Sweet Adelines International Director Certification Program Progress Report

	year 2001 - 200 12 CONFIDENTIAL
CONFIDENTIAL Report for fiscal	
DCP Member's Name Lynuthe Jose	Region # 23
Chorus Name Harmong Hollist Sor	roof atlanto Chous
Classification: Director/Co-Director	ssociate/Assistant Director
non on the same Resident State of the same state	Harmony Hills Chapter
DCP Coordinator: Record the highest score received in each	in skill area and the date the score was achieved. The numbers art should be submitted to international headquarters immediately
following the testing session.	it should be submitted to international nearing acters manocharery
tottowing the testing session.	
MUSICAL/TECHNICAL SKILLS	MANAGEMENT/COMMUNICATION SKILLS
	06
1. Directing - 10 points possible for all	3. Organizational Knowledge & Director
classifications. Includes ictus, hand motions, beat pattern,	Resources - 10 points possible for all classifications.
tempo, body posture, ad lib style, attacks and releases, eye	International and regional structure, appointees, elected
contact, facial expressions.	officials, committees and their duties; organizational
Date of evaluation: May 27, 2012	philosophy, policies, terminology,
	Date of exam: 9-13-08
2. Analytical Listening - 10 points possible for all	70 be Completed4. Teaching - 10 points possible for director/co
classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato,	director and associate/assistant director classifications -
section accuracy, synchronization, resonance, and vocal	take Part 1 only; 5 points possible for saddidates - take
production.	Part 2 only. Style of presentation, methods of teaching
Date of evaluation: Decord upon 6-9-12	music, vocal skills, section unity, barbershop style.
	Date of evaluation: Still needs to
8 8 6. Judging Categories & Competition - 10 points	Score Part 1:7.45 (Score Part 2:
possible for all classifications. Knowledge and application	(Max. 10 pts.) (Max. 5 pts.)
of the four categories as outlined in the Judging Category	Enter Part 1 or Part 2 above. Do not total both scores.
Description Book.	109
Date of exam: 6-7-8	6.89 5. Management - 10 points possible for
	director/co-director and associate/assistant director
7. Vocal Production - 10 points possible for all	classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training,
classifications. Understanding and practical application of components of good youal skills.	utilizing musical leaders, working with chapter
Date of exam: 1/-/3-//	administration.
	Date of evaluation:
8 · € 9. Music Theory - 10 points possible for all	Score Part/1: 3.09 Score Part/2: 3.8
classifications. Understanding of music notation, key	(Max. 5 pts) 7-1/12) (Max. 5 pts.) 6-11-09)
signatures, time signatures, intervals, chord structures.	Enter appropriate score above.
Date of exam: 11-13-11	8,45 8 Communication - 10 points possible for
0.21	- Committee - Comm
7. 3210. Rehearsal Planning & Implementation 10	director/co-director and associate/assistant director
points possible for director/on-director and	classifications - take both Parts 1 & 2; 5 points possible
associate/assistant director classifications; 5 points	for candidates - take Part 2 only. Application of effective
possible for candidates. Understanding of time scheduling,	communication skills with administrative leaders, musical
rehearsul pacing and variety, and long-range planning.	leaders, chorus members and others. Date of evaluation:
Date of evaluation:	Date of evaluation: Score Part 1: 3-45 Score Part 2:5:0 9-14-0.
Score Part 1:Score Part 2:	(Max. 5 pts.) 7-11-12 (Max. 5 pts.)
Enter appropriate score above.	Enter appropriate score above.
3.82 7-11-12 3,50 6-11-09	The object of the second second

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SCORE AND ADVANCEMENT REQUIREMENTS

Approved Director:	all ten skill areas: must have a	with the ED/DCP Coordinator; combined scores of at least 50 points in attended a regional director education training session or participated fully International Education Symposium) within the last 12 months
Certified Director:	at least 40 points in musical/b skills; must have attended a re director's track at IES during	6 points in all ten skill areas, with a minimum of 4 points in each area, and echnical skills, and at least 26 points in management/communications egional director educational training session or participated fully in the the past 12 months; and must be currently serving as director/co-director of a chartered Sweet Adelines International chorus
Master Director:	Must have achieved the level chorus competition or 1200 p must have been the chorus' d	of Certified Director and then a minimum of 600 points in a regional points in an international chorus competition, excluding bonus points, and irector for at least one year
45102	Total score received in music	cal/technical skills
0 2384		gement/communication skills Stell needs to take B of the Teaching and
100	1 otal score received in illana	of the Teaching area
68.86	Total score received in all sk	ills /
pearaliset to helperty of STATUS	Pin reach her	a Centified Eurestor. Dook Forto. goal if becoming a Contifued Estator. DCP participant on I I fuel create she will reach her goods.
11-13-07	Date applied to DCP Date advanced to Approv	and Director
	Date recommended to Co	rtified Director
	Date recommended to Ma Date reaffirmed at curren	
2 / 2		Hulle Region # 23
Date: <u>7-/2-/</u>	Signed:	Region W
ce: DCP Particip Music Servic DCP Coordi	es Department	
For office use o	NLY	
Date verified class	ification:	Chapter #
DCP Member Address	The second secon	Chapter President
	AND REPORT OF THE PROPERTY OF	Address

