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			MA	k 4 3 1996
			CK# /C	183 : 25.00
	APPLICATION FOR INTERNA	ATIONAL D	IRECTOR CERTIFICATION PRO	Contract to the contract of th
I.				All
			Suprem Grey	REGION 4
.v	ADDRESS 5430 E. County Road 7	750 N.	PHONE 317-892-3366	(H)
	Pittsboro, IN 46167	<i>'</i>	PHONE 317-272-2222	(0)
	I am a Sweet Adelines Interna	tional:	DMA Staff member; Young	Women in Harmony us Director
	Director/Co-Director Cho	rus		do Director
	Assoc./Ass't DirectorCho	rus		
	CandidateChorus		400 to a test to be sent and the test	
II.	SWEET ADELINE MEMBERSHIP DATA:			
	Year joined Sweet Adelines Int	ernationa	1 1981	
	Has your affiliation been cont	inuous si	nce that time? yes	
	Other chapter(s) and region(s)	to which	you have belonged?	
	Heartland Harmony Chapter,	Region #4		
	Check areas of Sweet Adelines		23	<pre>kperence:</pre>
	Chorus Director/Co-Director		International Faculty	0.000
	Assoc./Ass't Director		Judge in	Category
	Section Leader	X	Quartet Member	X
	DMA or DMA Faculty	X	Ouartet Coach	
	Arranger	X	Chorus Coach	
	Other Young Women in Harmon	y chorus	Director-Indiana School f	or the Blind
III.	MUSICAL BACKGROUND			
	Formal Education		en Lo p archett esa Te c ernottenas	
	Other Musical Training several	l years a	ccordion lessons	Dalam Dalam Dalam Dalaman

Application, Page 2

MUSICAL BACKGROUND (continued)
Barbershop experience outside Sweet Adelines International
Membership in professional music applications, i.e., MENC, ACDA, NATS?
SWEET ADELINES EDUCATION BACKGROUND
How many regional competitions have you attended as:
Competing chorus director Competing chorus member 15 Spectator
Which Internationally sponsored Chorus Director Seminars have you attended?
How many regional chorus director training programs have you participated in
How many regional educational events have you attended in the last 3 years? All Summer Meetings and Winter Meetings, 2 DMA Staff retreats, Teamwork &.B
List the regional educational event(s) you have attended in the last 12
months? DMA Staff Retreat; Summer Meeting; Winter Meeting. Also attended Region #17 Winter Meeting PERSONAL GOALS
What do you hope to gain from enrollment in this program? Further knowledge
of the various elements of the barbershop craft in order to better serve as
a member of the regional DMA staff; training in director skills in order
to give better leadership to the Young Women in Harmony programs conducted
by the Capital City Chorus.
Signature Jan Mayer Date 3-5-96
Enclose application fee of \$25.00 and mail to:
Music Services Department

Music Services Department Sweet Adelines International P.O. Box 470168 Tulsa, Oklahoma 74147-0168 From: Jan Meyer <jan.meyer@hotmail.com>

To: Rita Tucker <ritatuck@aol.com>
Subject: RE: Winter Warmup DCP Class
Date: Tue, Dec 1, 2009 8:26 am

Hi Rita.

I will not be at Winter Warmup at all this year. Since my primary affiliation is in Region 9 now with Spirit of the Gulf, I am on the Region 9 EdC's list for DCP, so you can take me off your list. I doubt that I will ever complete the DCP since I have no intention/interest in being a director, but you never know.

Thanks, Jan

To: rachel-cox@cinci.rr.com; lcmay1997@sbcglobal.net; ajdeel@earthlink.net; jan.meyer@hotmail.com; fillmein@bright.net; ndsings@aol.com; tracimartin@cinci.rr.com; kholloway@columbus.rr.com; aculberson@verizon.net; kmw20@hotmail.com; helmbu8@aol.com; robbieccc@gmail.com; wendyccc13@hotmail.com; karen.johns@usa.net; gemtenor@aol.com; flatterty1121@hotmail.com; hv2sing@yahoo.com; achow@laca.org; janettenor@comcast.net; bestway@bellsouth.net; jek0302@yahoo.com; Subject: Winter Warmup DCP Class

Date: Sun, 29 Nov 2009 12:07:01 -0500

From: ritatuck@aol.com

CC: bevmccc@comcast.net; akaufma@insight.rr.com

Hi all,

The region is planning a class for DCP participants and assistant directors during Winter Warmup on Friday evening from 6:30-8:00 pm. I'm thinking the registration process will include a place to sign up for this class. Bev wanted me to poll the DCP participants and see how many would like to do testing during the same time period, or afterward. Please email me back if you would like to take any tests during winter warmup. I may have some other times available during the weekend also. I'll be waiting to hear from you.

