Λ			
e H	8. Proper phonation is	achieved by lifting the:	
	a. abdominal musc d. larynx	les b. jaw e. epiglottis	c. phrenic nerve
	O. Closure of the vocal	cords is called:	
	<ul><li>a. resonation</li><li>d. interference</li></ul>	<ul><li>b. articulation</li><li>e. approximation</li></ul>	c. relaxation
$C \cup 1$	0. For correct vocal pro	oduction the mu	St be relayed and from
2	<ul><li>a. intercostal muscle</li><li>d. hyoid bone</li></ul>	es b. vagus nerve e. sternum	c. jaw
C <u>D</u> 1	<ol> <li>Every sound that is p elements: an actuator pitch produced.</li> </ol>	oroduced, no matter what, a and a res	at the source, must have three sonator suitable to the frequency or
	<ul><li>a. articulator</li><li>d. approximator</li></ul>	<ul><li>b. vibrator</li><li>e. transmitter</li></ul>	c. reflex action
2 12	2. Vowels are formed pr	imarily with the:	
a 1	a. jaw d. tongue	<ul><li>b. soft palate</li><li>e. cheek muscles</li></ul>	
C H 13	. Intercostal muscles are	e the muscles that contro	ol the
. ^	<ul><li>a. ribcage expansion</li><li>d. shoulders</li></ul>	<ul><li>b. diaphragm</li><li>e. vocal cords</li></ul>	c. abdominal lift
X <u>L</u> 14.	Which of the following	g is <i>not</i> an articulator?	
	d. teeth	<ul><li>b. tongue</li><li>e. hard palate</li></ul>	c. jaw
C = 15.	The vocal cords are att	ached to the:	
Λ	<ul><li>a. soft palate</li><li>d. epiglottis</li></ul>	h 1 '11	c. pharynx
<sup>6</sup> H 16.	The "middle voice" is u	ised for producing tones	· · · · · · · · · · · · · · · · · · ·
1 B	<ul><li>between middle C ar</li><li>b. below middle C</li><li>c. above middle C</li></ul>	nd the C an octave higher	er
C <u>⊌</u> 17.	The area of the pharynx	that is closed by the sort	ft palate is the
	a. laryngo-pharynx		oro-pharynx

a. vocal cords d. jaw museles  b. false vocal cords c. tongue musel	
a. vocal cords b. false vocal cords	
e. transverse abdominal muscles	
19. The part of the body not involved in the swallowing mechanism is the:  a. jaw b. tongue c. diaphragm e. larynx	
<ul> <li>20. Proper posture for singing is an upright stance with body weight prima</li> <li>a. on the outside (downstage) foot</li> <li>b. on the heels with the legs relaxed</li> <li>c. forward on the balls of the feet</li> </ul>	rily:
Participant: Leave the rest of this page blank.	
19 total points (maximum 20 total points)	
Divide total points by $2 = 9.5$ TOTAL SCORE (maximum 10)	
Evaluator T. Ricken Date 8/10/08	
ED Signature Date	

### DIRECTOR CERTIFICATION PROGRAM SKILLAREA 7 EVALUATION VOCAL PRODUCTION

1	í
X	1

		)			
Part Cha	-	t's Name Kath	y Larkin-	S	
	-	ion: Director C. I.	10101115	Date	5/16/08
Cias	sincat	ion: Director/Co-direc	tor Assoc/A	Asst. dir. 🔀 (	Candidate
Instr	ruction	s to participant:			
Writ	e the l	etter of the correct answ	ver in each blank.		
XE	1.	When we are not sing space between them a	ging or speaking, the value is the:	ocal cords are open.	We refer to the
1		<ul><li>a. epiglottis</li><li>d. glottis</li></ul>	<ul><li>b. larynx</li><li>e. cricoids</li></ul>	c. soft palate	
XX	2.	The primary resonator	r in the human voice is	s the:	
		a. hyoid bone d. diaphragm	b. larynx	c. pharynx	
Λ		u. urapiiragiii	e. external and inte	rnal intercostals	
H	3.	In singing, muscles th	at interfere with vocal	freedom are the	muscles.
		a. swallowing d. diaphragm	b abdominal e. sternum	c. intercostals	
(is)					(
	4.	For proper resonation,	the must l	be lifted.	
^		<ul><li>a. vocal cords</li><li>d. larynx</li></ul>	<ul><li>b. soft palate</li><li>e. diaphragm</li></ul>	c. intercostals	
KA	5.	The "lid" that closes o	-	we swallow is called	l the
		a. cricoid cartilage	b. epiglottis	c. glottis	the.
Λ		d. sphincter		c. giottis	
XH	6.	Amplification of the ve	oice is called:		
		a. phonation	b. articulation	c. vibrato	
D		d. resonation	e. harmonics		
<i>Y</i>	7.	Muscles that are not in	volved in breathing in	clude:	
		a. intercostals	b. diaphragm	c. epigastrium	
		d. mylohyoid	e. abdominal	• =	

