

Memo

Date: May 25, 2004

To: Rita Tucker, DCP Coordinator #04

From: *Pat* Pat C. Berry, Music Services Assistant/DCP

Re: Director Certification Program

Enclosed is information on Amanda Kaufmann who has enrolled in the Director Certification Program. Please make contact as soon as possible introducing yourself as the DCP Coordinator for your region.

You will also want to make certain that all DCP members are notified when the region has testing sessions, training sessions, or classes for directors.

If a DCP participant's classification changes (e.g., is no longer a director or assistant director), moves to another region, or changes chapters, please let me know.

pb

Enclosures

Cc: Lynn S. Hartmuth, ED #04

Director Certification Program
Application

Chapter Name Capitol Showcase Chorus Chapter # 0422 Region 4
Name Amanda Kaufmann Membership # 64146
Address 8321 Sable Crossing Drive Home Phone 614.880.9510 Alternate Phone: 614.757.7211work
Columbus, OH Zip 43240 Fax 614.757.8211 Email Akaufma@insight.rr.com

Current Sweet Adelines International Title/Position

- ☒ Director/Co-director Chapter Name Capitol Showcase Chorus
☐ Associate/Assistant Director Chapter Name _____
☐ Candidate Chapter Name _____

Sweet Adelines International Membership Data

Year joined Sweet Adelines International: 1991 Has your affiliation been continuous? No
Please list former chapter(s) and region(s): Columbus Chorus, Gem City Chorus - all Region 4

Sweet Adelines International Experience

- | | |
|---|--|
| <input type="checkbox"/> Chorus Director/Co-director | <input type="checkbox"/> International Faculty |
| <input type="checkbox"/> Associate/Assistant Director | <input type="checkbox"/> Judge (_____ Category) |
| <input checked="" type="checkbox"/> Section Leader | <input checked="" type="checkbox"/> Quartet Member |
| <input type="checkbox"/> Regional Leader | <input type="checkbox"/> Quartet Coach |
| <input type="checkbox"/> Arranger | <input type="checkbox"/> Chorus Coach |
| <input type="checkbox"/> Other _____ | |

PAID

MAY 18 2004

CK# 1676 \$ 50

Musical Background

Formal education: 8 year of public school band (flute, bassoon), 8 years Private Piano lessons

Other musical training: I had Quartet coaching by Sylvia Alsbury, Jean Barford, Judy St. John and Suzy Harding

Barbershop experience outside Sweet Adelines International: None

Please list membership in other musical organizations (e.g., MENC, ACDA, NATS): None

How many regional competitions have you attended as a:

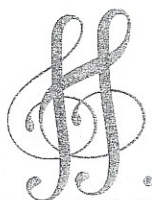
I have also competed as a chorus member in 1 International Competition and in the 1st IES Div. A chorus competition

Regional School Nov. '03, Music Leaders Retreat, May '04, I am registered for the Music Group Gathering IX, June '04, AZ

What do you hope to gain from enrollment in this program? Extensive education in vocal production, analytical listening skills, conducting techniques, rehearsal planning and implementation skills. I want to learn to be a successful Sweet Adeline Chorus Director

Expiration Date

Sweet Adelines International • P.O. Box 470168 • Tulsa, Oklahoma 74147-0168
918-622-1444 • 800-992-7464 • Fax 918-665-0894 • Internet: sweetadelineintl.org



May 26, 2004

**SWEET ADELINES
INTERNATIONAL**

... a worldwide organization
of women singers
committed to advancing
the musical art form of
barbershop harmony
through education
and performance.

**INTERNATIONAL
HEADQUARTERS:**

P.O. Box 470168
Tulsa, OK 74147-0168
918-622-1444
FAX 918-665-0894
800-992-7464

www.sweetadelineintl.org

Ms. Amanda Kaufmann, CD
Capitol Showcase Chapter #0422
8321 Sable Crossing Dr
Columbus OH 43240

Dear Amanda:

Thank you for your interest in the Director Certification Program (DCP). You are now enrolled as an applicant in the program. We commend you for taking advantage of this opportunity to further develop your skill and expertise as a chorus director.

Advancement within the program is contingent upon the satisfactory completion of specified requirements for each level. Advancement is also based on your proficiency in the following skills:

Musical/Technical

Conducting
Analytical Listening
Judging Categories & Competition
Vocal Production
Music Theory
Rehearsal Planning and Implementation

Management/Communication

Organizational Knowledge & Director
Teaching
Management
Communication

The ED/DCP Coordinator will notify you of any testing sessions available in your region/area. Following are some resources available from our international sales department that you might find useful in preparing for the sessions: *DCP Resource Modules, Arranger's Guide, Judging Category Description Book*, international competition video and audio tapes.

One of the requirements of the program is to complete the enclosed self-evaluation form and return it, in the envelope provided, to the Directors Certification Program Coordinator in your region. This will provide the ED/DCP Coordinator and you a basis against which to measure your progress. The information on the self-evaluation form is considered confidential.