I have a few people on my DCP list that I do not have any contact information for. If you know the following, can you please let them know and have them contact me so I can put them on my list. Stephanie Gray, Cassie Memmer, Shirley Robertson and Judy Wilson

If you are on this list and no longer wish to be a participant in the Director Certification Program, please let me know and I will make your file inactive. If you become inactive, you will need to reapply and start the process over in order to become an approved or certified director.

Thanks,

Rita Tucker, DCP Coordinator 62832 Range Rd
Lore City, OH 43755
740-489-5811
740-680-6752
ritatuck@aol.com

Get gifts for them and cashback for you. Try Bing now. =

Rita Tucker, DCP Coordinator 62832 Range Rd. Lore City, OH 43755 740-489-5811 ritatuck@aol.com

August 12, 2002

JAN MEYER 5430 E COUNTY RD 750 N PITTSBORO, IN 46167

HI JAN.

Education Coordinator, Lynn Hartmuth, has recently appointed me to coordinate the Director Certification Program for Region 4. Your name is included on the active DCP list for Region 4 as submitted by International.

If you have completed any module testing, I have included a current progress report for your review. As most of you know, the DCP is a self-directed program for anyone interested in expanding their general musical knowledge, as well as enhancing actual directing skills. Ten modules are completed through testing, regional music team evaluations and chorus evaluations. I have also included an explanation of the 10 DCP skill areas and requirements for advancement. The complete set of DCP modules is available through International Sales.

Testing will be made available at all regional meetings. If you are interested in completing any test, contact me ahead of any regional event to set up a time to meet. If several participants from an area would like to schedule testing, contact me to see if other arrangements can be made. Lynn Hartmuth, Education Coordinator, has also agreed to administer testing if it is more convenient to make arrangements with her.

I am looking forward to working with you on completing the DCP modules and attaining your goals. Please contact me if you have any questions or concerns.

In Harmony.

Rita Tucker DCP Coordinator Region #4

Cc:

Lynn Hartmuth, Education Coordinator file



Rita Tucker, DCP Coordinator 62832 Range Rd. Lore City, OH 43755 740-489-5811 ritatuck@aol.com

August 10, 2002

Jan Meyer Capital City Chorus #4 5430 E County Rd 750 N Pittsboro, IN 46167

Dear Jan,

Enclosed is a copy of your progress report for the Director Certification Program. Congratulations on completing 2 of the 10 modules for the DCP program.

I am the current DCP Coordinator and will make testing available at all regional meetings. Lynn Hartmuth, Education Coordinator has also agreed to administer testing if it is more convenient to make arrangements with her.

I am looking forward to working with you on completing the DCP modules and attaining your goals. Please contact me if you have any questions or concerns.

In Harmony,

Rita Tucker DCP Coordinator Region #4

Cc: Lynn Hartmuth, Education Coordinator file

Sweet Adelines International **Director Certification Program Progress Report**

CONFIDENTIAL

CONFIDENTIAL Report for fire	scal year $200\frac{2}{}$ - $200\frac{3}{}$ CONFIDENTIAL
DCP Member's Name JAN Meyer	n
	Region #
	Associate/Assistant Director
immediately following the testing session.	
MUSICAL/TECHNICAL SKILLS	MANAGEMENT/COMMUNICATION SKILLS
1. Conducting - 10 points possible for all classifications. Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions. Date of evaluation:	International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology.
2. Analytical Listening - 10 points possible for all classifications. Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production. Date of evaluation: 8-10-02 6. Judging Categories & Competition - 10 points possible for all classifications. Knowledge and application of the four categories as outlined in the Judging Category Description Book.	4. Teaching - 10 points possible for director/codirector and associate/assistant director classifications - take Part 1 only; 5 points possible for candidates - take Part 2 only. Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style. Date of evaluation: Score Part 1: Score Part 2:
Date of exam: 7. Vocal Production - 10 points possible for all classifications. Understanding and practical application of components of good vocal skills. Date of exam:	5. Management - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2. 5 points possible for candidates - take Part 2 only. Selecting, training, utilizing musical leaders, working with chapter administration. Date of evaluation: Score Part 1: (Max. 5 pts) Enter appropriate score above.
Date of exam:	8. Communication - 10 points possible for director/co-director and associate/assistant director classifications - take both Parts 1 & 2; 5 points possible for candidates - take Part 2 only. Application of effective communication skills with administrative leaders, musical leaders, chorus members and others. Date of evaluation: Score Part 1: (Max. 5 pts.) Score Max. 5 pts.)
Enter total score above.	Enter appropriate score above