XE	8.	Proper phonation is a	chieved by lifting the:	
		<ul><li>a. abdominal muscles</li><li>d. larynx</li></ul>		c. phrenic nerve
X D	9.	Closure of the vocal c	ords is called:	
	)	<ul><li>a. resonation</li><li>d. interference</li></ul>	<ul><li>b. articulation</li><li>e. approximation</li></ul>	c. relaxation
	10	prod	uction the mus	st be relaxed and free.
		<ul><li>a. intercostal muscles</li><li>d. hyoid bone</li></ul>	b. vagus nerve e. sternum	c. jaw
X	<u> </u>	Every sound that is pro- elements: an actuator, pitch produced.	oduced, no matter wha a and a res	t the source, must have three conator suitable to the frequency or
		<ul><li>a. articulator</li><li>d. approximator</li></ul>	<ul><li>b. vibrator</li><li>e. transmitter</li></ul>	c. reflex action
X C	12.	Vowels are formed prin	marily with the:	
Λ		<ul><li>a. jaw</li><li>d. tongue</li></ul>	<ul><li>b. soft palate</li><li>e. cheek muscles</li></ul>	c. vocal cords
H	_ 13.	Intercostal muscles are	the muscles that contr	ol the:
1		a. ribcage expansion		
XC	14.	Which of the following	is not an articulator?	
Ŋ		a. lips d. teeth	<ul><li>b. tongue</li><li>e. hard palate</li></ul>	c. jaw
X C	15.	The vocal cords are atta	ached to the:	
A		<ul><li>a. soft palate</li><li>d. epiglottis</li></ul>	<ul><li>b. hyoid bone</li><li>e. thyroid cartilage</li></ul>	c. pharynx
H	16.	The "middle voice" is u	sed for producing tone	es:
2		<ul><li>a. between middle C ar</li><li>b. below middle C</li><li>c. above middle C</li></ul>		
1	17.	The area of the pharynx	that is closed by the s	oft palate is the:
			1	c. oro-pharynx

Date\_\_\_\_

18.	The ventricular bands	are:	
	<ul><li>a. vocal cords</li><li>d. jaw muscles</li></ul>	b. false vocal cords	c. tongue muscles
<u> </u>	The part of the body n	ot involved in the swallowing	mechanism is the:
	a. jaw d. lips	b. tongue e. larynx	c. diaphragm
20.	Proper posture for sing	ing is an upright stance with l	oody weight primarily:
	<ul><li>a. on the outside (dow</li><li>b. on the heels with th</li><li>c. forward on the balls</li></ul>	nstage) foot e legs relaxed	
Participant	: Leave the rest of this p	age blank.	
9	total points (maximum	20 total points)	
Divide	total points by $2 = 4.5$	TOTAL SCORE (maximu	m 10)
Evaluator	Lita a Just	-	Date 5-30-08

