

# Director Certification Program Application

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SWEET ADELINES INTERNATIONAL

Chapter Name Harmony Hills Chapter # 2344 Region Heart of Dixie 23  
 Name Cheryl Trawick Membership # 156046  
 Address 1414 Mt. Ridge Road Home Phone 205-655-3881  
 Alternate Phone \_\_\_\_\_  
 Trussville, AL Zip 35173 Fax \_\_\_\_\_ Email CherylTrawick@yahoo.com

## Current Sweet Adelines International Title/Position

- ☐ Director/Co-director Chapter Name \_\_\_\_\_
- ☐ Associate/Assistant Director Chapter Name \_\_\_\_\_
- ☐ Candidate Chapter Name \_\_\_\_\_

## Sweet Adelines International Membership Data

Year joined Sweet Adelines International: 2005 Has your affiliation been continuous? yes

Please list former chapter(s) and region(s): \_\_\_\_\_  
 \_\_\_\_\_

## Sweet Adelines International Experience

- ☐ Chorus Director/Co-director
- ☐ Associate/Assistant Director
- ☐ Section Leader
- ☐ Quartet Member
- ☐ Quartet Coach
- ☐ Chorus Coach
- ☐ Regional Leader
- ☐ Arranger
- ☐ International Faculty
- ☐ Judge (\_\_\_\_\_ Category)

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## Musical Background

Formal education: Bachelor of Music Education- Livingston Univ. 1978  
Major in voice, Minor in clarinet

Other musical training: Performing member of Celebration Winds Community Band,  
prior member 313<sup>th</sup> Army Band and former minister of music Cuba Baptist Church, Cuba AL

Barbershop experience outside Sweet Adelines International: \_\_\_\_\_

Please list membership in other musical organizations (e.g., MENC, ACDA, NATS): inactive alums. Tau Beta Sigma

## Sweet Adelines International Educational Background

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How many regional competitions have you attended as a:

☐ Competing chorus director

☒ Competing chorus member

☐ Spectator

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Please list any international directors' seminars you have attended: \_\_\_\_\_

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INTERNATIONAL HQRS

Please list any regional training programs you have attended: \_\_\_\_\_

Please list regional educational event(s) you have attended in the last 12 months: \_\_\_\_\_

### Personal Goals

What do you hope to gain from enrollment in this program? A better insight into  
the vocal production, balance and performance  
attributes of a Sweet Adelines Chorus. I would  
also like to contribute to the growth and improvement  
of our chorus through the use of my current and future  
musical knowledge and skills

Signature Cheryl Sawick Date 5/14/06

Please complete and return this application to international headquarters, along with the \$50 application fee by check, money order (U.S. funds) payable to Sweet Adelines International or credit card. (This fee is non-refundable and non-transferrable.)

**PLEASE NOTE:** The application fee to enroll in the Director Certification Program does not include the DCP modules.

Please complete the following if using a credit card:

4224 3900 0109 4934

☒ VISA ☐ MasterCard ☐ Discover Card

Signature Lynette Pope

Expiration Date 09/09

Sweet Adelines International • P.O. Box 470168 • Tulsa, Oklahoma 74147-0168  
918-622-1444 • 800-992-7464 • Fax 918-665-0894 • Internet: [sweetadelinesintl.org](http://sweetadelinesintl.org)



**DIRECTOR CERTIFICATION PROGRAM**  
**SELF-EVALUATION FORM**  
**CONFIDENTIAL**

Instructions: Please complete this form and send it to your DCP Coordinator. Use the back of this form if you have any comments.

