

SKILL AREA 4, PART 1: TEACHING SKILLS

COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Lynn Llewellyn
Chapter P. Harmony Express Date 7/21/06
Classification: Director/Co-director X Assoc/Asst. dir. _____
To be completed for Director/Co-director or Assoc/Asst. director only

1. Enter the corresponding value from each individual evaluation.
2. Add all values to get total points.
3. Divide by the number of non-blank responses (12 or fewer) to get the score for each item.

	total points	divided by	no. of responses	ITEM SCORE
Methods of teaching a song				
<u>4 5 5 4 3 4 3 3 5 5 5</u> = <u>46</u>	÷	<u>11</u>	=	<u>4.2</u>
Methods of teaching vocal skills				
<u>4 5 5 4 3 5 3 4 5 4 5</u> = <u>47</u>	÷	<u>11</u>	=	<u>4.3</u>
Methods of teaching section work				
<u>3 5 5 - - 3 1 2 4 5 5</u> = <u>33</u>	÷	<u>9</u>	=	<u>3.7</u>
Methods of teaching barbershop craft and style				
<u>4 5 4 4 3 4 3 3 4 4 4</u> = <u>42</u>	÷	<u>11</u>	=	<u>3.8</u>
Clarity of language				
<u>4 5 5 5 4 4 5 3 5 5 5</u> = <u>50</u>	÷	<u>11</u>	=	<u>4.5</u>
Follows a logical progression and pacing in teaching and rehearsal planning				
<u>4 5 5 4 4 5 2 3 5 5 5</u> = <u>45</u>	÷	<u>11</u>	=	<u>4.1</u>
Vocal inflection				
<u>4 5 5 5 4 5 4 4 5 4 5</u> = <u>50</u>	÷	<u>11</u>	=	<u>4.5</u>
Body language and energy, including facial expression				
<u>5 5 5 5 5 5 2 5 5 5 5</u> = <u>54</u>	÷	<u>11</u>	=	<u>4.9</u>
Maintains attention and control of the group				
<u>4 5 4 5 3 5 2 5 5 3 5 4</u> = <u>45.5</u>	÷	<u>11</u>	=	<u>4.2</u>
Presentation of material is appropriate to the level of the group and meets the needs of the various learning styles of the group				
<u>5 5 5 5 4 4 3 5 4 5 5 5</u> = <u>50.5</u>	÷	<u>11</u>	=	<u>4.6</u>

Maximum total score is 10 points.

Sum ITEM SCORES = 42.8 ÷ 5 = 8.6 TOTAL SCORE, Skill Area 4

Evaluator Beta A. Juarez Date 7/21/06
ED Signature _____ Date _____

SKILL AREA 5, PART 1: MANAGEMENT SKILLS

COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Lynn Kewelllyn
Chapter P. Harmony Express Date 7/21/06
Skill Area 5, Part 1 is to be completed for Director/Co-director and Assoc/Asst. director only.
Classification: Director/Co-director X Assoc/Asst. dir.

1. Enter the corresponding value from each individual evaluation.
2. Add all values to get total points.
3. Divide by the number of non-blank responses (12 or fewer) to get the score for each item.

	total points	divided by	no. of responses	ITEM SCORE
The participant selects and utilizes chorus members to assist her in the chapter's musical program.	<u>5 5 5 3 4 3 2 5 5 5</u> = <u>42</u>	<u>÷</u>	<u>10</u>	= <u>4.2</u>
The participant provides training for the music staff members.	<u>4 5 1 3 1 3 2 5 5 5</u> = <u>32</u>	<u>÷</u>	<u>8</u>	= <u>4.0</u>
The participant delegates duties to members showing strength in special areas.	<u>5 5 4 4 4 3 2 5 5 5</u> = <u>42</u>	<u>÷</u>	<u>10</u>	= <u>4.2</u>
The participant works effectively with chapter administration.	<u>5 5 5 5 4 5 3 5 5 5</u> = <u>47</u>	<u>÷</u>	<u>10</u>	= <u>4.7</u>
The participant develops, trains and utilizes a music team that makes it possible for each chorus member to receive individual assistance.	<u>4 5 1 3 1 3 2 4 5 5</u> = <u>31</u>	<u>÷</u>	<u>8</u>	= <u>3.9</u>

Maximum total score, Skill Area 5 — Part 1 is 5 points.