ED Signature

# SKILL AREA 8, PART 1: COMMUNICATION SKILLS COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Kathy L	arkin	5		4	
Chapter Columbus Cho	TUS		Date_	8/18	108
Skill Area 8, Part 1 is to be completed by Direc	tor/Co-D	irector a	nd Assoc/As	st. direct	or only.
Classification: Director/Co-director	Assoc/	Asst. di	r. <u>/</u>		<u>.</u>
1. Enter the corresponding value from each individua	l evaluatio				
2. Add all values to get total points.	u Cvardatio	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
3. Divide by the number of non-blank responses (12)	or fewer) to	o get the	score for each	item.	
	total points	divided by	no. of responses		ITEM
Handles input from chorus members in a positi	Ve mann	er.	теоропосо		SCORE
224545555454=	56	÷	- 12	=	417
Gives clear instructions and communicates exp	ectations				1
4-5545555454=	51	÷	_//_	=	4,6
Communicates in a positive manner.					
555545555454=	57	÷	12	=	4.8
Exhibits enthusiasm.					
554544555454=	55	÷	12	=	46
Demonstrates ability to work with a coach (or o	ther outs	ide acci	stance)		***************************************
to accept sliggestions and to work affectively will	41- 41- 1	orus in	such a situa	tion	
5 5 4 5 - 5 5 - 5 4 5 ==	43	÷	9	=	4.8
Has consistent communication signals (i.e., eye	contact	hody lar	aguage voic	·a)	
4-45-5445454=	44	÷	1544gC, VOIC	=	4,4
Offers positive reinforcement.					
55545555454=	57	÷	12	_	4,8
Exhibits security and confidence in the position		,		_	
associate/assistant director (whichever is applica	hle)	or/co-di	rector or		
445444555454=	53	÷	12	_	4,4
Accepts constructive criticism well.					
5 = 45 455 = 5 454 = _	41		10		4.1
		•	10	=	
Communicates positive expectations that the cho $5 - 5 + 5 + 5 = 4$	rus can r $= 57$	each its	goals.		47
Maximum tota	-		/ to		
Sum ITEM SCORES = $459 \div 10 = 4$	TOT	AT SCC	DE CILII A	#00 D	1
// 12 2		AL SCC	JKE, SKIII A	rea 8, Pa	art I
Evaluator			Date	8/10/	108
ED Signature			Date		
(Rev. 5/2000)					

#### DIRECTOR CERTIFICATION PROGRAM SKILLAREA 8 EVALUATION — PART 2 COMMUNICATION SKILLS

Participant's Name Rathy Larkins
Chapter <u>Columbus Chorus</u> Date <u>5/16/08</u> Classification: Director/Co-director Assoc/Asst. dir. X Candidate
Skill Area 8 Evaluation — Part 2 is to be completed by all classifications.  Candidate
and 2 is to be completed by all classifications.
Instructions to participant:
Write a brief response to each question.
1. List five (5) ways a Sweet Adelines International director can communicate effectively
with the chorus. (5 points possible) \/ \( \lambda \) \/ \( \lambda \) \/ \( \lambda \)
with the chorus. (5 points possible) Verbally - Body language
Uttetude, louch, eye contact being a
2. An individual member consistently makes sincipal
Interior completelly makes simpling errors and is uncetting to these areas a
her. What communication skills would you utilize in handling this problem? (3 points possible) In a private Conversation w/ the person
making the Man I Quantel man her person
naking the errors I would praise her awark, explain that there are some notes that need attention ask
All what level of Men what Ale mode, would me as a section land
a director of a 40-voice chorus, what communication skills would you use to be to be
and the dissistant director become more confident? (2 points possible)
I would have the approtant departer start with small
tasks. Have her do a vocal warm-up - constantly.
prairing and encouraging her work - each week thing
tarks. Have her do a vocal warm-up - constantly prairing and encouraging her work - lack week ming ther down front - more warm ups - Inform her ahead of
- Will I will the following the control of the cont
Participant: Leave the rest of this page blank.
total points
Divide total points by $2 = 4.0$ TOTAL SCORE, PART 2 (maximum 5)
Evaluator Kita a France Date 5-30-08
ED Signature Date
(Rev. 5/2000)

ask her to tape so a section leader sould instruct her on the correct notes. I would then inform the people having problems that a solution is being worked on. If the problem continues of would consider a different ricer placement and ultimately asking the person struggling with notes to not perform until her song / notes were more alleptable

time to prepare meourage her to attend regional meetings - tape her directing - que positive feedback while quilding her to improve - Let her have her own ovag - practice and experience and positive encourage creates security

