Sweet Adelines International Director Certification Program Progress Report

CONFIDENTIAL	Report for fisca	year 20_17 20_1	8	CONFIDENTIAL
DCD Manufactor Name Collee	n Hedtke	Region	_# 4	
DCP Member's Name Chorus Name K-Town Sound		Region		
Chorus Name K-rown Sound				
Classification:	Director/Co-Director	Associate/Assis	tant Director	☐ Candidate
DCP Coordinator: Record the h listed below correspond to the DC following the testing session.	ighest score received in eac CP skill area tests. This repo	n skill area and the da rt should be submitted	te the score was 1 to internationa	achieved. The numbers al headquarters immediately
MUSICAL/TECHNI	CAL SKILLS	MANAGE	MENT/COMM	IUNICATION SKILLS
7 1. Directing - 10 points po classifications. Includes ictus, hat tempo, body posture, ad lib style, contact, facial expressions. Date of evaluation: 9/21/17	nd motions, beat pattern,	Resources - 10 International an officials, comm) points possible and regional stru- nittees and their licies, terminolo	wledge & Director e for all classifications. cture, appointees, elected duties; organizational ogy.
2. Analytical Listening - classifications. Ability to diagnos correct problems in areas of balas section accuracy, synchronization production. Date of evaluation: 6/14/14	se and develop a plan to nee, word flow, vibrato,	8.9 4. Teac director/co-dire classifications candidates - tal	ching - 10 points ector and associ - take Part 1 on ke Part 2 only. S ching music, vo	s possible for late/assistant director ly; 5 points possible for Style of presentation, local skills, section unity,
8.4 6. Judging Categories & possible for all classifications. K of the four categories as outlined Description Book.	nowledge and application	Date of evaluate Score Part 1:8.	tion: 8/10/17 .9 Max. 10 pts.)	Score Part 2:(Max. 5 pts.) On not total both scores.
8.5 7. Vocal Production - 10 classifications. Understanding ar components of good vocal skills. Date of exam: 6/12/17	nd practical application of	director/co-direct	ector and associ - take both Part - take Part 2 on cal leaders, worl	points possible for iate/assistant director is 1 & 2.5 points possible ly. Selecting, training, king with chapter
9.2 9. Music Theory - 10 po classifications. Understanding of signatures, time signatures, inter Date of exam: 8/26/17	music notation, key			Score Part 2: 5 (6/10/16) (Max. 5 pts.)
D0010 1 011 1 1	rector and fications; 5 points t 2 only. Understanding cing and variety, and Score Part 2: 5 (6/12/17)	director/co-dir classifications for candidates effective com- leaders, music Date of evalua Score Part 1:4	ector and assoc - take both Part - take Part 2 of munication skill cal leaders, choration: 8/10/17 & 8/2	10 points possible for iate/assistant director ts 1 & 2; 5 points possible only. Application of s with administrative us members and others. 6/17 Score Part 2: 4 (8/26/17) (Max. 5 pts.)
(Max. 5 pts) Enter appropriate score above.	(Max. 5 pts.)		iate score above	

DIRECTOR CERTIFICATION PROGRAM SKILL AREA 1 EVALUATION DIRECTING SKILLS

Participant's Name Collegn Heatke Chapter K-Town Sound Date 9-17-17
Chapter K-Town Sound Date 9-17-17 Classification: Director/Co-director Assoc/Asst. dir. Candidate
Instructions to Evaluator:
Evaluation based on (check one): actual observation videorecorded example
Based on your observation, evaluate the participant's directing skills by assigning a numerical rating of $1 - 5$ (5 = highly effective, $1 =$ ineffective) for each item.
Demonstrates understanding of ictus through appropriate breaths and downbeats
Demonstrates ability to keep a steady tempo in an uptune
Demonstrates <i>rubato</i> technique appropriate to the interpretation of a barbershop ballad
Demonstrates ability to indicate attacks and releases clearly
Exhibits congruency between mouth posture and hand motions
Exhibits body posture appropriate for good singing
Avoids body posture distractions
Maintains eye contact with the performing unit
Exhibits facial posture appropriate for expressive singing
Demonstrates ability to communicate dynamics effectively
35 Total points
Divide total points by $5 = 7$ TOTAL SCORE (maximum 10)
Evaluator Molly Huffman Date VIII
ED Signature Date

(Rev. 5/2008)