Sum ITEM SCORES = 21.0 ÷ 5 = 4.2 TOTAL SCORE, Skill Area 5, Part 1

Evaluator Leta A. Jackson Date 7/21/06
ED Signature _____ Date _____

6.5

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 7 EVALUATION
VOCAL PRODUCTION**

Participant's Name Genera Lynn Llewellyn
Chapter Harmony Express Date 11-11-05
Classification: Director/Co-director Dir. Assoc/Asst. dir. _____ Candidate _____

Instructions to participant:

Write the letter of the correct answer in each blank.

- X e 1. When we are not singing or speaking, the vocal cords are open. We refer to the space between them as the:
a. epiglottis b. larynx c. soft palate
d. glottis e. cricoids
- X b 2. The primary resonator in the human voice is the:
a. hyoid bone b. larynx c. pharynx
d. diaphragm e. external and internal intercostals
- c a 3. In singing, muscles that interfere with vocal freedom are the _____ muscles.
a. swallowing b. abdominal c. intercostals
d. diaphragm e. sternum
- c b 4. For proper resonance, the _____ must be lifted.
a. vocal cords b. soft palate c. intercostals
d. larynx e. diaphragm
- c b 5. The "lid" that closes off the windpipe when we swallow is called the:
a. cricoid cartilage b. epiglottis c. glottis
d. sphincter e. soft palate
- c d 6. Amplification of the voice is called:
a. phonation b. articulation c. vibrato
d. resonance e. harmonics
- c d 7. Muscles that are *not* involved in breathing include:
a. intercostals b. diaphragm c. epigastrium
d. mylohyoid e. abdominal

- X e 8. Proper phonation is achieved by lifting the:
a. abdominal muscles b. jaw c. phrenic nerve
d. larynx e. epiglottis
- X a 9. Closure of the vocal cords is called:
a. resonance b. articulation c. relaxation
d. interference e. approximation
- C c 10. For correct vocal production the _____ must be relaxed and free.
a. intercostal muscles b. vagus nerve c. jaw
d. hyoid bone e. sternum
- X e 11. Every sound that is produced, no matter what the source, must have three elements: an actuator, a _____ and a resonator suitable to the frequency or pitch produced.
a. articulator b. vibrator c. reflex action
d. approximator e. transmitter
- C d 12. Vowels are formed primarily with the:
a. jaw b. soft palate c. vocal cords
d. tongue e. cheek muscles
- C a 13. Intercostal muscles are the muscles that control the:
a. ribcage expansion b. diaphragm c. abdominal lift
d. shoulders e. vocal cords
- C e 14. Which of the following is *not* an articulator?
a. lips b. tongue c. jaw
d. teeth e. hard palate
- X b 15. The vocal cords are attached to the:
a. soft palate b. hyoid bone c. pharynx
d. epiglottis e. thyroid cartilage
- C a 16. The "middle voice" is used for producing tones:
a. between middle C and the C an octave higher
b. below middle C
c. above middle C
- C b 17. The area of the pharynx that is closed by the soft palate is the:
a. laryngo-pharynx b. naso-pharynx c. oro-pharynx

- 18 18. The ventricular bands are:
a. vocal cords b. false vocal cords c. tongue muscles
d. jaw muscles e. transverse abdominal muscles
- 19 19. The part of the body not involved in the swallowing mechanism is the:
a. jaw b. tongue c. diaphragm
d. lips e. larynx
- 20 20. Proper posture for singing is an upright stance with body weight primarily:
a. on the outside (downstage) foot
b. on the heels with the legs relaxed
c. forward on the balls of the feet

Participant: Leave the rest of this page blank.

13 total points (maximum 20 total points)

Divide total points by 2 = 6.5 TOTAL SCORE (maximum 10)

Evaluator *Lita Juan* Date 11-11-05

ED Signature _____ Date _____

SKILL AREA 8, PART 1: COMMUNICATION SKILLS
COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Lynne Kewell
Chapter P. Harmony Express Date 7/21/06
Skill Area 8, Part 1 is to be completed by Director/Co-Director and Assoc/Asst. director only.
Classification: Director/Co-director X Assoc/Asst. dir.

