

Sweet Adelines International  
9110 S. Toledo •Tulsa, Oklahoma 74137

**DIRECTOR CERTIFICATION PROGRAM  
SELF-EVALUATION FORM  
CONFIDENTIAL**

Instructions: Please complete this form and send it to your DCP Coordinator. Use the back of this form if you have any comments.

Chorus Name: Rich-tone Chorus/Capital City Chorus      Region: #25/#4      Date:3/5/18

Name: Kimberly Newcomb      Cell Phone 512-945-3009

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Email: kimberly.m.newcomb@gmail.com

I am currently serving as a Sweet Adelines International chorus:

☒ Director/Co-director (Contract begins May 1st)      ☐ Associate/Assistant Director  
☐ Candidate

Using a numerical rating from 1-5 (1 = low and 5 = high), please rate your level of proficiency in each of the following skill areas:

1. Conducting - Includes ictus, hand motions, beat pattern, tempo, body posture, ad lib style, attacks and releases, eye contact, facial expressions - 4
2. Analytical Listening - Ability to diagnose and develop a plan to correct problems in areas of balance, word flow, vibrato, section accuracy, synchronization, resonance, and vocal production - 5
3. Organizational Knowledge & Director Resources - International and regional structure, appointees, elected officials, committees and their duties; organizational philosophy, policies, terminology - 3 (Since I'm moving to a new region I know I'll have a lot to learn regionally).
4. Teaching - Style of presentation, methods of teaching music, vocal skills, section unity, barbershop style - 5
5. Management - Selecting, training, utilizing musical leaders, working with chapter administration - 4
6. Judging Categories & Competition - Knowledge and application of the four

categories as outlined in the Judging Category Description Book - 3

7. Vocal Production - Understanding and practical application of components of good vocal skills - 5

8. Communication - Application of effective communication skills with administrative leaders, musical leaders, chorus members and others - 5

9. Music Theory - Understanding of music notation, key signatures, time signatures, intervals, chord structures - 5

10. Rehearsal Planning & Implementation - Understanding of time scheduling, rehearsal pacing and variety - 5

\* I always believe that I have more room to grow even though I gave myself a 5 in some areas.