

## Events Coordinator report

March 2020

### Singing Summit 2020

- close out - working to get the bill paid. There was some confusion about some of the items listed, once they showed up on our credit card bill. Not itemized on the bill from the hotel. We've got it figured out now.
- Working to lower the block for 2021, since we were under 18 rooms this year, although they only charged us for 9.

Contest 2020 - continuing to work with competition committee in preparation for contest.

Small chorus workshop - as far as any housing and meals during this event are concerned, Deb and Kristi, with the help of Kim, are providing info about where people can stay nearby , if needed. That info needs to go out no later than the week after contest.

### Leader's Wksp -

- working with Marsha on logistics of meeting space and provided lunch
- contacted PoKY about using their sound system for the weekend
- Registration cost \$30 - will cover lunch and possibly "coffee break", in addition to providing a donation to PoKy for them providing lunch.
- A list of nearby hotels will be provided, with varying degrees of cost, for people to book their own housing, if they choose.
- Securing rooms at the Marriott for RMT and meeting with Therese. I need to get the number of who all will be attending, in order to book sleeping rooms and secure a meeting space.