DIRECTOR CERTIFICATION PROGRAM SKILL AREA 1 EVALUATION DIRECTING SKILLS

Participant's N	ame Colleen Heatke					
	Town Sound	Date	9-17-17			
	Director/Co-director A	ssoc/Asst. dir.	Candidate			
Instructions to	Evaluator:					
Evaluation bas	ed on (check one):					
	actual observation	videorecorded examp	ole			
	observation, evaluate the participal (5 = highly effective, 1 = ineffective)		ssigning a numerical			
3	Demonstrates understanding of ictu	as through appropriate b	reaths and downbeats			
11	Demonstrates ability to keep a stea	dy tempo in an uptune				
3	Demonstrates $rubato$ technique appropriate to the interpretation of a barbershop ballad					
***************************************	Demonstrates ability to indicate att	tacks and releases clearl	у			
3	Exhibits congruency between mou	th posture and hand mor	tions			
	Exhibits body posture appropriate	for good singing				
4	Avoids body posture distractions					
4	Maintains eye contact with the per	forming unit				
4	Exhibits facial posture appropriate	for expressive singing				
3	Demonstrates ability to communic	ate dynamics effectively	!			
35	Total points 7	SCORE (10)	_			
	otal points by $5 = $ TOTAL	SCORE (maximum 10)	9111			
Evaluator	Molly Huthman	Da	ate VVVI			
ED Signature		D;	ate			

(Rev. 5/2008)

emailed 8/31/12

Sweet Adelines International Director Certification Program Progress Report

CONFIDENTIAL	Report for fiscal	year 20_17	20_18	CONFIDENTIAL
DCP Member's Name Collect	en Hedtke	Reg	gion #4	
Chorus Name K-Town Sound	d .			
Classification:	□ Director/Co-Director	Associate/	Assistant Director	□ Candidate
DCP Coordinator : Record the listed below correspond to the D following the testing session.	highest score received in each CP skill area tests. This report	skill area and the substant should be subs	ne date the score wa mitted to internation	as achieved. The numbers nal headquarters immediately
MUSICAL/TECHN	ICAL SKILLS	MANA	AGEMENT/COM	MUNICATION SKILLS
1. Directing - 10 points por classifications. Includes ictus, has tempo, body posture, ad lib style contact, facial expressions. Date of evaluation:	and motions, beat pattern,	Resource Internation officials, of philosophy	s - 10 points possib nal and regional str	owledge & Director le for all classifications. ucture, appointees, elected ir duties; organizational logy.
2. Analytical Listening classifications. Ability to diagnot correct problems in areas of bala section accuracy, synchronization production. Date of evaluation: 6/14/14	ose and develop a plan to ance, word flow, vibrato,	8.9 4. director/co classificate candidates	Teaching - 10 point o-director and associtions - take Part 1 only. s - take Part 2 only. of teaching music, v	nts possible for ciate/assistant director nly; 5 points possible for Style of presentation, vocal skills, section unity,
8.4 6. Judging Categories & Competition - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.		Date of ex Score Par	valuation: 8/10/17 t 1: 8.9 (Max. 10 pts.)	Score Part 2: (Max. 5 pts.) Do not total both scores.
8.5 7. Vocal Production - 1 classifications. Understanding a components of good vocal skills Date of exam: 6/12/17	nd practical application of	director/conditions	tions - take both Par dates - take Part 2 or musical leaders, wo	ciate/assistant director rts 1 & 2. 5 points possible nly. Selecting, training,
9.2 9. Music Theory - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures. Date of exam: 8/26/17		Score Par	valuation: 8/10/17 rt 1: 4.38 (8/10/17) (Max. 5 pts.) propriate score abov	Score Part 2: 5 (6/10/16) (Max. 5 pts.)
points possible for director/co-cassociate/assistant director class possible for candidates- take Pa of time scheduling, rehearsal palong-range planning. Date of evaluation: 8/10/17 Score Part 1: 4.68 (8/10/17) (Max. 5 pts) Enter appropriate score above.	director and sifications; 5 points rt 2 only. Understanding	director/c classifica for candid effective leaders, n Date of e Score Pan	co-director and asso tions - take both Pa dates - take Part 2 communication ski	Score Part 2: 4 (8/26/17) (Max. 5 pts.)

