

Subj: **New Address and contact info for Janice E DeCuir**
Date: 1/27/2003 4:18:48 PM Eastern Standard Time
From: bestway@bellsouth.net
To: ritatuck@aol.com
Sent from the Internet ([Details](#))

Sorry I missed the DCP testing on the 17th....your notice was sent to my old address and I just received it today.
Please update your records to the following:

Janice E DeCuir
6838 Steeprun Road
Louisville, KY 40241
wk #: 502-412-8240
fx #: 502-412-8239
hm #: 502-394-0295
cl #: 502-216-9143
email: bestway@bellsouth.net

Rita Tucker, DCP Coordinator
62832 Range Rd.
Lore City, OH 43755
740-489-5811
ritatuck@aol.com

August 12, 2002

JANICE DE CUIR
4601 SHENANDOAH DR
LOUISVILLE, KY 40241

Hi JANICE,

Education Coordinator, Lynn Hartmuth, has recently appointed me to coordinate the Director Certification Program for Region 4. Your name is included on the active DCP list for Region 4 as submitted by International.

If you have completed any module testing, I have included a current progress report for your review. As most of you know, the DCP is a self-directed program for anyone interested in expanding their general musical knowledge, as well as enhancing actual directing skills. Ten modules are completed through testing, regional music team evaluations and chorus evaluations. I have also included an explanation of the 10 DCP skill areas and requirements for advancement. The complete set of DCP modules is available through International Sales.

Testing will be made available at all regional meetings. If you are interested in completing any test, contact me ahead of any regional event to set up a time to meet. If several participants from an area would like to schedule testing, contact me to see if other arrangements can be made. Lynn Hartmuth, Education Coordinator, has also agreed to administer testing if it is more convenient to make arrangements with her.

I am looking forward to working with you on completing the DCP modules and attaining your goals. Please contact me if you have any questions or concerns.

In Harmony,

Rita Tucker
DCP Coordinator
Region #4

Cc: Lynn Hartmuth, Education Coordinator
file



SWEET ADELINES
INTERNATIONAL

... a worldwide organization
of women singers
committed to advancing
the musical art form of
barbershop harmony
through education
and performance.

INTERNATIONAL
HEADQUARTERS:

P.O. Box 470168
Tulsa, OK 74147-0168
918-622-1444
FAX 918-665-0894
800-992-7464

Internet: sweetadelineintl.org

May 3, 2001

Ms. Janice E. DeCuir, CD
Pros. Kentucky Sound Chapter #4
4601 Shenandoah Dr
Louisville KY 40241

Dear Janice:

Thank you for your interest in the Director Certification Program (DCP). You are now enrolled as an applicant in the program. We commend you for taking advantage of this opportunity to further develop your skill and expertise as a chorus director.

Advancement within the program is contingent upon the satisfactory completion of specified requirements for each level. Advancement is also based on your proficiency in the following skills:

Musical/Technical

Conducting
Analytical Listening
Judging Categories & Competition
Vocal Production
Music Theory
Rehearsal Planning and Implementation

Management/Communication

Organizational Knowledge & Director
Resources
Teaching
Management
Communication

The ED/DCP Coordinator will notify you of any testing sessions available in your region/area. Following are some resources available from our international sales department that you might find useful in preparing for the sessions: *DCP Resource Modules, Arranger's Guide, Judging Category Description Book*, international competition video and audio tapes.

One of the requirements of the program is to complete the enclosed self-evaluation form. Since you have included this completed form with your application, I will forward it to the DPC Coordinator in your region. This will provide the ED/DCP Coordinator and you a basis against which to measure your progress. The information on the self-evaluation form is considered confidential.

Please feel free to call on your ED/DCP Coordinator if you have any questions regarding the program.