1. Enter the corresponding value from each individual evaluation.
2. Add all values to get total points.
3. Divide by the number of non-blank responses (12 or fewer) to get the score for each item.

	total points	divided by	no. of responses	ITEM SCORE
Handles input from chorus members in a positive manner.				
<u>5 5 5 5 4 4 5 4 5 5 5</u> = <u>52</u>	<u>52</u>	<u>11</u>	<u>=</u>	<u>4.7</u>
Gives clear instructions and communicates expectations.				
<u>5 5 5 5 4 5 3 4 5 5 5</u> = <u>51</u>	<u>51</u>	<u>11</u>	<u>=</u>	<u>4.6</u>
Communicates in a positive manner.				
<u>5 5 5 5 5 5 5 5 5 4</u> = <u>54</u>	<u>54</u>	<u>11</u>	<u>=</u>	<u>4.9</u>
Exhibits enthusiasm.				
<u>5 5 5 5 5 5 5 5 5 5</u> = <u>55</u>	<u>55</u>	<u>11</u>	<u>=</u>	<u>5.0</u>
Demonstrates ability to work with a coach (or other outside assistance), to accept suggestions and to work effectively with the chorus in such a situation.				
<u>4 5 2 5</u> = <u>45</u> <u>4 5 5 5</u> = <u>44</u>	<u>44</u>	<u>10</u>	<u>=</u>	<u>4.4</u>
Has consistent communication signals (i.e., eye contact, body language, voice).				
<u>4 5 5 5 4 4 5 5 5 5</u> = <u>52</u>	<u>52</u>	<u>11</u>	<u>=</u>	<u>4.7</u>
Offers positive reinforcement.				
<u>4 5 5 5 4 4 5 5 5 5</u> = <u>52</u>	<u>52</u>	<u>11</u>	<u>=</u>	<u>4.7</u>
Exhibits security and confidence in the position of director/co-director or associate/assistant director (whichever is applicable).				
<u>4 5 4 4 4</u> = <u>54</u> <u>5 4 5 5 5</u> = <u>45</u>	<u>45</u>	<u>10</u>	<u>=</u>	<u>4.5</u>
Accepts constructive criticism well.				
<u>4 5 5 5 4 4 5 5 5 4 5</u> = <u>51</u>	<u>51</u>	<u>11</u>	<u>=</u>	<u>4.6</u>
Communicates positive expectations that the chorus can reach its goals.				
<u>5 5 5 5 4 5 5 5 5 5</u> = <u>54</u>	<u>54</u>	<u>11</u>	<u>=</u>	<u>4.9</u>

Maximum total score is 5 points.

Sum ITEM SCORES = 47 ÷ 10 = 4.7 TOTAL SCORE, Skill Area 8, Part 1

Evaluator Lita A. Jackson Date 7/21/06
ED Signature _____ Date _____

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 8 EVALUATION — PART 2
COMMUNICATION SKILLS**

Participant's Name Geneva Lynn Llewellyn
Chapter Harmony Express Date 11-11-05
Classification: Director/Co-director Dir Assoc/Asst. dir. _____ Candidate _____
Skill Area 8 Evaluation — Part 2 is to be completed by all classifications.

Instructions to participant:

Write a brief response to each question.

1. List five (5) ways a Sweet Adelines International director can communicate effectively with the chorus. (5 points possible)

+5
① Personal Example
② Humor
③ Listening (personal and corporate)
④ Show difference between wrong and right example
⑤ ask for their attention and help

2. An individual member consistently makes singing errors and is upsetting to those around her. What communication skills would you utilize in handling this problem? (3 points possible)

+3
Talk to her individually (never in front of the group directly)
ask questions of her - is there a problem around her that is upsetting her own hearing
ask for a commitment from her to practice diligently on her own

3. As a director of a 40-voice chorus, what communication skills would you use to help an insecure assistant director become more confident? (2 points possible)

+2
Praise, praise, praise
Ask where I can help her - what areas does she feel uneasy - then teach her

Participant: Leave the rest of this page blank.

10 total points

Divide total points by 2 = 5.0 TOTAL SCORE, PART 2 (maximum 5)