Please feel free to call on your ED/DCP Coordinator if you have any questions regarding the program.

Sincerely,

Pat C. Berry

Pat C. Berry
Music Services Assistant/DCP

cc: Lynn S. Hartmuth, ED #04
Rita Tucker, DCPC #04

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 1 EVALUATION
CONDUCTING SKILLS**

Participant's Name Amanda Kaufmann
Chapter Capitol Showcase Chorus Date Jan 14, 06
Classification: Director/Co-director X Assoc/Asst. dir. _____ Candidate _____

Instructions to Evaluator:

Evaluation based on (check one):

X actual observation _____ videotaped example

Based on your observation, evaluate the participant's conducting skills by assigning a numerical rating of 1 - 5 (5 = highly effective, 1 = ineffective) for each item.

- 5 Demonstrates understanding of ictus through appropriate breaths and downbeats
5 Demonstrates ability to keep a steady tempo in an uptune
4+ Demonstrates *rubato* technique appropriate to the interpretation of a barbershop ballad
5 Demonstrates ability to indicate attacks and releases clearly
5 Exhibits congruency between mouth posture and hand motions
5 Exhibits body posture appropriate for good singing
5 Avoids body posture distractions
5 Maintains eye contact with the performing unit
5 Exhibits facial posture appropriate for expressive singing
5 Demonstrates ability to communicate dynamics effectively

49 Total points

Divide total points by 5 = 9.8 TOTAL SCORE (maximum 10)

Evaluator Sylvia Alsbury Date Jan 14, 06
ED Signature _____ Date _____

A.D.

DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 2 EVALUATION
ANALYTICAL LISTENING SKILLS

Participant's Name Amanda Kaufmann
Chapter Capitol Showcase Date 11/11/05
Classification: Director/Co-director X Assoc/Asst. dir. _____ Candidate _____

Listen to each taped example and circle the correct answer.

1. The lack of tuning on the "way" chords is primarily a result of:
 - a. verticality of tonal line
 - b. unmatched vowels
 - ☒ c. lack of sufficient breath support
 - d. (a) and (b) only
 - ☐ e. (b) and (c) only
2. The chord on "rain-BOWS" in this section doesn't lock because:
 - a. the bari is too heavy
 - b. the vowel is unmatched
 - ☒ c. the song is in the wrong key
 - d. the song is beyond the skill of the chorus
 - ☐ e. the chord is not being sung in correct balance
3. The major problem with the singing of this introduction is:
 - a. expressive sound
 - b. forward motion
 - ☒ c. harmony accuracy
 - d. dynamic variation
 - e. balance
4. In this selection, chord clarity and lock-and-ring are affected by:
 - a. balance problems
 - b. insufficiently developed vocal skills
 - ☒ c. inaccurate intervals
 - ☐ d. all of the above
 - e. (b) and (c) only
5. In this selection, dropped phrase endings are usually caused by:
 - ☒ a. lack of sufficient breath support
 - b. poor ear training
 - ☒ c. tight-throated singing
 - d. peppy tempos
 - e. lack of attention to director

6. The pitch-taking technique for this song could be described as:
- a. out of tune
 - b. solid
 - c. strong and accurate
 - d. strong and inaccurate
 - e. (a) and (d)
7. Besides work on individual vocal production, what is the best sequence of skill development for this chorus in sound?
- a. tuning, accurate notes and intervals, chord balancing, synchronization
 - b. chord balancing, accurate notes and intervals, tuning, synchronization
 - c. accurate notes and intervals, tuning, synchronization, chord balancing
 - d. synchronization, tuning, accurate notes and intervals, chord balancing
 - e. accurate notes and intervals, synchronization, tuning, chord balancing
8. This introduction:
- a. is generally in tune
 - b. has good phrase flow
 - c. demonstrates appropriate forward motion
 - d. features strong bass singing
 - e. all of the above
9. The singing here represents all of these practices *except*:
- a. inaccurate intervals
 - b. overly conservative tempo
 - c. underdeveloped vocal skills
 - d. individual voice parts apparent
 - e. wrong notes
10. This tag is a good example of:
- a. oversinging
 - b. lack of synchronization
 - c. good balance
 - d. good tuning
 - e. lack of forward motion

(Each correct answer is worth 1 point.)

Total points = 9.0 = TOTAL SCORE (maximum 10)

Evaluator Lita D. Juan Date 11/11/05
ED Signature _____ Date _____

6.5

DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 3 EVALUATION
ORGANIZATIONAL KNOWLEDGE & DIRECTOR RESOURCES

Participant's Name Amanda Kaufman
Chapter Capitol Showcase Date 11/11/05
Classification: Director/Co-director X Assoc/Asst. dir. _____ Candidate _____

Instructions to Participant:

Write the letter corresponding to the item in the list below that correctly matches each of the numbered descriptions that follow. No term is used more than once.