SCORE REQUIREMENTS

Approved Director: Combined scores of at least 50 points in all ten skill areas						
Certified Director:	Combined scores of at least 66 points in all ten skill areas, with a minimum of 4 points in each area, and at least 40 points in musical/technical skills, and at least 26 points in management/communications skills, and must have received director's educational training during the past 12 months					
Master Director:	Master Director: Must have achieved the level of Certified Director and then a minimum of 600 points in a regional chorus competition or 1200 points in an international chorus competition, and must have been the chorus' director for at least one year					
15	Total score received in musical/technical skills					
0	Total score received in management/communication skills					
	Total score received in all skills					
months. I least give s	gional/worldwide director education training sessions or an international director's seminar in the last 12 specific dates for each training session: Winter Warmup 1/02; Leader's Retreat 6/02 ummer Sizzler 8/02	١٠				
COMMENTS BY D	CP COORDINATOR:					
STATUS						
3-15-96	Date applied to DCP Date advanced to Approved Director Date recommended to Certified Director					
	Date recommended to Master Director Date reaffirmed at current status					
Date: 8/10/02						
Date: 8/10/02 cc: DCP Participant Music Services DCP Coordinate	Date reaffirmed at current status Signed: Lita Q. Lucker DCP Coordinator t Department					
cc: DCP Participant Music Services	Date reaffirmed at current status Signed: Lita a. Jucker Region # 4 DCP Coordinator t Department or					
cc: DCP Participant Music Services DCP Coordinate FOR OFFICE USE ONLY Date verified classifica	Date reaffirmed at current status Signed: Lita a. Jucker Region # 4 DCP Coordinator t Department or					

- Airk

SWEET ADELINES INTERNATIONAL DIRECTOR CERTIFICATION PROGRAM PROGRESS REPORT CONFIDENTIAL

REPORT FOR FISCAL YEAR	199 <u>6</u> - 199 <u>7</u>		
PARTICIPANTS NAME:		an Meyer	
CHAPTER:	Cabi	tal City	
CLASSIFICATION:	CANDIDATE DIRE	IRECTOR ISTANT DIRECTOR ECTOR	
DCP form numbers.		d the year the score was achieved. Numbers co	
MUSICAL/TECHNICAL SKIL1. Conducting. 10 poi classifications. Includes ictus beat pattern, tempo, body po- attacks and releases, eye cor expressions. Year of evaluation	nts possible for all s, hand motions, sture, ad lib style, ntact, facial	MANAGEMENT/COMMUNICATION S3. Organizational knowledge. possible for all classifications. Interna regional structure, appointees, elected committees and their duties; organizat philosophy, policies, terminology. Year of exam:	10 points itional and d officials,
2. Analytical listening. for all classifications. Ability t develop a plan to correct probbalance, word flow, vibrato, so synchronization, resonance, a Year of exam:	o diagnose and olems in areas of ection accuracy,	4. Teaching. 10 points possible classifications. Style of presentation, teaching music, vocal skills, section ur barbershop style. Year of evaluation: Score part 1: Score part 2: _ Enter total score above.	methods of nity, ———
6. Judging categories. for all classifications. Knowled the four categories as outlined Category Description Book. Y	dge and application of I in the Judging	5. Management. 10 points possible procession of the points possible p	sistant ble for ng musical
7. Vocal production. 10 all classifications. Understand application of components of general year of exam:	ling and practical good vocal skills.	Score part 1: Score part 2: _ Enter total score above.	
	and implementation. Co-Director and assifications; 5 Understanding of ing and variety, and	8. Communication. 10 points por Director/Co-Director and Associate/Ass Director classifications; 5 points possib Candidates. Application of effective communication skills with administrative musical leaders, chorus members and effect of evaluation: Score part 1: Score part 2: Enter total score above.	sistant le for e leaders, others.
Score part 1: Score par			