Evaluator Rita Juan Date 11-11-05

ED Signature _____ Date _____

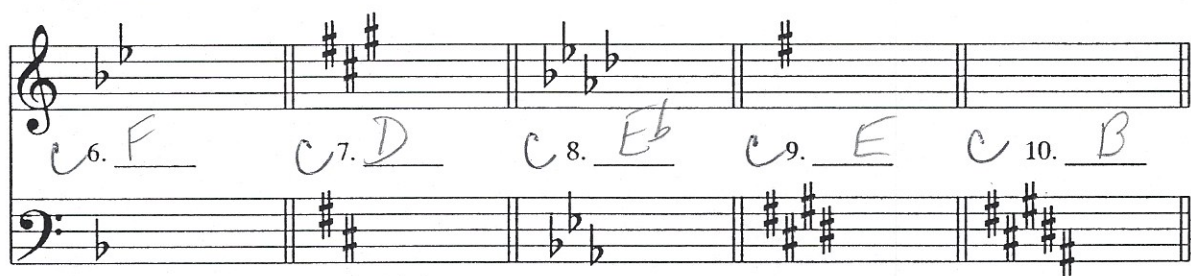
8.6

DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 9 EVALUATION
MUSIC THEORY

Participant's Name Genera Lynn Llewellyn
Chapter Harmony Express Date 11-11-05
Classification: Director/Co-director Dir. Assoc/Asst. dir. _____ Candidate _____

PART I — KEY SIGNATURES: Identify each key signature. Write the correct answer in the blank above each key signature (major keys only).

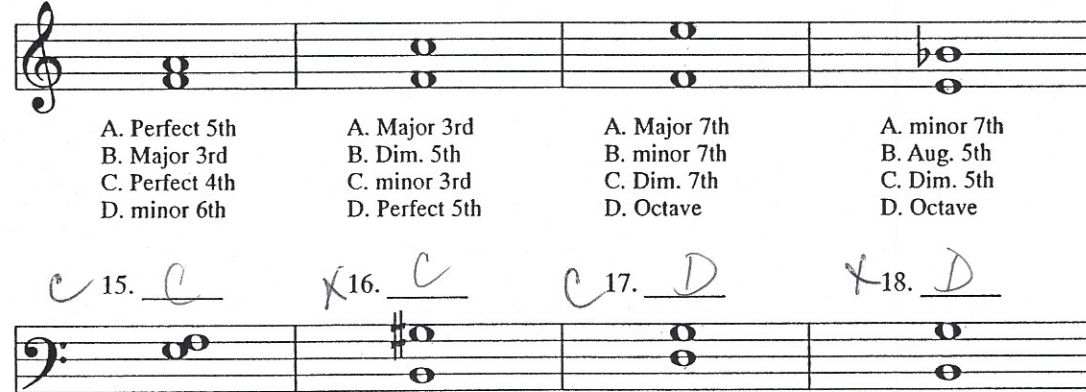
c 1. B^b c 2. A c 3. A^b c 4. G c 5. C or Am



c 6. F c 7. D c 8. E^b c 9. E c 10. B

PART II — INTERVALS: Identify each interval. Select the correct answer and place its letter in the blank above each interval.

c 11. B c 12. D c 13. A c 14. C

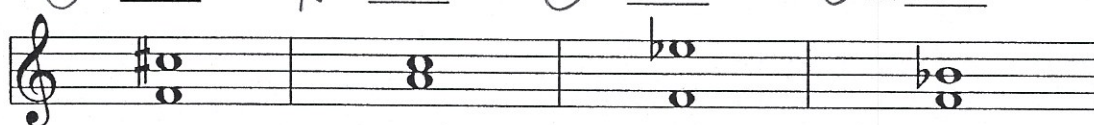


A. Perfect 5th A. Major 3rd A. Major 7th A. minor 7th
B. Major 3rd B. Dim. 5th B. minor 7th B. Aug. 5th
C. Perfect 4th C. minor 3rd C. Dim. 7th C. Dim. 5th
D. minor 6th D. Perfect 5th D. Octave D. Octave

c 15. C x 16. C c 17. D x 18. D

A. Major 3rd A. Major 9th A. Major 3rd A. minor 7th
B. Major 2nd B. minor 7th B. minor 3rd B. minor 3rd
C. minor 2nd C. minor 6th C. Aug. 5th C. minor 6th
D. Octave D. Major 6th D. Perfect 4th D. Major 6th

19. A 20. A 21. A 22. D



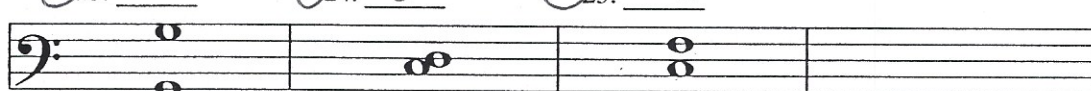
A. Aug. 5th
B. Dim. 5th
C. Perfect 5th
D. minor 6th