From: Natalie Allen <nallensing@aol.com>
To: lpope00 <lpope00@gmail.com>
Cc: WondersK <WondersK@aol.com>

Subject: DCP clarification

Date: Mon, Sep 16, 2013 3:52 pm

Lynette -

This is a better explanation of our discussion, so you can see the details.

Advancement to Certified Director is based on the following requirements:

- 1. Self-evaluation form is on file with ED/DCP Coordinator yes it is.
- 2. Must be currently serving as director/co-director or associate/assistant director of a Sweet Adelines International charus at the time the results were inaccurately figured, you were officially an assistant director
- 3. Attendance at a regional or international education event within the last 12 months yes you have
- 4. Completion of evaluations of all ten skill areas with a combined score of at least 66 points, with the following requirements: according to your progress report, you have a combined score of 68.86, however see below
- a. a minimum of 7 points in the area of directing skills you have a 7.8 b. a combined minimum score of at least 33 points in the remaining five musical/technical areas, with a minimum of 6 points in each area you have 37.22 points combined and no less than a 6 in each area
- c. a combined minimum score of at least 26 points in the four management/communication areas, with a minimum of 4 points in each area according to your progress report, you have 23.84 points, combined and no less than 4 in each area (this includes part 1 and 2 of management and communication). However, according to the explanation under the teaching area (#4), the one you requested to take or have done, it states that Directors/Assistant Directors take part 1 ONLY. When you took this section, you were an assistant director. Part 2 is for candidates ONLY, they do not take part 1 of this module. Your score for the teaching module is 7.45/10. SO, with this score added in, it makes your overall score for the management/communication areas a 31.29, which puts you over the 26 point minimum, bringing your overall score to a 76.31, qualifying you as a CERTIFIED DIRECTOR.

Apparently, there was a misunders tanding in how to total up the points. I am so very sorry for this mistake, however, am happy to let you know that you are now a certified director. Congratulations!!!

Please let me know if you have any questions!!!

Patty Leveille

From:

Patty Leveille

Sent:

Thursday, July 12, 2012 1:21 PM

To: Cc: Lynette Pope Patty Leveille

Subject:

DCP Progress Report for 2011-2012

Attachments:

Lynette Pope DCP Progress Report Page 2.BMP; Lynette Pope DCP Progress Report Page

1.BMP

Lynette,

It was good to talk with you....attached you'll find the scanned copy of the report I'll be sending SAI headquarters for your official DCP file. If ever you are in need of documentation of your progress in the DCP international should have a once a year progress report on file (that is if you've taken any test or been evaluated by a chapter). Let me know if you should have questions.

With a song,

Patty Leveille

Barbershop Harmony Society Executive Assistant to the CEO

Office/HR Manager Direct: 615-866-2630 Fax: 615-313-7619

DIRECTOR CERTIFICATION PROGRAM SKILL AREA EVALUATION CONDUCTING SKILLS

Participant's Name Lynette Pope
Chapter Harmony Hills Date May 27, 2012
Classification: Director/Co-director Assoc./Asst. dir. X Candidate
Instructions to Evaluator:
Evaluation based on (check one): actual observation
Based on your observation, evaluate the participant's conducting skills by assigning a
numerical rating of 1 - 5 (5 = highly effective, 1 = ineffective) for each item.
13 _ Demonstrates understanding of ictus through appropriate breaths and
downbeats
24_ Demonstrates ability to keep a steady tempo in an uptune
33_ Demonstrates <i>rubato</i> technique appropriate to the interpretation of a
barbershop ballad
4. 2 Demonstrates ability to indicate attacks and releases clearly
55_ Exhibits congruency between mouth posture and hand motions
64 Exhibits body posture appropriate for good singing
74_ Avoids body posture distractions
7
85_ Maintains eye contact with the performing unit
95 Exhibits facial posture appropriate for expressive singing
10. 4 Demonstrates ability to communicate dynamics effectively
104_ Demonstrates ability to communicate dynamics encouvery
Total Points
Divide total points by 5 =7.8 TOTAL SCORE (Maximum 10)
D-4- 1::::: 7 2012
Evaluator Kim Wonders Date June 7, 2012
Education Coordinator Signature Kim Wonders Date June 7, 2012