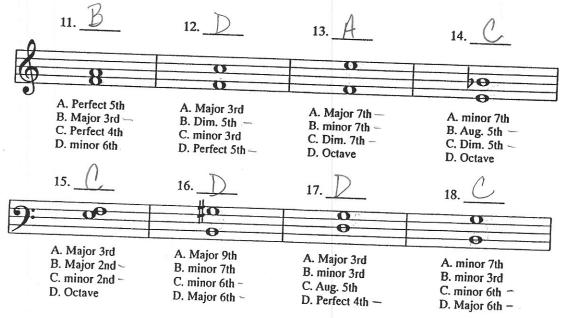
### DIRECTOR CERTIFICATION PROGRAM SKILLAREA 9 EVALUATION MUSIC THEORY

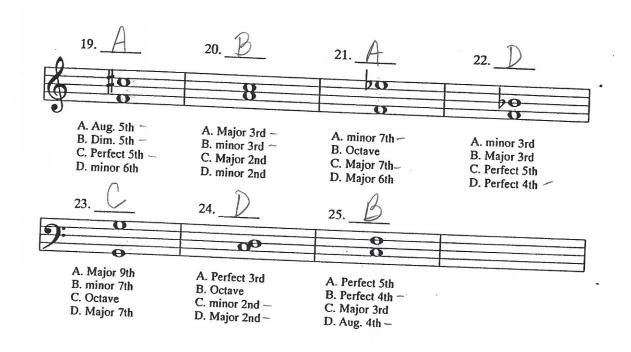
Participant's Na	ame Kathu I	arkins		
Chapter Classification:	Director Charles Char	U.S	Date 0 / .	18.08
	2 nector/co-director	Assoc/Asst. dir.	X Candidat	te

PART I — KEY SIGNATURES: Identify each key signature. Write the correct answer in the blank above each key signature (major keys only).

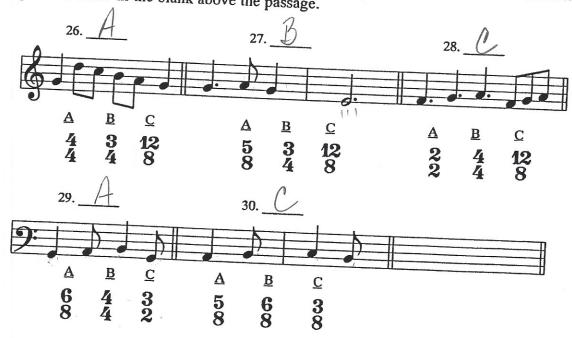


PART II — INTERVALS: Identify each interval. Select the correct answer and place its letter in the blank above each interval.

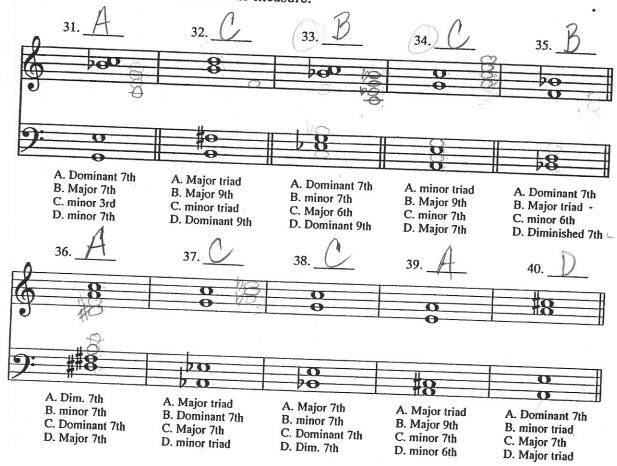




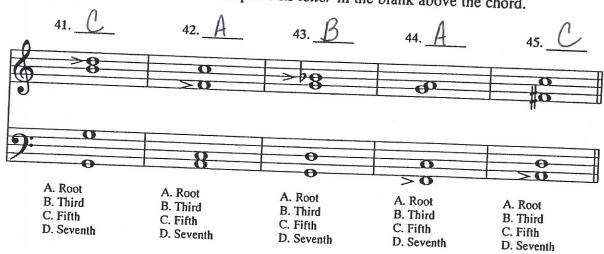
PART III — TIME SIGNATURES: Identify each time signature. Select the correct answer and place its *letter* in the blank above the passage.

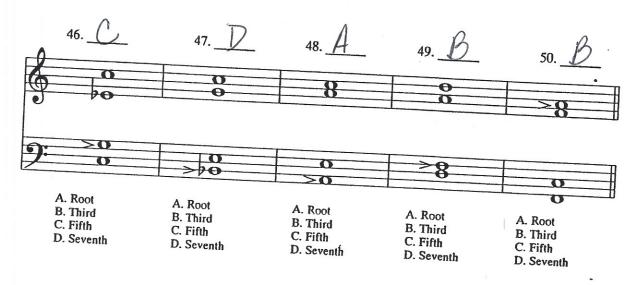


PART IV — CHORD RECOGNITION: Identify each chord. Select the correct answer and place its *letter* in the blank above the measure.



PART V — PARTS OF CHORDS: In each chord, an arrowhead points to one part of the chord. Select the correct answer and place its *letter* in the blank above the chord.