A. Major 3rd
B. minor 3rd
C. Major 2nd
D. minor 2nd

A. minor 7th
B. Octave
C. Major 7th
D. Major 6th

A. minor 3rd
B. Major 3rd
C. Perfect 5th
D. Perfect 4th

23. C 24. D 25. B




A. Major 9th
B. minor 7th
C. Octave
D. Major 7th

A. Perfect 3rd
B. Octave
C. minor 2nd
D. Major 2nd

A. Perfect 5th
B. Perfect 4th
C. Major 3rd
D. Aug. 4th

PART III — TIME SIGNATURES: Identify each time signature. Select the correct answer and place its *letter* in the blank above the passage.

26. A 27. B 28. C



A B C
4 3 12
4 4 8

A B C
5 3 12
8 4 8

A B C
2 4 12
2 4 8

29. A 30. C



A B C
6 4 3
8 4 2

A B C
5 6 3
8 8 8

PART IV — CHORD RECOGNITION: Identify each chord. Select the correct answer and place its *letter* in the blank above the measure.

31. A 32. C 33. C 34. C 35. B

- A. Dominant 7th
B. Major 7th
C. minor 3rd
D. minor 7th

- A. Major triad
B. Major 9th
C. minor triad
D. Dominant 9th

- A. Dominant 7th
B. minor 7th
C. Major 6th
D. Dominant 9th

- A. minor triad
B. Major 9th
C. minor 7th
D. Major 7th

- A. Dominant 7th
B. Major triad
C. minor 6th
D. Diminished 7th

36. B 37. C 38. B 39. A 40. D

- A. Dim. 7th
B. minor 7th
C. Dominant 7th
D. Major 7th

- A. Major triad
B. Dominant 7th
C. Major 7th
D. minor triad

- A. Major 7th
B. minor 7th
C. Dominant 7th
D. Dim. 7th

- A. Major triad
B. Major 9th
C. minor 7th
D. minor 6th

- A. Dominant 7th
B. minor triad
C. Major 7th
D. Major triad

PART V — PARTS OF CHORDS: In each chord, an arrowhead points to one part of the chord. Select the correct answer and place its *letter* in the blank above the chord.

41. C 42. A 43. B 44. A 45. B

- A. Root
B. Third
C. Fifth
D. Seventh

- A. Root
B. Third
C. Fifth
D. Seventh

- A. Root
B. Third
C. Fifth
D. Seventh

- A. Root
B. Third
C. Fifth
D. Seventh

- A. Root
B. Third
C. Fifth
D. Seventh

46. C X 47. C 48. A C 49. B C 50. B C

A. Root
B. Third
C. Fifth
D. Seventh

A. Root
B. Third
C. Fifth
D. Seventh

A. Root
B. Third
C. Fifth
D. Seventh

A. Root
B. Third
C. Fifth
D. Seventh

A. Root
B. Third
C. Fifth
D. Seventh

Participant: Leave the rest of this page blank.

43 total points (Each correct answer is worth 1 point.)

Divide total points by 5 = 8.6 TOTAL SCORE (maximum 10)

Evaluator Lita Tucker Date 11-11-05

ED Signature _____ Date _____

SKILL AREA 10, PART 1: REHEARSAL PLANNING & IMPLEMENTATION

COMPILATION OF RESULTS OF CHORUS EVALUATION

Participant's Name Kyrn Hewelllyn
Chapter P. Harmony Express Date 2/20/06
Skill Area 10, Part 1 is to be completed for Director/Co-director and Assoc/Asst. director only.
Classification: Director/Co-director X Assoc/Asst. dir. _____

1. Enter the corresponding value from each individual evaluation.
2. Add all values to get total points.
3. Divide by the number of non-blank responses (12 or fewer) to get the score for each item.