Sweet Adelines International Director Certification Program Progress Report

CONFIDENTIAL	Report for fiscal ye	ear 200/1-208/12 CONFIDENTIAL
DCP Member's Name	Luniste Topo	Region # 2 3
Chorus Name 7/2	mone Halling Son	301 atlanta Chouls)
	0	
Classification		sociate/Assistant Director Candidate
DCP Coordinator: Re	ecord the highest score received in each	skill area and the date the score was achieved. The numbers
listed below correspon	d to the DCP skill area tests. This report	should be submitted to international headquarters immediately
following the testing se	ssion.	
MUSICAL	TECHNICAL SKILLS	MANAGEMENT/COMMUNICATION SKILLS
7.8 1 Directing 1	0 points possible for all	8,5 3. Organizational Knowledge & Director
	s ictus, hand motions, beat pattern,	Resources - 10 points possible for all classifications.
	d lib style, attacks and releases, eye	International and regional structure, appointees, elected
contact, facial expressi		officials, committees and their duties; organizational
Date of evaluation:	may 27, 2012	philosophy, policies, terminology.
602 Applytical I	istening - 10 points possible for all	Date of exam: 9 - 13 - 08
	to diagnose and develop a plan to	70 be Completed 4. Teaching - 10 points possible for director/co-
	eas of balance, word flow, vibrato,	director and associate/assistant director classifications -
	hronization, resonance, and vocal	take Part 1 only; 5 points possible for candidates - take
production.		Part 2 only. Style of presentation, methods of teaching
Date of evaluation:	cond efam 6-9-12	music, vocal skills, section unity, barbershop style. Date of evaluation:
8,8 6 Indaina Cat	egories & Competition - 10 points	Score Part 1:7.45 Score Part 2:
possible for all classific	cations. Knowledge and application	(Max. 10 pts.) (Max. 5 pts.)
	s outlined in the Judging Category	Enter Part 1 or Part 2 above. Do not total both scores.
Description Book.	7 18	199
Date of exam: 6	7-6	6.87 5. Management - 10 points possible for director/co-director and associate/assistant director
5 7 Vocal Produ	ction - 10 points possible for all	classifications - take both Parts 1 & 2. 5 points possible
	tanding and practical application of	for candidates - take Part 2 only. Selecting, training,
components of good vo	ocal skills.	utilizing musical leaders, working with chapter
Date of exam: //	-13-11	administration.
8.60 M The	y - 10 points possible for all	Date of evaluation: Score Part 1: 3.09 Score Part 2: 3.8
classifications Unders	tanding of music notation, key	(Max. 5 pts) 7-11-12 (Max. 5 pts.) 6-11-09)
	ures, intervals, chord structures.	Enter appropriate score above.
Date of exam: //-		9.45
7. 32 ₁₀ . Rehearsal I	Planning & Implementation 10	8. Communication - 10 points possible for director/co-director and associate/assistant director
points possible for dire	ctor/co-director and	classifications - take both Parts 1 & 2; 5 points possible
	ctor classifications; 5 points	for candidates - take Part 2 only. Application of effective
	. Understanding of time scheduling,	communication skills with administrative leaders, musical leaders, chorus members and others.
Date of evaluation:	ariety, and long-range planning.	Date of evaluation:
Score Part 1: So	core Part 2:	Score Part 1: 3-45 Score Part 2: 5,0 9-14-08
Enter appropriate score		(Max. 5 pts.) 11112/ (Max. 5 pts.)
3.82 7-11-12	3.506-11-09	Enter appropriate score above.

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SCORE AND ADVANCEMENT REQUIREMENTS

Approved Director:	Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months
Certified Director:	Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills; must have attended a regional director educational training session or participated fully in the director's track at IES during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus
Master Director:	Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year
45.02	Total score received in musical/technical skills Total score received in musical/technical skills Total score received in musical/technical skills
68.86	Total score received in management/communication skills Stell needs to take fact. Total score received in all skills
List attendance at reg	gional/worldwide director education training sessions or an international director's seminar in the last 12 specific dates for each training session:
Date: 1-12-12 CC: DCP Participa Music Service DCP Coordina	Date applied to DCP Date advanced to Approved Director Date recommended to Master Director Date reaffirmed at current status Signed: DCP Coordinator Region #
FOR OFFICE USE ON	
Date verified classif DCP Member Address	Chapter President_

Patty Leveille

From:

Patty Leveille

Sent:

Thursday, July 12, 2012 1:21 PM

To: Cc: 'Lynette Pope' Patty Leveille

Subject:

DCP Progress Report for 2011-2012

Attachments:

Lynette Pope DCP Progress Report Page 2.BMP; Lynette Pope DCP Progress Report Page