Participant: Leave the rest of this page blank.

bivide total points (Each correct answer is worth 1 point.)

Divide total points by 5 = 10.0 TOTAL SCORE (maximum 10)

Evaluator Rata D. June Date Date

# SKILL AREA 10, PART 1: REHEARSAL PLANNING & IMPLEMENTATION COMPILATION OF RESULTS OF CHORUS EVALUATION

/					
Participant's Name Kathy Larkins Chapter Columbus Chorus Date 5/10/08					
Skill Area 10, Part 1 is to be completed for Director/Co-director and Assoc/Asst. director only.  Classification: Director/Co-director Assoc/Asst. dir					
<ol> <li>Enter the corresponding value from each individual evaluation.</li> <li>Add all values to get total points.</li> <li>Divide by the number of non-blank responses (12 or fewer) to get the score for each item.</li> </ol>					
Paging released as it	total points	divided by	no. of responses		ITEM SCORE
Begins rehearsal on time. $6455-5455=$	47	÷	10	=	47
Includes time for the associate/assistant director(s) and choreographers, as needed. $5 = 4 = 54 = 53 = =$	,	÷	6		4.3
Provides sufficient vocal warm-up. $5 = 44 + 55 = 54 = 44 = 54 = 44 = 54 = 5$	,	÷	10	=	4,6
Planned schedule for rehearsals is evident. $55553===$	45	÷	10	=	45
Provides a challenging pace and variety for the rehearsal format. 5 $\pm$	46	÷	10		4,6
Rehearses existing repertoire.	2.1	÷	5	=	42
Works on new repertoire. $455-5555454=$	47	÷	10	=	4.7
Provides time for introduction and acknowledgment of guests.	37	÷	8	=	4.6
Appears to know the music thoroughly. $555555454=$	56	÷	12	=	4,7
Ends rehearsal on time. $5 = 5 = 5 = 5 + 2 = 4 = 2 = 2$	28	÷	6	=	4.7

### DIRECTOR CERTIFICATION PROGRAM ADMINISTRATOR'S GUIDE

## SECTION 5: SKILL AREA EVALUATION SCORING Page 5-15

33 75

Gives criticism and praise appropriately. 5-4534555454=49  $\div$  11=4.5Seems to spend the proper amount of time on each activity. 4-44-555545=41  $\div$  9=4.6Demands an appropriate level of achievement from the chorus. 4-54-45555454=45  $\div$  10=4.5Provides appropriate rest periods. 5-44-45=31  $\div$  10=4.5Maintains an even temperament. 5-545454=36  $\div$  12=4.7

Maximum total is 5 points.

Sum ITEM SCORES = 513 ÷ 15 = 46 TOTAL SCORE, Skill Area 10, Part 1

Evaluator	L. Lucker	Date	8/10/08
ED Signature		Date	

### DIRECTOR CERTIFICATION PROGRAM SKILLAREA 10 EVALUATION — PART 2 REHEARSAL PLANNING & IMPLEMENTATION

Participant's Name Kathy Karkins	
Chapter <u>Columbus</u> Chorus	Date 5/16/08
Skill Area 10 Evaluation — Part 2 is to be completed by all classification: Director/Co. director	ations.
Classification: Director/Co-director Assoc/Asst. dir. X	Candidate
Instructions to participant:	•
The time is six weeks before regional competition and three months I show. The chorus is competing. Write your plan for one regularly schevening rehearsal.	before the annual chapter neduled, three-hour
7:00-7:05 Physical warm ups	
7:05-7:25 Vocal warm ups - preath-1	resonance-blend
1:25 - 1:45 Work Competition ballad	
7:45-8:05 review choreo for competite	ion instance
8:05 - 8:30 work comp. uptune	
8:30-8:45 run package - Several fin	ne s
8:45-8:55 Break	
8:55-9:15 Section Rehearsal for Bong	for Show—
9:15-9:30 Stand in Sections on risers	to work new sone
9:30-9:45 Bearan Stram Run through	other show song
9:45-9:51 Run Competition package	/
9:51-9053 How We Sang Today"	most nous ans.
9:57-10:00 Quick Jusiness meeting	out over e-maje 4.9
(Possible points = 5) 5 TOTAL SCORE, PART 2 (max	ximum 5)
Evaluator Lita De Jucan	Date 5-30-08
ED Signature	Date