	total points	divided by	no. of responses	ITEM SCORE
Begins rehearsal on time.	<u>3 4 5 5 2 5 3 4 4 5 3</u> = <u>38</u>	÷	<u>11</u>	= <u>3.5</u>
Includes time for the associate/assistant director(s) and choreographers, as needed.	<u>5 4 4 4 3</u> = <u>44</u>	÷	<u>10</u>	= <u>4.2</u> <u>3.8</u> nt
Provides sufficient vocal warm-up.	<u>5 5 5 5 5 5 4 4 5 5 5</u> = <u>53</u>	÷	<u>11</u>	= <u>4.8</u>
Planned schedule for rehearsals is evident.	<u>4 4 5 4 1 5 4 3 5 5 5</u> = <u>45</u>	÷	<u>11</u>	= <u>4.1</u>
Provides a challenging pace and variety for the rehearsal format.	<u>5 5 5 3 2 5 4 4 4 5 4</u> = <u>46</u>	÷	<u>11</u>	= <u>4.2</u>
Rehearses existing repertoire.	<u>5 5 5 5 3 5 3 3 5 5 5</u> = <u>49</u>	÷	<u>11</u>	= <u>4.5</u>
Works on new repertoire.	<u>5 5 5 5 2 4 4 4 5 5 5</u> = <u>49</u>	÷	<u>11</u>	= <u>4.5</u>
Provides time for introduction and acknowledgment of guests.	<u>5 4 4 5 3 4 3</u> = <u>42</u>	÷	<u>10</u>	= <u>4.2</u>
Appears to know the music thoroughly.	<u>4 5 4 5 5 5 4 4 5 5 5</u> = <u>51</u>	÷	<u>11</u>	= <u>4.6</u>
Ends rehearsal on time.	<u>5 4 4 5 4 5 4 5 5 5 5</u> = <u>51</u>	÷	<u>11</u>	= <u>4.6</u>

(tabulation sheet continued on next page)

Gives criticism and praise appropriately.

$$\underline{5} \underline{4} \underline{5} \underline{5} \underline{5} \underline{4} \underline{4} \underline{4} \underline{5} \underline{5} \underline{5} \underline{\quad} = \underline{51} \div \underline{11} = \underline{4.6}$$

Seems to spend the proper amount of time
on each activity.

$$\underline{4} \underline{5} \underline{5} \underline{4} \underline{2} \underline{4} \underline{3} \underline{4} \underline{5} \underline{5} \underline{4} \underline{\quad} = \underline{45} \div \underline{11} = \underline{4.1}$$

Demands an appropriate level of achievement
from the chorus.

$$\underline{5} \underline{5} \underline{5} \underline{5} \underline{4} \underline{4} \underline{3} \underline{4} \underline{5} \underline{5} \underline{4} \underline{\quad} = \underline{49} \div \underline{11} = \underline{4.5}$$

Provides appropriate rest periods.

$$\underline{5} \underline{4} \underline{4} \underline{5} \underline{5} \underline{4} \underline{4} \underline{5} \underline{5} \underline{5} \underline{5} \underline{\quad} = \underline{51} \div \underline{11} = \underline{4.6}$$

Maintains an even temperament.

$$\underline{5} \underline{4} \underline{5} \underline{5} \underline{5} \underline{5} \underline{4} \underline{5} \underline{5} \underline{5} \underline{5} \underline{\quad} = \underline{53} \div \underline{11} = \underline{4.8}$$

Maximum total is 5 points.

Sum ITEM SCORES = 658 $\div 15 =$ 44 TOTAL SCORE, Skill Area 10, Part 1

Evaluator Lita A. Jucan Date 7/21/06

ED Signature _____ Date _____

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 10 EVALUATION — PART 2
REHEARSAL PLANNING & IMPLEMENTATION**

Participant's Name Geneva (Lynn) Llewellyn
Chapter Harmony Express Date 11-11-05
Skill Area 10 Evaluation — Part 2 is to be completed by all classifications.
Classification: Director/Co-director Dir Assoc/Asst. dir. _____ Candidate _____

Instructions to participant:

Note: This is introduction time - in depth comes next week
The time is six weeks before regional competition and three months before the annual chapter show. The chorus is competing. Write your plan for one regularly scheduled, three-hour $3 \times 60 = 180 \text{ min}$ evening rehearsal. -20

Welcome and "howdies"	5 min	}	25
Warmup	15 min		
Give projected theme, songs, general thrust	20 min	}	10
of how you plan to progress	5 min		
Listen to most exciting song	5 min	}	90
Sight Read that song	20 min		
Get them excited about how it will go	5 min	}	110
Listen to easiest song	15 min		
Sight Read a couple of times	10 min	}	170
Rest break - water bathrooms	10 min		
Announcements -	60 min		10
Finish previewing each piece			
Closing song - awarding Friendship Bears	10 min		180

(Possible points = 5) 3.0 TOTAL SCORE, PART 2 (maximum 5)

Evaluator Lita Tucker Date 11-11-05
ED Signature _____ Date _____