- | | |
|--|---|
| A. Worldwide Liaison | J. Prospective Chapter Supervisor |
| B. Education Coordinator | K. The Pitch Pipe |
| C. Coronet Club | L. Directors' Coordinator |
| D. 2 | M. 3 |
| E. International Board of Directors | N. The quantity you've paid for |
| F. Leadership Development Committee | O. The quantity you need |
| G. Education Direction Committee | P. Copyright holders |
| H. Marketing/Membership Coordinator | Q. Music Services Department |
| I. Music Education Committee | R. Arrangers |

- C E 1. The governing body of Sweet Adelines International
- C D 2. Who is responsible for overseeing the musical excellence of the region?
- C G 3. Who is responsible for supervising and evaluating both the musical and educational programs of Sweet Adelines International?
- C Q 4. Whom would you contact to determine if an arrangement has been copyright cleared?
- C M 5. A chapter must compete at least once every ____ years in order to renew its charter.
- ~~X H~~ 6. One of the three elected members of the Regional Management Team.
- ~~X O~~ 7. For a Ready, Set...Grow program, how many copies of music may you make for those attending?
- C P 8. The primary intent of copyright laws is to protect ____.
- C K 9. What is the name of the official publication of Sweet Adelines International?
- ~~X J~~ 10. Who is responsible for supervising the internal development of prospective chapters in the region?

Fill in the blanks:

- ☒ 11. The purpose of Sweet Adelines International is to Educate
its members in the singing of Barbershop Harmony
- ☒ 12. What is the name of the International President? Diane Heber
- ☒ 13. What is your Communications/Technology Coordinator's name? Linda Baker
- ☒ 14. What is your ED's name? Lynne Hartman
- ☒ 15. What is your Events Coordinator's name? _____
- ☒ 16. What is the name of the international program designed to introduce young women to the barbershop art form? Young Women in Harmony
17. Of the eight regional leaders, to whom would you go for:
- ☒ a. approval of chapter standing rules? _____
- ☒ b. help in finding a coach? ED
- ☒ c. help with membership retention? marketing + membership

Participant: Leave the rest of this page blank.

13 total points (Each correct answer is worth 1 point.)

Divide total points by 2 = 6.5 TOTAL SCORE (maximum 10)

Evaluator Lita Juarez Date 11/11/05

ED Signature _____ Date _____

SKILL AREA 4, PART 1: TEACHING SKILLS

COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Amanda Kaufmann
Chapter Capital Showcase Date 2/25/06
Classification: Director/Co-director ☒ Assoc/Asst. dir. ☐
To be completed for Director/Co-director or Assoc/Asst. director only

1. Enter the corresponding value from each individual evaluation.
2. Add all values to get total points.
3. Divide by the number of non-blank responses (12 or fewer) to get the score for each item.

	total points	divided by	no. of responses	ITEM SCORE
Methods of teaching a song	<u>5 5 5 5 5 4 5 5 5 5 5 5 = 59</u>	<u>÷</u>	<u>12</u>	<u>= 4.9</u>
Methods of teaching vocal skills	<u>5 5 5 5 5 5 4 5 5 5 5 5 = 59</u>	<u>÷</u>	<u>12</u>	<u>= 4.9</u>
Methods of teaching section work	<u>5 5 5 4 5 3 = 4 5 5 5 5 = 51</u>	<u>÷</u>	<u>11</u>	<u>= 4.6</u>
Methods of teaching barbershop craft and style	<u>5 5 5 4 5 4 3 5 5 5 5 5 = 56</u>	<u>÷</u>	<u>12</u>	<u>= 4.7</u>
Clarity of language	<u>5 5 5 4 5 5 4 5 5 5 5 4 = 57</u>	<u>÷</u>	<u>12</u>	<u>= 4.8</u>
Follows a logical progression and pacing in teaching and rehearsal planning	<u>5 5 5 4 5 5 4 4 5 5 5 5 = 57</u>	<u>÷</u>	<u>12</u>	<u>= 4.8</u>
Vocal inflection	<u>5 5 5 4 5 4 4 5 5 5 5 5 = 57</u>	<u>÷</u>	<u>12</u>	<u>= 4.8</u>
Body language and energy, including facial expression	<u>5 5 5 5 5 5 5 5 5 5 5 5 = 60</u>	<u>÷</u>	<u>12</u>	<u>= 5.0</u>
Maintains attention and control of the group	<u>5 5 5 4 5 5 4 5 4 4 5 5 = 54</u>	<u>÷</u>	<u>12</u>	<u>= 4.7</u>
Presentation of material is appropriate to the level of the group and meets the needs of the various learning styles of the group	<u>5 5 4 4 5 4 3 5 5 5 5 4 = 54</u>	<u>÷</u>	<u>12</u>	<u>= 4.5</u>

Maximum total score is 10 points.

Sum ITEM SCORES = 47.7 ÷ 5 = 9.5 TOTAL SCORE, Skill Area 4Evaluator Lita Tucker Date 2/25/06

ED Signature _____ Date _____