Total score recei	ved in Musical/Technical Skills areas:	
Total score recei	ved in Management/Communications Skills areas:	
Total scores rece	eived in all skill areas:	
Scores required Approved Director Certified Director		
DMA: List attend seminar in the las	ance at regional or WW director education training sessions or an international chorus director's st 12 months.	
COMMENTS BY	DMA:	_
	K)	
	Status report as of 1996/97.	
Status: Applicant	as of date:	
Advanced to	Approved status by DMA on date:	
Recommend	led for Certified status on date:	
Reaffirmed a	at current status on date:	
SIGNED: Mar	Usical Activities DCP Coord#4 DATE: 4-29-97	-
Distribution:	DCP Participant International Headquarters DMA	
FOR OFFICE USE	ONLY:	•
Approval Date:		

MEMO

Date:

March 15, 1996

To:

Mary Ellen Guntzelman, DCP Coordinator #4

From:

Patty Cooper, Music Services Assistant for DCP

Re:

Director Certification Program

Enclosed is information on Jan Meyer who has enrolled in the Director Certification Program.

A complete set of blank tests and other forms are also enclosed. Please make arrangements for administering tests and/or evaluations. You will also want to make certain that each participant is notified when training or classes for directors are being held.

If a DCP participant's classification changes (e.g., is no longer a director or assistant director), moves to another region, or changes chapters, please notify the music services department at international headquarters.

pc

Enclosures

SWEET ADELINES INTERNATIONAL

DIRECTOR CERTIFICATION PROGRAM

SELF-EVALUATION

NOTE: THI	S INFORMATION IS CONFIDENTIAL.	
INS TRUCTI	ONS: Please complete this form and fo retain a copy for your personal	rward it to your DMA. You may files, if you so desire.
	NAMEJan_Meyer	CHAPTER Capital City REGION 4
	ADDRESS 5430 E. County Rd. 750 N.	PHONE (317) 892-3366 DATE 4-11-96
	Pittsboro, IN 46167	(317) 272-2222
Currently Associate	serving as: Sweet Adelines Internation /Assistant Director Section Lead	onal chorus Director/Co-Director der Other _X _DMA Staff
Using a n each of t	umerical rating from 1-5 (1=low: 5=hi; he following skill areas:	gh), rate your level of proficiency in
<u> </u>	CONDUCTING SKILLS	
	Includes ictus, hand motions, beat pa ad lib style, attacks and releases, e	attern, tempo, body posture, eye contact, facial expressions.
3 II.	ANALYTICAL LISTENING SKILLS Ability to diagnose and develop a plabalance, word flow, vibrato, section vocal production.	an to correct problems in areas of accuracy, synchronization, resonance, and
4 III.	ORGANIZATIONAL KNOWLEDGE	
	Knowledge of International and region elected officials, committees, and the organizational philosophy, policies,	neir duties; includes understanding of
4 IV.	TEACHING SKILLS	
	Includes presentation style and methosection unity, and barbershop style.	ods of teaching music, vocal skills,
3 V.	MANAGEMENT SKILLS	
	Includes the selection, training, and working with chapter administration.	d utilization of musical leaders and

(continued)



SWEET ADELINES INTERNATIONAL

... an educational
organization promoting
four-part harmony,
barbershop style,
for women

INTERNATIONAL HEADQUARTERS: P.O. Box 470168 Tulsa, OK 74147-0168 918-622-1444 FAX 918-665-0894 800-992-7464 March 15, 1996

Jan Meyer Capital City Chorus #4 5430 East County Road 750 North Pittsboro, IN 46167

Dear Jan:

Thank you for your application and \$25.00 fee. You are now enrolled as an applicant in the Director Certification Program. We commend you for taking advantage of this opportunity to further develop your skill and expertise as a chorus director.

Both you and your chorus will benefit from your participation in the program. Advancement within the program is contingent upon the satisfactory completion of specified requirements for each level. Advancement will be based on your proficiency in the following components of a Sweet Adelines International chorus director's responsibilities:

Musical/Technical

Conducting
Analytical Listening
Judging Categories
Vocal Production
Music Theory

Rehearsal Planning and Implementation

Management/Communication

Organizational Knowledge Teaching

Management Communication

In order to provide both the DMA or DCP Coordinator and you a basis against which to measure your progress, we are asking you to complete the enclosed self-evaluation form and return it in the envelope provided. The information on the self-evaluation form is considered confidential.

Best wishes for success as you enter the Director Certification Program.