1.BMF

Lynette,

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With a song,

Patty Leveille

Barbershop Harmony Society Executive Assistant to the CEO

Office/HR Manager Direct: 615-866-2630 Fax: 615-313-7619

Sweet Adelines International Director Certification Program Progress Report

CONFIDENTIAL	Report for fi	scal year 200/15.208/12	CONFIDENTIAL
	1 1/1 (3)		
DCP Member's Name	Lywe Joan		Region # 23
Chorus Name 7/22	mong yellings	congot certainte cuero	
Classification:	☐ Director/Co-Director	Associate/Assistant Director U/Harmony Hill's Chapte	☐ Candidate
	to the DCP skill area tests. This	each skill area and the date the sc report should be submitted to inte	rnational headquarters immediately
MUSICAL/I	ECHNICAL SKILLS	MANAGEMENT/	COMMUNICATION SKILLS
2-8 i. Directing - 10		8,5,0,,,,,	
classifications Instalac	points possible for all ictus, hand motions, beat pattern		nal Knowledge & Director
	lib style, attacks and releases, ey		possible for all classifications. nal structure, appointees, elected
contact, facial expression			nat su detaile, appointees, elected nd their duties; organizational
Date of evaluation:		philosophy, policies, te	
,	0	Date of exam: 9	-13-08
6.02. Analytical List	tening - 10 points possible for al		
classifications. Ability to	diagnose and develop a plan to	4. Teaching - 1	points possible for director/co-
	s of balance, word flow, vibrato,	director and associate/a	ussistant director classifications -
	onization, resonunce, and vocal	take Part 1 only; 5 poir	nts possible for andidates - take
production.	11 11 910		esentation, methods of teaching
Date of evaluation: Zacz	ondefen 6-9-12		tion unity, barbershop style.
8,8 6 Indian Cata	ories & Competition - 10 point	Date of evaluation: s Score Part 1:7:45	Score Part 2: +0
nossible for all classifies	tions. Knowledge and application	n (Max. 10 pts.)	(Max. 5 pts.)
	outlined in the Judging Category		above. Do not total both scores.
Description Book			
Date of exam: 6-7	7-13	6.87 5. Managemen	t - 10 points possible for
المحمد ل		director/co-director and	d associate/assistant director
	ion - 10 points possible for all		oth Parts 1 & 2. 5 points possible
	nding and practical application o		ort 2 only. Selecting, training,
components of good you Date of exam:	ai skills. フタール		rs, working with chapter
Date of exam: ZX	12 //	administration. Date of evaluation: ~	
8. 60 Music Theory	- 10 points possible for all	Score Parv 1: 3 - 09	Score Part/2: 3,8
classifications. Understan	nding of music notation, key	(Max. 5 pts) 7-145	
	es, intervals, chord structures.	Enter appropriate score	
Date of exam: //-/	3-11	0115	
7 21		o. Communican	tion - 10 points possible for
10. Rehearsal Pla	anning & Implementation 10		d associate/assistant director
forms fossing for affect	OLICO-GII OCUM BIIG		oth Parts 1 & 2; 5 points possible
	or classifications; 5 points		art 2 only. Application of effective
	Understanding of time scheduling	g, communication skills v leaders, chorus membe	vith administrative leaders, mysical
Date of evaluation:	iety, and long-range planning.	Date of evaluation:	
	re Part 2:	Score Par 1: 3-45	Score Par 2:5,0 9-14-08
Enter appropriate score s		(Max. 5/pts.) 7-11-13	
		Enter appropriate score	그 보이 가는 그리에 모든 사람들이 하는 이렇게 되었다. 얼마나 있는 그 사람들은 사람들이 그 모든 그 것이 되었다면 하는데 그리고 그렇게 되었다.
3.82 7-11-12	3.50 6-11-09	# L L -	

Address_

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45.02	Total score received in musical/technical skills
2284	In to take But
2001	Total score received in management/communication skills Stell Newson Stell Newson and Y.
68.86	Total score received in all skills
10 modulus pearalust	DCP COORDINATOR: Figuethe undustands the areas of the she must retake take or have the Choice for become a Contifued Envertor. I look forward for reach the goat of becoming a Contifued Derector. I is a dedicated DCP porticipant and I ful custom with tone, all will reach the goods. Date applied to DCP
	Date applied to DCF Date advanced to Approved Director
	Date recommended to Certified Director Date recommended to Master Director
	Date reaffirmed at current status
Date: <u>7-/2-/</u>	2 Signed: Region # 23
ce: DCP Participe Music Service DCP Coordin	es Department
FOR OFFICE USE ON	
Date verified classif	fication: Chapter #
DCP Member	Chapter President
Address	Address