SCORE AND ADVANCEMENT REQUIREMENTS

Approved Director:	Self-evaluation form is on file all ten skill areas; must have a months	e with the ED/DCP Coordinator; combined score attended a regional or international educational e	s of at least 50 points in vent within the last 12			
Certified Director:	Combined scores of at least 66 points in all ten skill areas, with a minimum of 7 points in the area of directing skills, a combined minimum score in the five remaining musical/technical areas of at least 33 points and a minimum of 6 points in each area, and at least 26 points in management/communications skills with a minimum of 4 points in each area; must have attended a regional or international educational event during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus					
Master Director:		of Certified Director and then a minimum of 600 coints in an international chorus competition, excirector for at least one year				
42.78	Total score received in musica	al/technical skills				
33.88	Total score received in manag	gement/communication skills				
76.66	Total score received in all ski	lls				
STATUS	CP COORDINATOR: College	needs to complete & pass the directing module to obtain her directing	nor cermication.			
3/22/17	Date applied to DCP Date advanced to Approve Date recommended to Cert Date recommended to Mas Date reaffirmed at current s	ified Director ter Director				
Date: 8/14/17	Signed: Debra	A. Bringman	Region #_ 4			
		DCP Coordinator				
CC: DCP Participal Music Services DCP Coordina	3					
FOR OFFICE USE ONI	.Y					
DCP MemberAddress	cation:	Chapter President Address				
Rev 10/15						

emailed 8/14/17

Sweet Adelines International Director Certification Program Progress Report

CONFIDENTIAL	Report for fisca	l year 20 17	20_18	CONFIDENTIAL
DCP Member's Name Colleen Chorus Name K-Town Sound	Hedtke		Region #4	
	Director/Co-Director hest score received in eac skill area tests. This repo	h skill area and	te/Assistant Director d the date the score submitted to internati	was achieved. The numbers
MUSICAL/TECHNICA 1. Directing - 10 points possi		_		MMUNICATION SKILLS
classifications. Includes ictus, hand tempo, body posture, ad lib style, at contact, facial expressions. Date of evaluation:	motions, beat pattern, tacks and releases, eye	Resoure Internati officials philosop	ces - 10 points possi ional and regional st	nowledge & Director lible for all classifications. tructure, appointees, elected eir duties; organizational ology.
2. Analytical Listening - 10 classifications. Ability to diagnose a correct problems in areas of balance section accuracy, synchronization, r production. Date of evaluation: 6/14/14	and develop a plan to e, word flow, vibrato,	classific candidat methods	ations - take Part 1 of tes - take Part 2 only s of teaching music,	ints possible for ociate/assistant director only; 5 points possible for 7. Style of presentation, vocal skills, section unity,
8.4 6. Judging Categories & Copossible for all classifications. Know of the four categories as outlined in Description Book. Date of exam: 6/12/17	wledge and application	Date of o Score Pa Enter Pa	(Max. 10 pts.) art 1 or Part 2 above	Score Part 2: (Max. 5 pts.) Do not total both scores.
8.5 7. Vocal Production - 10 poclassifications. Understanding and p components of good vocal skills. Date of exam: 6/12/17 9. Music Theory - 10 points	ractical application of	director/ classifica for cand utilizing administ	co-director and asso- ations - take both Pa idates - take Part 2 c musical leaders, wo ration.	points possible for ociate/assistant director arts 1 & 2. 5 points possible only. Selecting, training, orking with chapter
classifications. Understanding of musignatures, time signatures, intervals Date of exam: 8/26/17	isic notation, key	Score Pa	evaluation: 8/10/17 art 1: 4.38 (8/10/17) (Max. 5 pts.) propriate score above	Score Part 2: 5 (6/10/16) (Max. 5 pts.)
points possible for director/co-direct associate/assistant director classifica possible for candidates- take Part 2 coff time scheduling, rehearsal pacing long-range planning. Date of evaluation: 8/10/17 Score Part 1: 4.68 (8/10/17) (Max. 5 pts) Enter appropriate score above.	or and tions; 5 points only. Understanding	director/c classifica for candi effective leaders, 1 Date of e Score Pa	co-director and asso ations - take both Pa idates - take Part 2 communication ski musical leaders, cho evaluation: 8/10/17	10 points possible for ciate/assistant director arts 1 & 2; 5 points possible conly. Application of a lls with administrative arus members and others. Score Part 2: (Max. 5 pts.)

SCORE AND ADVANCEMENT REQUIREMENTS

Approved Director:	Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points is all ten skill areas; must have attended a regional or international educational event within the last 12 months			
Certified Director:	Combined scores of at least 66 points in all ten skill areas, with a minimum of 7 points in the area of directing skills, a combined minimum score in the five remaining musical/technical areas of at least 33 points and a minimum of 6 points in each area, and at least 26 points in management/communications skills with a minimum of 4 points in each area; must have attended a regional or international educational event during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus			
Master Director:	Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year			
33.58 +9.2	Total access and 11 to 1			
4.0	Total score received in musical/technical skills			
29.88	Total score received in management/communication skills			
63.46 74.66	Total score received in all skills			
COMMENTS BY D	CP COORDINATOR:			
STATUS				
3/22/17	Date applied to DCP Date advanced to Approved Director Date recommended to Certified Director Date recommended to Master Director Date reaffirmed at current status			
Date: 8/14/17	Signed: Debra A. Bringman Region # 4			
	Signed: Debra A. Bringman Region #4			
cc: DCP Participan Music Services DCP Coordinate				
FOR OFFICE USE ONL	X .			
Date verified classific DCP MemberAddress	Chapter #Chapter #Address			
	1144000			