Chorus Name Harmony Hills Region # 23  
Name Cheryl Trawick Home Phone 205-655-3881  
Address 6441 Mt. Ridge Road (w) 205-581-9176 Work Phone \_\_\_\_\_  
Trussville AL 35173 Fax \_\_\_\_\_ Email CherylTrawick@yahoo.com  
I am currently serving as a Sweet Adelines International chorus:

☐ Director/Co-director

☒ Associate/Assistant Director

☐ Candidate

Using a numerical rating from 1-5 (1 = low and 5 = high), please rate your level of proficiency in each of the following skill areas:

- 3 1. Conducting - Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions
- 2 2. Analytical Listening - Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production
- 2 3. Organizational Knowledge & Director Resources - International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology
- 1 4. Teaching - Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style
- 3 5. Management - Selecting, training, utilizing musical leaders, working with chapter administration
- 2 6. Judging Categories & Competition - Knowledge and application of the four categories as outlined in the *Judging Category Description Book*
- 3 7. Vocal Production - Understanding and practical application of components of good vocal skills
- 3 8. Communication - Application of effective communication skills with administrative leaders, musical leaders, chorus members and others
- 4 9. Music Theory - Understanding of music notation, key signatures, time signatures, intervals, chord structures
- 1 10. Rehearsal Planning & Implementation - Understanding of time scheduling, rehearsal pacing and variety, and long-range planning

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## SUMMARY OF QUALIFICATIONS

Responsible musician with 20+ years of experience in the music industry in performance and proven skills to:

- . Work well with diverse groups of people
- . Manage people and projects
- . Knowledge of music theory

## EXPERIENCE

**Harmony Hills Chorus, Birmingham, AL**

August 2005 – Present

**Tenor Section Member and Chorus Secretary**

Analyze, memorize and perform music as presented to the chorus. Assist the section leader and conductor as requested. Assist team members by taking minutes of meetings.

**Celebration Winds Community Band, Birmingham, AL**

September 2003 – Present

**Third Clarinet Section Leader**

Analyze and assist in training the section on music repertoire for the band. Help music librarian deliver music as needed. Perform solos for the section as required by the written music. Perform in concerts as scheduled.

**313<sup>th</sup> U.S. Army Band, Birmingham, AL**

September 1978 – June 1984

**Clarinet Player**

Analyze and memorize music for various military performances. Specialize in recruiting concerts across the Southeastern United States. Assist in the delivery of military music performed at requested formal ceremonies including parades, pass in review and change of command. Also, played tenor saxophone in the Army Jazz Band.

**Cuba Baptist Church, Cuba, AL**

September 1976 – August 1978

**Minister of Music**

Prepare weekly musical selections to facilitate delivery of service to church membership. Conduct weekly choir rehearsals and training in the selected music. Conduct the music portion of each church service and broadcast on the radio.

**Livingston University Chorus, Livingston, AL**

August 1974 – August 1978

**Chorus President**

Responsible for leading section rehearsals and assisting conductor as needed. Perform as soloist for chorus and various ensembles. Soloist at international Easter Festival in Mexico City, 1978.



June 8, 2006

Cheryl L Trawick  
6441 Mt Ridge Road  
Trussville, AL 35173

Dear Cheryl:

Thank you for your interest in the Director Certification Program (DCP). You are now enrolled as an applicant in the program. We commend you for taking advantage of this opportunity to further develop your skill and expertise as a chorus director.

Advancement within the program is contingent upon the satisfactory completion of specified requirements for each level. Advancement is also based on your proficiency in the following skills:

**Musical/Technical**

Conducting  
Analytical Listening  
Judging Categories & Competition  
Vocal Production  
Music Theory  
Rehearsal Planning and Implementation

**Management/Communication**

Organizational Knowledge & Director  
Teaching  
Management  
Communication

The ED/DCP Coordinator will notify you of any testing sessions available in your region/area. Following are some resources available from our international sales department that you might find useful in preparing for the sessions: *DCP Resource Modules, Arranger's Guide, Judging Category Description Book*, international competition video and audio tapes.

One of the requirements of the program is to complete the enclosed self-evaluation form and return it to the Directors Certification Program Coordinator in your region. This will provide the ED/DCP Coordinator and you a basis against which to measure your progress. The information on the self-evaluation form is considered confidential.

Please feel free to call on your ED/DCP Coordinator if you have any questions regarding the program.

Sincerely,

Wanda Hartman  
Music Services Assistant/DCP

cc: Sue Ann Justus, ED #23  
Enrica Raney, DCPC #23