 \$ 50.00

Musical Background

Formal education: NONE

Other musical training: PIANO LESSONS, HIGH SCHOOL CHOIR, SWEET
ADELINE WORKSHOPS

Barbershop experience outside Sweet Adelines International: NONE

Please list membership in other musical organizations (e.g., MENC, ACDA, NATS): NONE

Sweet Adelines International Educational Background

How many regional competitions have you attended as a:

☒ Competing chorus director 30+ Competing chorus member ☐ Spectator

Please list any international directors' seminars you have attended: _____

Please list any regional training programs you have attended: MANY WINTER & SUMMER MEETINGS
LEADERSHIP/ MANAGEMENT MEETINGS AS A TEAM LEADER & CHAPTER OFFICER

Please list regional educational event(s) you have attended in the last 12 months: SMALL/MID-SIZE CHORUS
SEMINAR

Personal Goals

What do you hope to gain from enrollment in this program? ALTHOUGH NOT CURRENTLY
AN ASSISTANT DIRECTOR, I HELD THAT POSITION IN THE
PAST AND OCCASIONALLY FILL IN AS NEEDED. I WANT
TO INCREASE MY KNOWLEDGE AND SKILL LEVEL TO SERVE
MY CHAPTER AND SUPPORT MY DIRECTOR.

Signature Trish V. Righter Date 12/10/06

Please complete and return this application to international headquarters, along with the \$50 application fee by check, money order (U.S. funds) payable to Sweet Adelines International or credit card. (This fee is non-refundable and non-transferrable.)

PLEASE NOTE: The application fee to enroll in the Director Certification Program does not include the DCP modules.

Please complete the following if using a credit card:

☐ VISA ☐ MasterCard ☐ Discover Card

Signature _____

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 2 EVALUATION
ANALYTICAL LISTENING SKILLS**

Participant's Name LINDA RIGHTOR
Chapter COLUMBUS CHORUS Date 6/29/08
Classification: Director/Co-director _____ Assoc/Asst. dir. X Candidate _____

Listen to each recorded example and circle the correct answer.

- ☒ 1. This selection would be greatly improved if:
- a. It were in synch
 - ☒ b. Forward motion was evident throughout
 - c. Individual voices didn't pop out
 - d. The tempo was faster
- ☒ 2. The major problem with this part of the tag is:
- a. Clarity of words
 - ☒ b. Breath support
 - c. Over singing
 - d. Harmony accuracy
- ☒ 3. Your first priority to improve in this selection should be:
- ☒ a. Synchronization
 - b. Chord clarity
 - c. Dynamic variation
 - d. Phrase endings
- ☒ 4. This selection is a good example of:
- a. Inaccurate intervals
 - ☒ b. Consistent tempo
 - c. Unmatched vowels
 - d. Ringing chords
- ☒ 5. The balance problem in this selection is:
- a. Bass predominance
 - b. Bari predominance
 - ☒ c. Tenor predominance
 - d. Lead predominance

- X 6. This tag is a shining example of:
- a. Well developed vocal skills
 - b. Synchronization errors
 - ☒ c. Tuning problems
 - d. Over singing
- X 7. In this example, to improve the balance you would:
- a. Strengthen the lead line
 - ☒ b. Strengthen the bari line
 - c. Strengthen the bass line
 - d. Tell the tenors to pipe down
- c 8. The pitch-taking for this song could be described as:
- a. Strong and accurate
 - b. Tentative and weak
 - ☒ c. Out of tune
 - d. Good solid foundation to begin on
- c 9. The synchronization at the start of this selection:
- a. Is strong and together
 - ☒ b. Creates chord and word clarity issues
 - c. Impedes the forward motion
 - d. Sets the tempo
- c 10. As the stomp section is begun:
- a. There is solidity in the sound
 - b. Basses are singing faster than the rest
 - c. The expression wanes
 - ☒ d. The vocal quality loses its resonance and depth

(Each correct answer is worth 1 point.)

Total points = <u>7</u> = TOTAL SCORE (maximum 10)
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Evaluator *A. J. [Signature]* Date 8-10-08

ED Signature _____ Date _____

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 3 EVALUATION
ORGANIZATIONAL KNOWLEDGE & DIRECTOR RESOURCES**

Participant's Name LINDA RIGHTOR
Chapter COLUMBUS CHAPTER Date 1/19/07
Classification: Director/Co-director _____ Assoc/Asst. dir. _____ Candidate _____

Instructions to Participant:

Write the letter corresponding to the item in the list below that correctly matches each of the numbered descriptions that follow. No term is used more than once.

- | | |
|-------------------------------------|--|
| A. Worldwide Liaison | J. Prospective Chapter Supervisor |
| B. Education Coordinator | K. The Pitch Pipe |
| C. Coronet Club | L. Directors' Coordinator |
| D. 2 | M. 3 |
| E. International Board of Directors | N. The quantity you've paid for |
| F. Leadership Development Committee | O. The quantity you need |
| G. Education Direction Committee | P. Copyright holders |
| H. Marketing/Membership Coordinator | Q. Music Services Department |
| I. Music Education Committee | R. Arrangers |

- E 1. The governing body of Sweet Adelines International
- B 2. Who is responsible for overseeing the musical excellence of the region?
- G 3. Who is responsible for supervising and evaluating both the musical and educational programs of Sweet Adelines International?
- Q 4. Whom would you contact to determine if an arrangement has been copyright cleared?
- M 5. A chapter must compete at least once every ____ years in order to renew its charter.
- L 6. One of the three elected members of the Regional Management Team.
- N 7. For a Ready, Set...Grow program, how many copies of music may you make for those attending?
- P 8. The primary intent of copyright laws is to protect _____.
- K 9. What is the name of the official publication of Sweet Adelines International?
- H 10. Who is responsible for supervising the internal development of prospective chapters in the region?