

[Reply](#)[Forward](#)[Action](#)[Delete](#)[Spam](#)**dcp testing**[Print](#)**Kathy and Kim** to you and 'Linda Rightor' - Jun 12 [More Details](#)

Hi Rita,

Thanks for all the information. Kim and I would like to re-take the vocal production test #7 (Linda is happy with her score and will skip the second testing) All three of us would also like to take the tests for...

#1 Conducting

#2 Analytical Listening and

#6 Judging

Molly will be in Columbus on the 29th of June. As soon as we have all these tests taken care of we will start working on arranging a time with you and Mary Ellen to do our final evaluation

Thanks so much for all your help in making this happen,

Kathy Larkins

Columbus Chorus

From: Kathy and Kim <k2@columbus.rr.com>

To: ritatuck@aol.com

Cc: 'Linda Rightor' <rightorl@hotmail.com>; 'Mary Ellen' <meg2233@sbcglobal.net>; Mollyh1971@aol.com

Subject: DCP testing

Date: Sun, 1 Jun 2008 11:34 pm

Hi Rita,

Thanks for the letter and our scores, clearly two of us will be taking the Vocal Production module again. Attempting that test did provide us with hysterical laughter throughout the rest of the weekend...thanks for suggesting we play with it.

We understand that any frontline certified director, other than those in one's own chorus, can give us the tests. Is our information correct? Molly Huffman is coming to coach our chorus at the end of June and is willing to spend an evening giving us tests. We, Kathy Larkins, Kim Lawrence and Linda Rightor are interested in testing for #2 Analytical Listening, #6 Judging, and retesting #7 Vocal Production. If Molly could test us on #1 Conducting while she is with our chorus, we would like to do that too. If we were to pass these tests all we would have left to complete would be #4 teaching as well as the 1st part of #5 Management, #8 Communications, and #10 Rehearsal Planning...but that is all visual /performance testing done in one shot, correct?

Let us know if this is even a possibility and what we need to do to make this happen.

Thank you,

Kathy Larkins and Kim Lawrence

From: ritatuck@aol.com

To: k2@columbus.rr.com

Cc: rightorl@hotmail.com; meg2233@sbcglobal.net; Mollyh1971@aol.com

Subject: Re: DCP testing

Date: Tue, 3 Jun 2008 10:35 am

Hi all,

Yes, your information is correct. Molly can do the testing for you. I need to send her the tests and the #1 evaluation for conducting. I just received a new CD from International and a new test page for Module #2, Analytical Listening. Not sure if it's harder or easier. Modules 4,5,8 and 10 are evaluations that 12 chorus members need to complete for each of you. When you are ready to have these evaluations completed, I will send the information to your president/team manager. She will pass out 6 evaluations and you each will pass out 6 evaluations. The evaluations are confidential and are to be returned to the president/team manager and she is to forward them back to me.

Let me know who the president/team manager is for this year and if you are ready, I will send her the information. I will also send the tests and CD to Molly.

I am at work and do not have your progress reports with me, but I'm pretty sure that is all you have left to complete. I'll be waiting to hear from you. Glad you had a good time testing at Leader's Retreat. Your scores are actually high enough to meet the 4.0 requirement, but they may bring down your total scores for the music category.

Rita

-----Original Message-----

From: Kathy and Kim <k2@columbus.rr.com>

To: ritatuck@aol.com

Cc: 'Linda Rightor' <rightorl@hotmail.com>; 'Mary Ellen' <meg2233@sbcglobal.net>; Mollyh1971@aol.com

Sent: Sun, 1 Jun 2008 11:34 pm

Subject: DCP testing

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Let us know if this is even a possibility and what we need to do to make this happen.

Thank you,

Kathy Larkins and Kim Lawrence

Stay informed, get connected and more

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 2008 - 2009

CONFIDENTIAL

DCP Member's Name Kathy Larkins Region # 4
Chorus Name Columbus

Classification: ☐ Director/Co-Director ☒ Associate/Assistant Director ☐ Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

 1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

Date of evaluation:

 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

Date of evaluation:

 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.

Date of exam:

4.5 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.

Date of exam: 5-16-08

10.0 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.

Date of exam: 1-18-08

5.0 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

Date of evaluation: 5-16-08

Score Part 1: Score Part 2: 5.0

Enter appropriate score above.

MANAGEMENT/COMMUNICATION SKILLS

10.0 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.

Date of exam: 1-19-07

 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.

Date of evaluation:

Score Part 1: Score Part 2:
(Max. 10 pts.) (Max. 5 pts.)

Enter Part 1 or Part 2 above. **Do not total both scores.**

4.6 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.