Sincerely,

Patty Cooper

Music Services Assistant for DCP

pc

cc: Toula Oberlies, Regent #4
Molly Huffman, DMA #4

Mary Ellen Guntzelman, DCP Coordinator #4

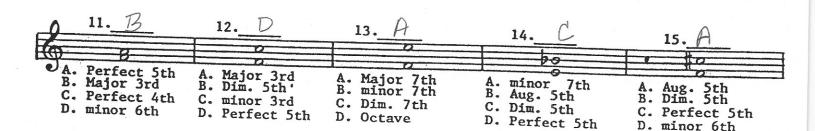
DIRECTOR CERTIFICATION PROGRAM SKILL AREA 2 EVALUATION ANALYTICAL LISTENING SKILLS

P	articipar	nt's Name Jan Meyer	* 2		
C	Chapter _	Capital City Chorus -/	eg#4	Date	7-19-02
C	Classifica	ation: Director/Co-director	Assoc/Asst. dir		Candidate _
L	isten to	each taped example and circle the co	orrect answer.		
***	a. (b.) c. d e.	lack of tuning on the "way" chords verticality of tonal line unmatched vowels lack of sufficient breath support (a) and (b) only (b) and (c) only	is <u>primarily</u> a result of	:	
2	The a. b. c. d. e.	chord on "rain-BOWS" in this section the bari is too heavy the vowel is unmatched the song is in the wrong key the song is beyond the skill of the the chord is not being sung in correction.	chorus	se:	
3.	The a. b. d. e.	major problem with the singing of the expressive sound forward motion harmony accuracy (tack of) dynamic variation balance	his introduction is:		
4.	In the a. b. c. d. e.	his selection, chord clarity and lock-a balance problems insufficiently developed vocal skill inaccurate intervals all of the above (b) and (c) only	-	y:	
5.	In the b. c. d. e.	lis selection, dropped phrase endings lack of sufficient breath support poor ear training tight-throated singing peppy tempos lack of attention to director	are usually caused by	:	
(Re	ev. 4/97)	A.			

SKILL AREA IX: MUSIC THEORY (To be completed by program participant)

II. INTERVALS - Identify each interval.

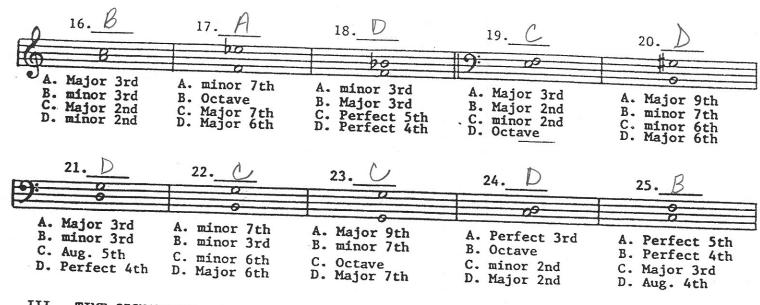
PARTICIPANT'S NAME J	an Mener	CUADTE		7 01		
PARTICIPANT'S NAME Jan Meyer CHAPTER Capital City DATE 7-14-96 Classification: Director/Co-Director Assoc./Ass't Director Candidate						
In Part I (KEY SIGNATURES) there are four choices for each key. Write the correct answer in the blank before each key signature. EXAMPLE:						
			D E Db A			
1. Bb	2. <u>A</u>	3. Ab	4. G	5		
E Bb G Ab	A Ab F E	B Ab E Eb	D G E C	G D C		
6	7. <u>Eb</u>	8. <u>B</u>	9. <u>E</u>	10.		
D C Bb	C Eb G Bb	G D C B	E A D F	C D G E		
The remaining parts of the test are multiple choice (a,b,c,d). Select the correct answer and place its letter in the blank before each item. EXAMPLE: B						
A. Major 7th						



