

**Sweet Adelines International  
Director Certification Program  
Progress Report**

**CONFIDENTIAL**

Report for fiscal year 2010-2011

**CONFIDENTIAL**

DCP Member's Name Natalie Allen Region # 23  
Chorus Name Metro Nashville Chorus

Classification: ☐ Director/Co-Director ☒ Associate/Assistant Director ☐ Candidate

**DCP Coordinator:** Record the highest score received in each skill area and the date the score was achieved. The numbers listed below correspond to the DCP skill area tests. This report should be submitted to international headquarters immediately following the testing session.

**MUSICAL/TECHNICAL SKILLS**

9.8 1. Conducting - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions.  
Date of evaluation: Oct. 2011

8.0 2. Analytical Listening - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production.  
Date of evaluation: 11-8-97

8.0 6. Judging Categories & Competition - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.  
Date of exam: 7-26-98

8.5 7. Vocal Production - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills.  
Date of exam: 7-26-98

9.4 9. Music Theory - 10 points possible for all classifications. Understanding of music notation, key signatures, time signatures, intervals, chord structures.  
Date of exam: 11-12-05

9.8 10. Rehearsal Planning & Implementation 10 points possible for director/co-director and associate/assistant director classifications; 5 points possible for candidates. Understanding of time scheduling, rehearsal pacing and variety, and long-range planning.  
Date of evaluation: 11-12-05 / 12-29-11  
Score Part 1: 4.86 Score Part 2: 5.0  
Enter appropriate score above.

**MANAGEMENT/COMMUNICATION SKILLS**

8.5 3. Organizational Knowledge & Director Resources - 10 points possible for all classifications. International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.  
Date of exam: 11-8-97

9.2 4. Teaching - 10 points possible for director/co-director and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style.  
Date of evaluation: 11-12-05 / 12-29-11  
Score Part 1: 9.7 Score Part 2: 4.9  
(Max. 10 pts.) (Max. 5 pts.)  
Enter Part 1 or Part 2 above. Do not total both scores.

8.13 5. Management - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration.  
Date of evaluation: 11-12-05 / 12-29-11  
Score Part 1: 4.33 Score Part 2: 3.8  
(Max. 5 pts.) (Max. 5 pts.)  
Enter appropriate score above.

9.82 8. Communication - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others.  
Date of evaluation: 11-12-05 / 12-29-11  
Score Part 1: 4.82 Score Part 2: 5.0  
(Max. 5 pts.) Dec. 2011 (Max. 5 pts.)  
Enter appropriate score above.

Director Certification Program  
Progress Report

*N. Allen (cont.)*

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SCORE AND ADVANCEMENT REQUIREMENTS

- Approved Director: Self-evaluation form is on file with the ED/DCP Coordinator; combined scores of at least 50 points in all ten skill areas; must have attended a regional director education training session or participated fully in the director's tract at IES (International Education Symposium) within the last 12 months
- Certified Director: Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills; must have attended a regional director educational training session or participated fully in the director's track at IES during the past 12 months; and must be currently serving as director/co-director or associate/assistant director of a chartered Sweet Adelines International chorus
- Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, excluding bonus points, and must have been the chorus' director for at least one year

53.56

Total score received in musical/technical skills

36.15

Total score received in management/communication skills

89.71

Total score received in all skills

List attendance at regional/worldwide director education training sessions or an international director's seminar in the last 12 months. Please give specific dates for each training session: *All regional events of 2011: Contest, Summer Camp, Quartet Workshop + RMT meetings as Events Coord.*

*She also completed (1st place) in Harmony Classic Competition Fall 2011*

COMMENTS BY DCP COORDINATOR: *Natalie is a talented DCP participant and excellent director. She has met all area requirements to be advanced to the level of Certified Director and according to our requirements she be be advanced.*

STATUS

9-29-97

Date applied to DCP

Date advanced to Approved Director

12-29-11

Date recommended to Certified Director *[Signature]*

Date recommended to Master Director

1-29-98

Date reaffirmed at current status

Date: 12-29-11 Signed: *[Signature]*

DCP Coordinator

Region # 23

cc: DCP Participant  
Music Services Department  
DCP Coordinator

FOR OFFICE USE ONLY

Date verified classification: \_\_\_\_\_ Chapter # \_\_\_\_\_  
DCP Member \_\_\_\_\_ Chapter President \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_



## Patty Leveille

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**From:** Emily Mock  
**Sent:** Friday, January 27, 2012 10:38 AM  
**To:** pleveille@barbershop.org  
**Cc:** wondersk@aol.com; bettyc3@juno.com; Carol Schwartz; Joey Stenner; Katie Grassmyer; Kelly Kirchhoff; Lori Decter Wright  
**Subject:** DCP Advancement

# Memo

*presented  
certificate  
at the  
Spring 2012 conf.  
pg. 23*

Date: January 27, 2012

To: Patty Leveille, DCPC #23

From: Emily Mock, Music Services Assistant

Re: Certificate of Achievement

This is to notify you that Natalie Allen (Assistant Director of Metro Nashville Chorus) has advanced to the level of certified director.

Enclosed is the certificate that you, your Director Coordinator or your Education Coordinator may want to present at a regional event or on an individual basis.

Feel free to contact me if you have any questions.

Enclosures to follow in hard copy.

cc: Education Direction Committee Chair  
Kim Wonders, ED # 23  
Kelly Kirchhoff, Director of Communications  
Carol Schwartz, Director of Music Services  
Lori Decter Wright, Education Manager  
Joey Stenner, Publications Coordinator  
Katie Grassmyer, Music Services Associate Manager

Emily Mock  
Music Services Assistant

Sweet Adelines International

1-800-992-SING (7464)  
Local: 918-388-8021 ex. 121  
Fax: 918-388-8083

## Patty Leveille

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**From:** Leveille, Patty  
**Sent:** Thursday, January 26, 2012 4:44 PM  
**To:** nallensing@aol.com  
**Cc:** Leveille, Patty  
**Subject:** DCP Scores  
**Attachments:** Natalie Allen.pdf

Natalie

Below you'll find your DCP scores submitted to SAI.

### Musical/Technical Skills

9.8 Conducting  
8.0 Analytical Listening  
8.0 Judging Categories and Competition  
8.5 Vocal Production  
9.4 Music Theory  
9.86 Rehearsal Planning and Implementation

**Total Score received in Musical/Technical Skills = 53.56**

### Management/Communication Skills

8.5 Organizational Knowledge and Director  
9.70 Teaching  
8.13 Management  
9.82 Communication

**Total Scores received in Management/Communication Skills = 36.15**

**Total score received in all skills = 89.71**

I've attached a copy of my report to international and recommendation of your promotion to Certified Director. Congratulations on your scores and forward motion in the DCP program. Please let me know if you have any questions.

*Patty Leveille*

Executive Assistant to the CEO / Office and HR Manager  
Barbershop Harmony Society Associate  
Direct: 615-866-2630  
Fax: 615-313-7619

Society Associate Program

The Barbershop Harmony Society is proud to announce a new classification for women. You can join online now using a credit card with the Society Associate Online Registration form, or by calling the Barbershop Harmony Society at 800.876.SING(7464)

# Memo

Date: January 27, 2012

To: Patty Leveille, DCPC #23

From: Emily Mock, Music Services Assistant

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