Sincerely,

Pat C. Berry
Music Services Assistant/DCP

cc: Norma Rash, ED #4
Lynn Hartmuth, DCPC #4

**Director Certification Program
Application**

Spitcheck

Chapter Name The Kentucky Sound Chapter # 4 (P) Region 4
Name Tanice Hatton De Cuir Membership # _____
Address 4601 Shenandoah Drive Home Phone 502-423-8686
Louisville, KY 40241 Alternate Phone 502-412-8240
Fax 502-412-8239

Sweet Adelines International Title/Position

☒ Director/Co-director Chapter Name The Kentucky Sound (P)
☐ Associate/Assistant Director Chapter Name _____
☐ Candidate Chapter Name _____

PAID

APR 23 2001

CK# 507 \$ 35.00

Sweet Adelines International Membership Data

Year joined Sweet Adelines International: 1974 Has your affiliation been continuous? No

Please list former chapter(s) and region(s): Falls of the Ohio, Song of Atlanta,
Derby City, Pride of Kentucky

Sweet Adelines International Experience

☒ Chorus Director/Co-director ☐ International Faculty
☒ Associate/Assistant Director ☐ Judge (_____ Category)
☒ Section Leader ☒ Quartet Member
☐ Regional Leader ☒ Quartet Coach
☐ Arranger ☒ Chorus Coach
☐ Other _____

Musical Background

Formal education: University of Louisville Theory, Private
Education via S.A. Directors

Other musical training: Private Voice

Barbershop experience outside Sweet Adelines International: Associate Member of Music Team,
Thoroughbred Chorus

Please list membership in other musical organizations (e.g., MENC, ACDA, NATS): Lyc, Fund for the Arts,
CODA, Children of Harmony, All State Chorus, LAC

Sweet Adelines International Educational Background

How many regional competitions have you attended as a:

☒ Competing chorus director 2 ☒ Competing chorus member 15 plus ☒ Spectator 30 plus
Please list any international directors' seminars you have attended: None with Sweet Adelines

Please list any regional training programs you have attended:

Summer & Winter Meetings
Two Retreats

Please list regional educational event(s) you have attended in the last 12 months:

Winter Meeting

Personal Goals

What do you hope to gain from enrollment in this program?

I hope to continue the noble tradition of the Sweet Adeline legacy handed down to me by my mother. Further, I look forward to providing musical education for those who would go without. I also look forward to participating in an atmosphere of caring, honesty, respect, & responsibility.

Signature

Date

Janice [Signature] 3/27/01

PLEASE NOTE: The application fee to enroll in the Director Certification Program does not include the DCP modules.

Please complete and return this application to international headquarters, along with the \$35 application fee in the form of a check or money order (U.S. funds) payable to Sweet Adelines International.

Please complete the following if using a credit card:

☐ VISA

☐ MasterCard

☐ Discover Card

Signature _____

□□□□□□□□□□□□□□□□

Expiration Date _____

Sweet Adelines International • P.O. Box 470168 • Tulsa, Oklahoma 74147-0168
918-622-1444 • 800-992-7464 • Fax 918-665-0894 • Internet: sweetadelineintl.org

For office use only

Date processed: _____

☐ Director/Co-Director

☐ Associate/Assistant Director

☐ Candidate

**DIRECTOR CERTIFICATION PROGRAM
SELF-EVALUATION FORM
CONFIDENTIAL**

Instructions: Please complete this form and send it to your ED/DCP Coordinator. Use the back of this form if you have any comments.

Chorus Name The Kentucky Sound (?) Region # 4 Date 3/27/01
Name Tanice Hatton DeWitt Home Phone 502 423-8686
Address 4601 Shenandoah Drive Work Phone 502-412-8240
Louisville, KY 40241 Fax 502-412-8239

I am currently serving as a Sweet Adelines International chorus: (P)

☒ Director/Co-director

☐ Associate/Assistant Director

☐ Candidate

Using a numerical rating from 1-5 (1 = low and 5 = high), please rate your level of proficiency in each of the following skill areas:

- 3 1. Conducting - Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions
- 4 2. Analytical Listening - Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production
- 3 3. Organizational Knowledge & Director Resources - International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology
- 4 4. Teaching - Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style
- 3 5. Management - Selecting, training, utilizing musical leaders, working with chapter administration
- 3 6. Judging Categories & Competition - Knowledge and application of the four categories as outlined in the *Judging Category Description Book*
- 4 7. Vocal Production - Understanding and practical application of components of good vocal skills
- 4 8. Communication - Application of effective communication skills with administrative leaders, musical leaders, chorus members and others
- 5 9. Music Theory - Understanding of music notation, key signatures, time signatures, intervals, chord structures
- 5 10. Rehearsal Planning & Implementation - Understanding of time scheduling, rehearsal pacing and variety, and long-range planning