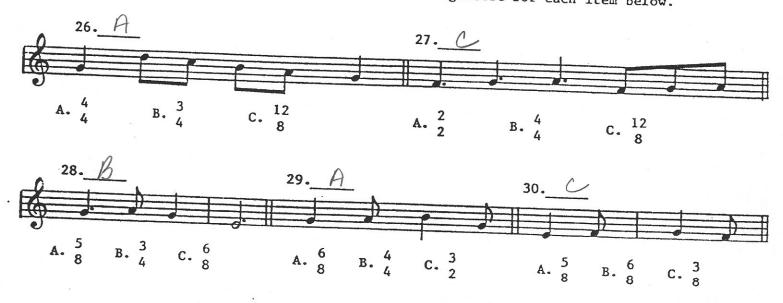
B. Octave C. Perfect 4th

D. Aug. 5th

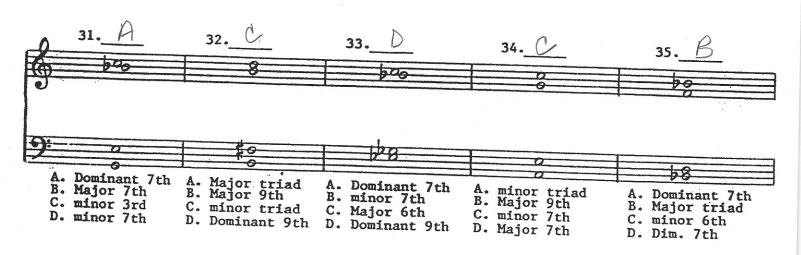
D. minor 6th

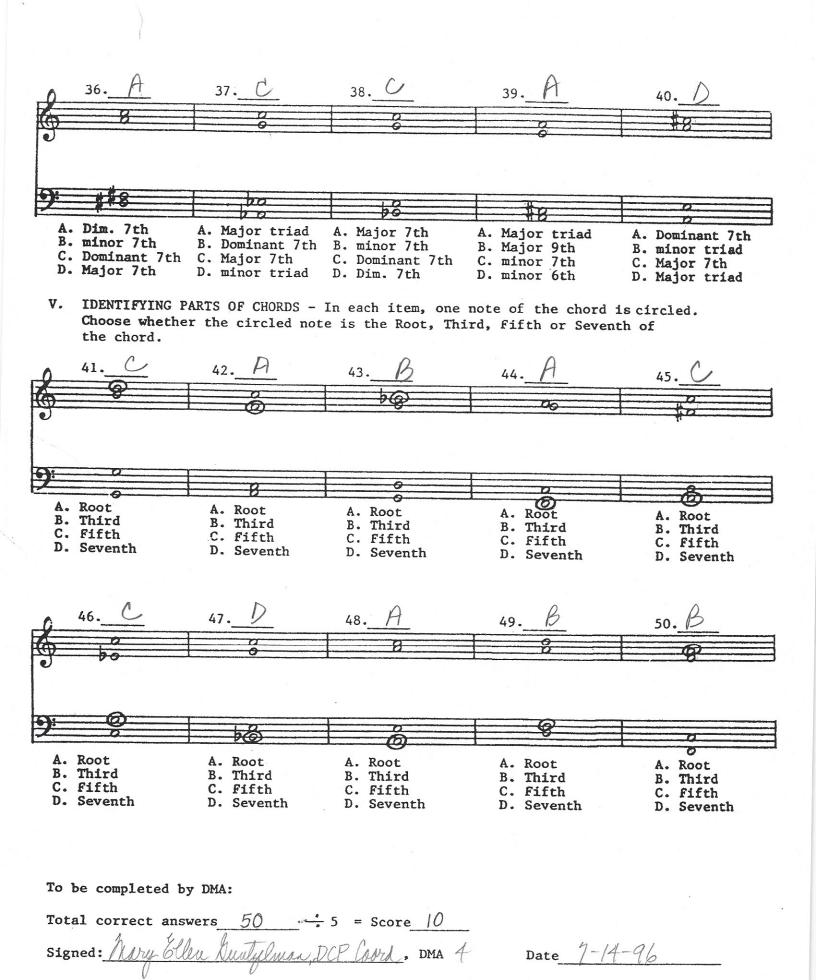


III. TIME SIGNATURES - Select the correct time signature for each item below.



IV. CHORD RECOGNITION - Identify each kind of chord.





SKILL AREA IX: MUSIC THEORY

ANSWER KEY: FOR DMA USE ONLY

PART I: KEY SIGNATURES

- 1. B flat
- 2. A
- 3. A flat
- 4. G
- 5. C
- 6. F
- 7. E flat
- 8. B
- 9. E
- 10. D

PART II: INTERVALS

- 11. B
- 12. D
- 13. A
- 14. C
- 15. A
- 16. B
- 17. A
- 18. D
- 19. C
- 20. D
- 21. D
- 22. C 23. C
- 24. D
- 25. B

- PART III: TIME SIGNATURES
- 26. A
- 27. C
- 28. B
- 29. A
- 30. C

PART IV: CHORD RECOGNITION

- 31. A
- 32. C
- 33. D
- 34. C
- 35. B
- 36. A
- 37. C
- 39. A
- 40. D
- PART V: IDENTIFYING PARTS OF CHORDS
- 41. C
- 42. A
- 43. B
- 44. A
- 45. C
- 46. C
- 47. D
- 48. A 49. B
- 50. B