Date of evaluation: 1-19-07

Score Part 1: Score Part 2: 4.6
(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.

4.0 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.

Date of evaluation: 5-16-08

Score Part 1: Score Part 2: 4.0
(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.

SCORE AND ADVANCEMENT REQUIREMENTS

- Approved Director: Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months
- Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills; must have attended a regional director educational training session or participated fully in the director's track at IES during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus
- Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year

19.5 Total score received in musical/technical skills

18.6 Total score received in management/communication skills

38.1 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months. Please give specific dates for each training session: Leaders Retreat 5/08,
Regional Competition 4/08, Winter Warmup 1/08.

COMMENTS BY DCP COORDINATOR: _____

STATUS

12-5-06 Date applied to DCP

_____ Date advanced to Approved Director

_____ Date recommended to Certified Director

_____ Date recommended to Master Director

5-30-08 Date reaffirmed at current status

Date: 5-30-08 Signed: Lita A. Jucker Region # 4

DCP Coordinator

cc: DCP Participant
Music Services Department
DCP Coordinator

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Date verified classification: _____ Chapter # _____

DCP Member _____ Chapter President _____

Address _____ Address _____



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

May 29, 2008

KATHRYN LARKINS
6036 DUBLIN RD
DUBLIN, OH 43017

Dear KATHRYN,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the score you received on the modules completed at Leaders Retreat in May.

Testing is available at most regional meetings. I will let you know when the next available testing date is planned.

I look forward to working with you to attain your goal of Certified Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Susanna Runyan, DCP
Bev Miller, Education Coordinator
Zoe Hagy, Director Coordinator
file

**Sweet Adelines International
Director Certification Program
Progress Report**

CONFIDENTIAL

Report for fiscal year 2007 - 2008

CONFIDENTIAL

DCP Member's Name Kathy Larkins Region # 4
Chorus Name Columbus

Classification: ☐ Director/Co-Director ☒ Associate/Assistant Director ☐ Candidate

DCP Coordinator: Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

MUSICAL/TECHNICAL SKILLS

 1. **Conducting** - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.

Date of evaluation:

 2. **Analytical Listening** - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.

Date of evaluation:

 6. **Judging Categories & Competition** - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.

Date of exam:

 7. **Vocal Production** - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.

Date of exam:

10.0 9. **Music Theory** - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.

Date of exam: 1-18-08

 10. **Rehearsal Planning & Implementation** 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.

Date of evaluation:

Score Part 1: Score Part 2:

Enter appropriate score above.

MANAGEMENT/COMMUNICATION SKILLS

10.0 3. **Organizational Knowledge & Director Resources** - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.

Date of exam: 1-19-07

 4. **Teaching** - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.

Date of evaluation:

Score Part 1: Score Part 2:

(Max. 10 pts.) (Max. 5 pts.)

Enter Part 1 or Part 2 above. **Do not total both scores.**

 5. **Management** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.

Date of evaluation: 1-19-07

Score Part 1: Score Part 2: 46

(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.

 8. **Communication** - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.

Date of evaluation:

Score Part 1: Score Part 2:

(Max. 5 pts.) (Max. 5 pts.)

Enter appropriate score above.

SCORE AND ADVANCEMENT REQUIREMENTS

Approved Director: Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months

Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills; must have attended a regional director educational training session or participated fully in the director's track at IES during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus

Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year

10.0 Total score received in musical/technical skills

14.6 Total score received in management/communication skills

24.6 Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months. Please give specific dates for each training session: Winter Warmup 1/08

COMMENTS BY DCP COORDINATOR: _____

STATUS

12-5-06 Date applied to DCP
____ Date advanced to Approved Director
____ Date recommended to Certified Director
____ Date recommended to Master Director
2-2-08 Date reaffirmed at current status

Date: 2-2-08

Signed: _____

DCP Coordinator

Region # 4

cc: DCP Participant
Music Services Department
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: _____ Chapter # _____
DCP Member _____ Chapter President _____
Address _____ Address _____



Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

February 18, 2008

KATHY LARKINS
6036 DUBLIN RD
DUBLIN, OH 43017

Dear KATHY,

Enclosed is your progress report for DCP module testing completed so far and dates the tests were completed. The progress report indicates the score you received on the module completed at Winter Warmup in January.

Testing is available at most regional meetings. The next session is Leader's Retreat and I am planning to attend. Maybe we can set something up for then.

I look forward to working with you to attain your goal of Approved Director. Please let me know if there is anything else I can do to help you attain your goal.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Susanna Runyan, DCP
Lynn Hartmuth, Education Coordinator
Zoe Hagy, Director Coordinator
file