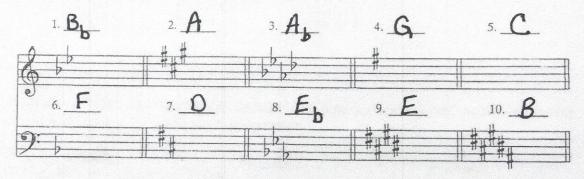
DIRECTOR CERTIFICATION PROGRAM SKILL AREA 8 EVALUATION — PART 2 COMMUNICATION SKILLS

Participant's Name Colleen Heatke
Chapter R-10wn Sound Date 8-26-17
Skill Area 8 Evaluation — Part 2 is to be completed by all classifications.
Instructions to participant:
Write a brief response to each question.
1. List five (5) ways a Sweet Adelines International director can communicate effectively
with the chorus. (5 points possible) 1. Listen Actively-really hear what the member is Salving. 2. make Excontact-Show them that you care about them 3. Display enthusiasm while working with Chorus-Itencourages enthusiasm. 4. Touch-appropriate of Continued an individual member consistently makes singing errors and is upsetting to those around her. What communication skills would you utilize in headling this most are discoursed.
you care about them 3. Display enthusiasm while working
2. An individual member consistently makes singing errors and is unsetting to those around
her. What communication skills would you utilize in handling this problem? (3 points possible) Give feedback-not constaractive Chritician. Be kind you
3 possible) Give feedback-not constructive Chriticism. Be kind, yet strong in letting her know that she is singing wrong notes, but let her know that you believe in her and as she will eventually succeed. Emphasize positives and monitor results, not member. 3. As a director of a 40-voice chorus, what communication skills would you use to help an
let her know that you believe in her and to she will eventually
3. As a director of a 40-voice chorus, what communication skills would you use to help an
Let her know you are confident with her. Put her in positions where she will succeed. Give Feedback
as needed.
asnecoes.
Participant: Leave the rest of this page blank.
1 total points
Divide total points by 2 = TOTAL SCORE, PART 2 (maximum 5)
Evaluator Debre X Bringma Date 8/31/17
ED Signature Date
(Rev. 5/2000)

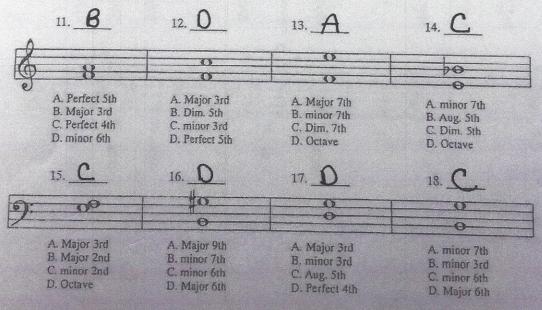
DIRECTOR CERTIFICATION PROGRAM SKILLAREA 9 EVALUATION MUSIC THEORY

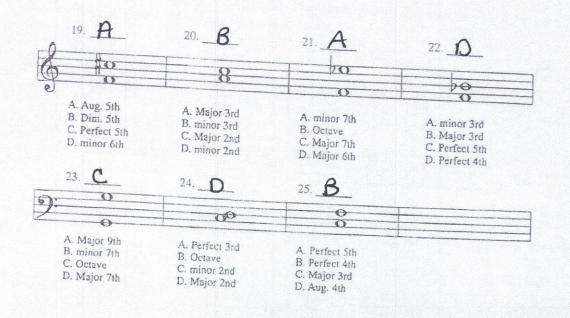
Participant's Na	ame Coll	een H	edtke.			8-26-1	
Chapter K-7	own S	ound	Show	Chorus	Date	8-26-1	7
Classification:	Director/Co	-director _		oc/Asst. dir.			

PART I — KEY SIGNATURES: Identify each key signature. Write the correct answer in the blank above each key signature (major keys only).



PART II — INTERVALS: Identify each interval. Select the correct answer and place its letter in the blank above each interval.





PART III — TIME SIGNATURES: Identify each time signature. Select the correct answer and place its *letter* in the blank above the passage.

