

**DIRECTOR CERTIFICATION PROGRAM
SKILL AREA 3 EVALUATION
ORGANIZATIONAL KNOWLEDGE & DIRECTOR RESOURCES**

Participant's Name Diane Welker
Chapter Ohio Heartland Date 6/16/17
Classification: Director/Co-director _____ Assoc/Asst. dir. ☒ Candidate _____

Instructions to Participant:

Write the letter corresponding to the item in the list below that correctly matches each of the numbered descriptions that follow. No term is used more than once.

- A. Worldwide Liaison
- B. Education Coordinator
- C. Coronet Club
- ~~D. 2~~
- E. International Board of Directors
- F. Leadership Development Committee
- G. Education Direction Committee
- H. Marketing/Membership Coordinator
- I. Music Education Committee

- J. Prospective Chapter Supervisor
- ~~K. The Pitch Pipe~~
- L. Directors' Coordinator
- ~~M. 3~~
- N. The quantity you've paid for
- O. The quantity you need
- P. Copyright holders
- Q. Music Services Department
- R. Arrangers

- E 1. The governing body of Sweet Adelines International
- I 2. Who is responsible for overseeing the musical excellence of the region?
- G 3. Who is responsible for supervising and evaluating both the musical and educational programs of Sweet Adelines International?
- Q 4. Whom would you contact to determine if an arrangement has been copyright cleared?
- M 5. A chapter must compete at least once every ____ years in order to renew its charter.
- H 6. One of the three elected members of the Regional Management Team.
- D 7. For a Ready, Set...Grow program, how many copies of music may you make for those attending?
- P 8. The primary intent of copyright laws is to protect ____.
- K 9. What is the name of the official publication of Sweet Adelines International?
- J 10. Who is responsible for supervising the internal development of prospective chapters in the region?

5/5008

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DIRECTOR CERTIFICATION PROGRAM **SKILL AREA 5 EVALUATION — PART 2** **MANAGEMENT SKILLS**

Participant's Name Diane Wecker
 Chapter Ohio Heartland Date 6/16
 Classification: Director/Co-director _____ Assoc/Asst. dir. ☒ Candidate _____
 Skill Area 5 Evaluation — Part 2 is to be completed by all classifications.

Instructions to participant:

Write a brief response to each question. Each question is worth 5 points.

1. List five (5) ways you could assist your director if you were an associate/assistant director of a 40-voice chorus.

5
 ① learning "tapes" created for notes or interpretation when teaching new song OR helping newbies catch up on repertoire
 ② vocal warm ups
 ③ sectional work on a part of song for specific purpose
 ④ teaching a song
 ⑤ qualifying individual to pass "auditions" of repertoire song
 ⑥ helping early or late to work on choreo/secure notes in trouble section

2. Describe how you would develop an effective music team if you were the director of a 65-voice chorus.

5
 First would look for willing musical people to help me create a workable plan. We would work to help members be as strong in vocal production as possible. Section leaders would be an integral part of my team. Showmanship/choreo people to help with parts and good follow up & prep so chorus knows expectations.
 3. What are the key ingredients of a good working relationship between the chorus director and board of directors?

5
 Communication is major key!
 Working with "team" to achieve set goals.
 Supporting the chorus director's views and voice on musical decisions when presented to Board.
 Helping chorus director fulfill "contract" expectations.
 Mediate if problem arises between Bd & chorus director.
 Be flexible...

4. Briefly describe the two different types of chapter administration:

(1) Board of Directors and (2) Integrated Chapter Management.

- 5
- | | |
|---|--|
| <p>① elected
② chorus director does NOT have a vote
③ handles the business side of chorus
④ works w/ supports director on musical side of chorus
⑤ motions, seconds & votes following "Robert's Rules" - sometimes chorus members also vote after presented from podium</p> | <p>① elected/appointed
② chorus director has a vote + vote
③ handles all chorus b
④ decisions are consensual of the team and do NOT need individual chorus members "permission"/vote of approval
⑤ could be less time consuming if members just want business taken care of so they can sing</p> |
|---|--|

5. Describe the differences and/or similarities in the director's role in each type of chapter administration.

Differences

- 5
- ① director NOT the 1st voice on decisions
 - ② difficulty of where the line between musical team & Board falls on some aspects of chorus business
 - ③ our chorus mentality Integrated

Similarities

- ① director's voice heard as part of team/musical
- ② group decisions w/director not having vote

- Diff
- ① director has EQUAL voice + vote
 - ② consensual rather than Robert's Rules of Order
 - ③ director may be more outspoken/controlling of "my" chorus
- Similar
- ① directors voice heard
 - ② business accomplished

25 total points

Divide total points by 5 = 5 TOTAL SCORE, PART 2 (maximum 5)

Evaluator DBringer

Date 6/19/17

ED Signature _____

Date _____